

**MINUTES
BRISTOL BOARD OF SELECTMEN
March 22, 2012**

PRESENT: Selectmen Rick Alpers, Joe Denning, Don Milbrand, Phil Dion and Town Administrator Michael Capone.

At 6:00 PM Chairman Alpers opened the meeting of the Bristol Board of Selectmen.

Minutes of March 8, 2012

Selectman Denning motioned to accept the minutes of March 8, 2012 as written, seconded by Selectman Milbrand. Upon vote by the Board, the motion passed 4-0 in favor, with one abstention.

Election of Chair, Vice-Chair, Committee Assignments

Selectman Denning motioned to keep the same positions and committee assignments as follows:

Rick Alpers, Chairman & back-up as needed

Jeff Shackett, Vice-Chairman & Budget Committee

Joe Denning – Back-up as needed

Don Milbrand – CIP & HDC

Phil Dion – Planning Board

Update on Mica Building Project

Town Administrator Capone updated the Board on the demolition project. Sampling of dirt and soil will be done after everything has come down to on Monday. Once that has been cleared the site will be graded the level of the granite on the river side. Pricing from fencing companies will be obtained as well. Air quality testing is in place and sampling is done throughout this process. No concerns have been found. Very little material went into the river however most was picked out by the boomer. Selectman Milbrand commented this project is moving more quickly than expected. At this time, Town Administrator Capone commented that project is ahead of schedule. Eight truck loads of material have been taken away from the site. Two variables in the budget are being followed closely.

2012 Meeting Schedule

A few changes were proposed to the 2012 meeting schedule. May meeting dates were changed to the 17th and 31st. In July and August, meetings will be moved to Monday's to accommodate the concert series, July 16th and 30th, and August 13th and 27th. Selectman Denning motioned to change the meeting dates as discussed, seconded by Selectman Milbrand. All four voted in favor of the motion 4-0.

Historical Society Lease

This proposed lease would take effect in October for five years between the Town of Bristol and the Historical Society. The Board authorized Chairman Alpers to sign the lease agreement.

Public Comments

Walter Waring proposed to the Board to purchase the building at 51 Pleasant Street to give the Town additional office space and parking. Mr. Waring also commented on other Town properties and their benefit to the community.

Charles Fournier commented on the lack of parking at the Old Town Hall when voting occurred last week.

The Board discussed issues with the Old Town Hall in the past and how they impact business occurring there.

Selectmen Items

Selectman Denning attended a meeting this morning on the TE Project, parking in Central Square was discussed, particularly limiting parking to two hours during construction and preventing school buses in from traveling Union Street.

Chairman Alpers suggested using the Baptist Church parking lot during construction.

Selectman Milbrand inquired on the Goal Setting session last year and whether there was a report from the meeting. Chairman Alpers will forward the report to everyone for review.

Selectman Dion will be away next week.

Town Administrators Report

Forest Fire Warden Appointments needed to be signed for appointment.

A welfare reimbursement was received from a recipient who repaid their assistance over \$1,000.

Chief Lewis suggested the use of mounted Police Officers to lead Town parades as one of the officers owns horses. Selectmen felt the idea was too much of a risk making the Town liable for associated injuries. They thanked the Police Department for the offer.

A purchase order was presented to the Board, however the Selectmen decided it should wait until they have discussed the budget from Town Meeting.

Town Administrator Capone has reached out to Department Head's for input on reductions in the budget from cuts made at Town Meeting. No decisions have been made yet and the Board will try to have some ideas for the next meeting.

Highway Superintendent Bucklin was invited to attend the next Town Meeting to discuss the summer schedule. He also suggested having a regular schedule for Department Heads to attend Selectmen's Meetings.

CDBG Grant Funding Coordinator Donna Grant has been working on funding for the Water & Sewer Project. Town Administrator Capone will meet with her next week.

Chairman Alpers stated he would like to see the Millstream Property and beaches cleaned up now that better weather has arrived.

Selectman Dion inquired on whether Bruce Wheeler has been contacted for working with the beaches this year.

Cummings Beach held up well through the winter. One area of the beach needs repair but it should hold until it can be finished.

Selectman Denning motioned to enter non-public session under 91-A: 3 II (a) & (e). The motion was seconded by Selectman Milbrand and approved by a roll call vote of 4-0.

Respectfully submitted,

Kelly Lacasse
Executive Assistant

Rick Alpers, Chairman

Jeff Shackett, Vice-Chairman

Joe Denning, Selectman

Don Milbrand, Selectman

Phil Dion, Selectman