

**MINUTES
BRISTOL BOARD OF SELECTMEN
December 29, 2011**

PRESENT: Selectmen Rick Alpers, Joe, Denning, Don Milbrand, Phil Dion, and Town Administrator Michael Capone.

At 6:00PM Chairman Alpers called the Bristol Board of Selectmen's meeting to order.

Minutes of December 15, 2011

Selectman Denning motioned to approve the minutes of December 15, 2011 seconded by Selectman Milbrand. The Board voted 4-0 in favor of the motion, accepting the minutes as written.

Cartographics Contract Review

The Town Administrator and the Assessing Assistant have reviewed the contract from Cartographics to provide mapping services for 2012 and were recommending its approval to the Board. The mapping services are used by both Town Departments and for general assessing. Selectman Denning motioned to accept the contract from Cartographics, seconded by Selectman Milbrand. The Board voted 4-0 in favor of the motion.

The Selectmen signed minutes, abatements and reviewed bills for payment.

Town Administrator's Report

The last date for 2011 bills to be accepted for payment is January 10th. This will allow the Board the opportunity to discuss any additional budget transfers and encumbrances at their meeting on January 12, 2012.

A Public Hearing on the Transportation Enhancement Plan will be held on January 19th at 6PM.

Selectmen Items

Selectman Denning updated the Board on the progress of the sign project. The work is being done in the Old Town Hall and should be completed shortly.

Public Comments

Joanne Levesque inquired on the next steps for the Mica Building. Chairman Alpers replied that the Request for Proposals will be published on January 3, 2012. Bids will be accepted until 2PM on January 25 and they will be opened and read publicly at 2:30PM on that day.

She also inquired on the status of the phone outside of the Police Department. Town Administrator Capone has contacted the phone company to see about having the phone replaced.

Joanne Levesque also mentioned to the Board that she is going to petition to have the Town Meeting held in May instead of March. There was a brief discussion about the mechanics of the petition process and some of the implications of changing the date for Town meeting.

Chairman Alpers mentioned that there seems to be an inordinate amount of inaccurate information floating around town regarding the Town's tax rate and budget. He encourages all residents and taxpayers to contact the Town Administrator or a board member to gather the correct information. That is what everyone is here for and we will provide information on how the Town operates financially

At 6:25 PM Selectman Denning made a motion to close the meeting. The motion was seconded by Selectman Milbrand and approved by a roll call vote of 4-0.

Respectfully submitted,

Kelly Lacasse
Executive Assistant

Rick Alpers, Chairman

Jeff Shackett, Vice-Chairman

Joe Denning, Selectman

Don Milbrand, Selectman

Phil Dion, Selectman