

**MINUTES
BRISTOL BOARD OF SELECTMEN
December 1, 2011**

PRESENT: Selectmen Rick Alpers, Jeff Shackett, Joe Denning, Phil Dion, and Town Administrator Michael Capone. Also present was Police Chief, Michael Lewis

At 5:37 PM, Chairman Alpers opened the meeting.

Selectman Dion made a motion to enter non-public session under RSA 91-A: 3e. The motion was seconded by Selectman Denning. The motion passed by a roll call vote of 4-0

At 6:12 PM Selectman Dion made a motion to seal the minutes of the non-public session. The motion was seconded by Selectman Denning and passed by a roll call vote of 4-0.

At 6:13 Selectman Dion made a motion to come out of non-public session, the motion was seconded by Selectman Denning. The motion passed by a roll call vote of 4-0

At 6:15 PM Chairman Alpers called the Bristol Board of Selectmen's meeting to order.

Minutes of November 17, 2011

The Board reviewed the minutes of the December 1, 2011 public and non-public sessions. Vice Chairman Shackett made a motion to accept the minutes as written. The motion was seconded by Selectman Denning. The Board voted 4-0 in favor of the motion.

PRIME Program – Phil St. Cyr, Primex

Phil St. Cyr, Risk Management Services Manager for Primex was introduced. Primex provides Worker's Compensation coverage to the Town of Bristol. Mr. St. Cyr congratulated the Town of Bristol for achieving the PRIME Award. This program is developed to assess risk management practices among employers in an effort to reduce overall risks, reduce costs and loss. Approximately 60-65 members out of a pool of 400 achieve this award. Achieving this award will result in a discount of 2.5% on our Worker's Compensation premium.

Tapply-Thompson Community Center

Les Dion, Director of the Tapply-Thompson Community Center (TTCC), Doug Williams, Chairman of the TTCC Board and Barbara Greenwood were present for the meeting. Mr. Williams discussed the roof project with the Board. A summer resident of Bristol approached the Board and offered \$25,000 towards the renovations if the roof could be replaced by the end of the calendar year. Fundraisers were held, and the project raised \$65,000 to date. Disposal of the roofing materials has been offered at a low cost with a \$7,000 savings. Materials have been offered at a low cost. Through many donations and offers, the project is coming together.

Mr. Williams then discussed the ownership of the building. Presently, it is owned by the New England Conference of the Methodist Church, also under the guidance of Bristol Federated Church. With the recent change in the relationship between the Conference and the Church, an offer has been extended to turn the building over to the TTCC for \$1. If TTCC takes possession of the building, they will remain a

non-profit. This provides more opportunities for grant funding for the community center. The TTCC was present to ask if the Board would consider extending exempt status to them.

Chairman Alpers stated the request was very reasonable. The Town Administrator mentioned that he had reviewed the request with the Local Government Center. TTCC would meet the tax exemption requirements by the State of New Hampshire. Vice Chairman Shackett motioned to accept the Bristol Recreation Advisory Committee (BRAC) doing business as TTCC continue as a tax exempt business under RSA 72:23 – VI, and grant them exemption from taxation. The motion was seconded by Selectman Denning. The Board voted 3-0 voted in favor of the motion with one abstention by Selectman Dion due to conflict of interest.

Fire Chief Steve Yannuzzi – Updates

Chief Yannuzzi mentioned that he had submitted paperwork to FEMA for reimbursement of allowable expenses from Hurricane Irene. Some of the personnel expenses were not recoverable, but all of the equipment costs should be.

Chief Yannuzzi discussed an accident which occurred this week in Danbury which required Bristol Fire Department personnel. Captain Heath and Firefighter Moulton assisted in rescuing those involved.

Chief Yannuzzi mentioned that the Concord Fire Department has a 2002 Ford Expedition available to donate to another fire department. This vehicle would satisfy the pending CIP request for a new truck. It could accommodate all department needs with the exception of a pump. Maintenance of the vehicle would come out of the Forestry line. Chief Yannuzzi requested to postpone replacement of the Suburban presently used as the command vehicle for one additional year to 2014 or beyond. A letter of request is needed to be sent to the Concord Fire Department in order to obtain this vehicle. The vehicle is not guaranteed to go to Bristol. The Board authorized Chief Yannuzzi to write a letter of request to Concord.

The grant which the Fire Department is receiving for the generator requires it be placed out of the flood plain or be portable. The plan is to purchase a towable generator so that it can be moved to any area of Town that can accommodate it.

The Board thanked Chief Yannuzzi for exploring alternatives for the department vehicle needs in order to keep costs down.

Jeff Chartier – Water/Wastewater Superintendent – USDA Reimbursements

Mr. Chartier received an email from Scott Johnson of USDA regarding reimbursement requests made previously. The requirement is that the items are purchased then reimbursed. Since Water and Sewer does not have it in their budget, they are seeking to take the funds from the reserve accounts then replenish with the reimbursements. The items to be purchased include furniture for the entire treatment plant. Selectman Dion made a motion to authorize the expenditure of the funds from the reserve. The motion was seconded by Selectman Denning and voted 4-0 in favor.

Selectman Items

None

Town Administrator's Report

Town Administrator Capone provided an update on the Mica Building. The Board discussed a date to hold a public meeting on the remedial action plan prepared by the environmental consultant. December 15th was chosen for the meeting date.

Vice Chairman Shackett thanked the Town Administrator for the letter he wrote concerning the recent tax assessments and how they reflect in tax bills.

Public Comments

None

Non-Public Session: RSA: 91- A: 3 II (a), (e)

At 7:16 PM Selectman Denning made a motion to re-enter into non-public session under RSA 91-A: 3 II (a) and (e) The motion was seconded by Selectman Dion, and approved by a roll call vote of 4-0.

Respectfully submitted,

Kelly Lacasse
Executive Assistant

Rick Alpers, Chairman

Jeff Shackett, Vice-Chairman

Joe Denning, Selectman

Phil Dion, Selectman