

MINUTES
BRISTOL BOARD OF SELECTMEN
June 23, 2011

PRESENT: Chairman Rick Alpers, Vice Chairman Jeff Shackett; Selectmen Phil Dion and Don Milbrand; Town Administrator Michael Capone.

Chairman Alpers called the meeting to order at 6:11 PM.

Minutes of June 9th, 2011

Upon review of the minutes from June 9th, 2011 Selectman Milbrand motioned to approve the minutes seconded by Selectman Dion. The minutes were approved by a vote of 4-0.

Safe Routes to School

Town Administrator Capone discussed the updates on funding for the Safe Routes to School Project. The original cost approved for the project was estimated at \$74,836.15. The bids for round three came in higher than estimated. The lowest bid received was \$84,293. A request to the Department of Transportation was submitted for assistance with the overage on the project costs. The Board reviewed the project and discussed improvements. Concerns over traffic patterns at the Middle School were discussed.

Town Administrator Capone requested that the Board authorize him to sign documents pertaining to the project. Vice Chairman Shackett motioned to authorize the Town Administrator to sign Safe Routes to School documents, seconded by Selectman Milbrand. Upon vote by the Board, 4-0 voted in favor of the motion.

Brownfield Grant

Town Administrator Capone discussed the Brownfield Grant with the Board concerning information from a meeting he attended earlier in the week on the grant. Funds for Brownfield Grant to demolish the Mica Building will not be available until after October. Since funds will not be available until later in the year, bids will need to be done first. The reimbursement process is expected to occur promptly. Upon vote of the Board, all four members authorized Town Administrator Capone to sign documents for the grant.

Selectman's Items

Selectman Dion inquired on the beach signs. The beach staff will search for the signs.

Selectman Milbrand brought up the Idling Policy. The policy has not been revisited for some time. Town Administrator Capone will review this with Department Head's at their next meeting.

Chairman Alpers suggested discussing a Beach parking policy.

Town Administrator's Report

Town Administrator Capone reminded the Board that meetings will change to Monday's for July and August. July 11th will be the next meeting. Senator Forrester will reschedule her meeting with the Board to a later date. The School District monthly payments will be increasing \$50,000 per month to \$474,000. The payments will be readjusted later this year. The Town did receive approval for holding a Special Town Meeting on July 20th for the purchase of property. Town Administrator Capone discussed the Code Enforcement job position. He has been working on this with the Fire Chief. The job description is aimed to provide cooperative enforcement and efforts among landlords and other businesses in Bristol. The position will still remain a part-time position located in the Town Office.

Chairman Alpers inquired on the Pemi Pathway. Last year the area was surveyed. Mike Vignale Engineer of KV Partners LLC has been working on the project plans for Bristol.

Public Comments

Marcia Morris of the Record Enterprise inquired on the Cummings Beach improvements. The project has been postponed until September due to the high water levels on the lake. Town Administrator Capone reviewed the details of the project explaining the timeline.

Selectman Milbrand inquired on the Smith River Erosion control project. There are legal matters pending with an abutter and DES.

At 7: PM Selectman Milbrand motioned to enter into non-public session under **RSA: 91- A-C**. The motion was seconded by Selectman Dion and passed by a roll call vote 4-0.

Respectfully submitted,

Kelly Lacasse
Executive Assistant

Rick Alpers, Chairman

Jeff Shackett, Vice-Chairman

Joe Denning, Selectman

Don Milbrand, Selectman

Phil Dion, Selectman

