

MINUTES
BRISTOL BOARD OF SELECTMEN
January 26, 2012

PRESENT: Selectmen Rick Alpers, Jeff Shackett, Joe Denning, Phil Dion, Don Milbrand, and Town Administrator Michael Capone.

Minutes of January 12, 2012

Selectman Denning motioned to approve the minutes of January 12th, 2012 seconded by Selectman Shackett. The Board voted 4-0, in favor of the motion, accepting the minutes as written with one abstention.

New Business

Harassment Policy

Chairman Alpers stated there was a new policy on Harassment written for the Town. The current policy has not been updated in many years. All employees will be given an updated copy and return a receipt of acknowledgement. Selectman Shackett motioned to accept the policy as presented. Selectman Denning seconded the motion. The Board voted 5-0 in favor of the motion.

Selectmen Items

None

Town Administrator's Report

Town Administrator Capone reviewed scheduled meetings for the Board. The meeting scheduled for February 2nd at 7PM to review warrant articles for bonds or notes over \$100,000 which includes the Library bond for \$888,000 and the Water/Sewer bond for \$815,000. This is a public hearing on the bond articles for Town Meeting.

Selectman Shackett inquired on the bond details and suggested speaking with Jeff Chartier about this.

The deadline for submitting warrant articles is approaching and will need to be coordinated with review by both the Budget Committee and the Selectmen prior to Town Meeting. Once all warrant articles have been submitted there may be another Public Hearing held on or about February 13th.

The Board inquired on the bond schedules for details prior to Town Meeting. Selectmen wavered on whether or not they want to see the water fee added on to the tax rate or not. Selectman Shackett suggested looking at both options to review with the best interest of the public in mind. Since the proposed project affects current users since it is a system upgrade. Chairman Alpers suggested the Library Trustees contact local banks for rate options. Town Administrator Capone contacted Northway Bank to inquire on their rates.

Selectman Denning motioned for the Board to ask the Budget Committee to move \$10,000 back into the Betterment Fund. Upon roll call vote by the Board, all five members voted in favor of the motion.

March 13th is Town Elections. March 17th is Town Meeting at 9AM at the Newfound Regional High School.

Mica building bids were opened yesterday. Steve Raymond from GZA, the firm which is managing this project for the Town, was present for the bid opening. Town Administrator Capone reviewed the bid

proposals submitted with the Board. As the numbers are being evaluated, the final bids will be available for review next week to be awarded to the Board. The information will be publicized next week.

After the Public Hearing on the TE Project last week, Town Administrator Capone will reconvene the committee to review updates. Local business owners, the project engineer, Selectman Denning and Town Administrator Capone will be meeting on Tuesday, January 31st.

Town Administrator Capone will be attending a meeting at the Department of Transportation on Friday morning with Mike Vignale.

Public Comments

None

At 6:38PM Vice Chairman Shackett made a motion to enter into non-public session under RSA 91-A: 3 II (c)(d) and (e). The motion was seconded by Selectman Denning and approved by a roll call vote of 5-0.

Respectfully submitted,

Kelly Lacasse
Executive Assistant

Rick Alpers, Chairman

Jeff Shackett, Vice-Chairman

Joe Denning, Selectman

Don Milbrand, Selectman

Phil Dion, Selectman