

MINUTES
BRISTOL BOARD OF SELECTMEN
October 13, 2011

PRESENT: Selectmen Rick Alpers, Jeff Shackett, Don Milbrand, Joe Denning, Phil Dion, and Town Administrator Michael Capone.

At 6:10 PM Chairman Alpers called the Bristol Board of Selectmen's meeting to order.

Minutes of September 29, 2011

The Board reviewed the minutes of the September 29, 2011 public and non public sessions. Selectman Dion made a motion to accept the minutes as written. The motion was seconded by Vice Chairman Shackett. The Board voted 4-0 in favor of the motion.

Selectmen Milbrand joined the meeting at 6:14PM

Capital Improvements Program

Murray Campbell, Chair of the Capital Improvements Program Committee (CIP) reviewed the updated plan as presented. Among the items discussed were Police Department cruiser replacement, Highway Department paving, Fire Department ambulance replacement and the forestry truck replacement. The Old Town Hall needs were reviewed as some feel the building is in serious need of repair. Examples of the damages evident at the Old Town Hall were discussed. The Board will hold another discussion on this topic soon in hopes of addressing the concerns.

Mr. Campbell also discussed the master plan and the Library addition. Mr. Campbell requested that the Board reconsider the use of Capital Reserve Accounts. Chairman Alpers thanked Mr. Campbell for his work. Selectmen Denning asked about funding for sidewalks projects in Bristol. Some of this is addressed in the Safe Routes to School Plan and the Transportation Enhancement Program however no official sidewalk replacement plan has been developed at this time.

There was a brief discussion with regard to what facilities could be used as polling places during primaries and elections. Among the locations discussed were the Middle School and the Town Office. The topic was taken under advisement for consideration at a future meeting.

Adoption of revision to Welfare Guidelines

A revision to disallow participants in the workfare program to be eligible for Worker's Compensation Coverage was submitted to the Board for review. Chairman Alpers discussed the specifics of this program and stated that when an individual repays their public assistance through workfare, the Town can chose not to allow Worker's Compensation coverage to any workers in that program. NH RSA 281:A-2 gives municipalities the option to not cover workfare participants under their worker's compensation program. Vice Chairman Shackett made a motion to amend the welfare guidelines and make the worker's compensation coverage not applicable to workfare participants in the Town of Bristol under RSA 281:A-2, section 7B. This motion was seconded by Selectman Milbrand and approved in a vote 5-0 by all Board members.

Review and Approval of Generator Grant Agreement

The Town Administrator presented the Board with a grant agreement Fire Chief Yannuzzi had prepared for an emergency generator to be installed at the Fire Station. The Town will be reimbursed for 50% of the cost of the purchase and installation of the generator. The purchase had been authorized and funded at Town Meeting in March of this year. The agreement has to be approved by the Board of Selectmen prior to sending it along to the State for approval by the Executive Council. Vice Chairman Shackett motioned to approve the generator grant agreement, seconded by Selectman Milbrand. The Board voted 5-0 in favor of the motion.

Review and Approval of Smith River Bank Stabilization Project Construction Services Proposal

The Board reviewed the Smith River Bank Stabilization Project Construction proposal from Headwaters Hydrology. Upon motion by Selectman Denning, seconded by Selectman Milbrand the Board voted in favor of accepting the proposal and authorizing the Chairman or the Town Administrator to sign the agreement on behalf of the Board, 5-0.

Town Administrator Capone informed the Board that there will be a kick off meeting for the project on Monday, October 17 at the project site.

Review of Historical Society Lease of the Old Fire Station

The Board reviewed an agreement from the Historical Society to lease the Old Fire Station. The Selectmen discussed preparing a one year lease until they can obtain authorization from Town meeting to extend the lease agreement for a five year period. The Town Administrator will prepare a one year lease for the Board's review and signature.

Selectmen Items

None

Town Administrator's Report

Town Administrator Capone discussed having the auditor's meet with the Selectmen at their meeting on October 27 to review the recent audit.

The Board discussed moving the media equipment to the Town Office and the possibility of broadcasting meetings live.

Town Administrator Capone reviewed the fuel prices previously provided to the Board. The lowest lock-in rate is \$3.275 from Fuller Oil. Price protection rates were reviewed but the Board felt it was not a cost effective option. The Board discussed locking into a rate versus rack pricing. Shaun Lageaux of the Budget Committee commented that for budget purposes, a fixed rate would be easier for planning. Selectman Denning made a motion, seconded by Selectman Dion, to lock into a fuel rate at \$3.275 per gallon with Fuller Oil. The Board voted 5-0 in favor of the motion.

The Town Administrator asked if the parking area below the Mica building could be used as a staging area for equipment and materials during the removal of the Mica Building. Selectmen Denning stated there were no restrictions for the use of the parking area.

Town Administrator Capone discussed the revaluation process. He mentioned that the Assessors hoped to have preliminary values available for review later next week. The Board asked to be notified when the values were available so they could come in and review them.

The Town Administrator provided an update on the Cummings Beach project.

Public Comments

Shaun Lageaux shared his views on CIP items with the Board. He mentioned that in 2011 all of the capital items that had been included from the CIP were placed in operating budget. He asked that for 2012, projects be evaluated on an individual basis to determine if they should be in the operating budget or presented as Warrant Articles.

Non-Public Session: RSA: 91- A: 3 II (b) & (c)

With no further business before the Board, at 7:27 PM Selectman Milbrand motioned to enter into non-public session under **RSA: 91- A: 3 II (b) & (c)**. The motion was seconded by Selectman Dion and passed by a roll call vote 5-0.

Respectfully submitted,

Kelly Lacasse
Executive Assistant

Rick Alpers, Chairman

Jeff Shackett, Vice-Chairman

Joe Denning, Selectman

Don Milbrand, Selectman

Phil Dion, Selectman

