

**MINUTES**  
**BRISTOL BOARD OF SELECTMEN**  
**May 12, 2011**

**PRESENT:** Chairman Rick Alpers, Vice Chairman Jeff Shackett; Selectmen Joe Denning, Phil Dion and Don Milbrand; Town Administrator Michael Capone.

Chairman Alpers called the meeting to order at 6:00 PM.

**Minutes of April 21<sup>st</sup> & April 28<sup>th</sup>, 2011**

Upon review of the minutes from April 21<sup>st</sup> and April 28<sup>th</sup>, 2011 Selectman Denning motioned to approve the minutes seconded by Selectman Milbrand. The minutes were approved by a vote of 5-0.

**Town Clerk/ Tax Collector Request for Beach Permits**

Town Clerk/ Tax Collector Raymah Simpson discussed beach permits for the upcoming season. She suggested creating an ordinance which prohibits people who live in close proximity to the beach from purchasing beach stickers for parking purposes. Chairman Alpers stated this issue has come up in the past. He suggested the Town Administrator, Police Chief and Town Clerk meet and discuss how to enforce this problem within the law. Vice Chairman Shackett stated there may be legal issues with developing an ordinance such as this. Town Administrator Capone suggested researching the legalities behind an ordinance limiting beach parking. Discussion on the beach parking continued among the Selectmen. A meeting to discuss the details of parking at the beaches will be scheduled.

**Town Owned Properties**

Town Administrator Capone reviewed a list of recently deeded properties and inquired how the Board would like to proceed with sale of the properties. The Selectmen discussed options for bringing the properties back on to the tax rolls. Vice Chairman Shackett suggested developing a minimum bid on the list of properties and having this information available for the Special Town Meeting. Chairman Alpers stated auctioning properties has been effective in other towns. Town Administrator Capone will look into all the options and organize the information on the properties to be sold. There must be a 90 day notice period for the tax deeded property on Ridge Road. The Chestnut Street and Lake Street properties could be auctioned off now. The Brookwood Park Road and Upper Birch Drive properties will go through the notice process as defined in RSA 41:14-a. The Conservation Commission and Planning Board need to be noticed for their recommendation prior to the Board starting the auction process on the Ridge Road and Upper Birch Drive parcels. Town Administrator Capone will collect the tax and assessment information on all the properties for later review.

**Goal Setting Session with Primex**

A goal setting session with Primex has been scheduled for June 16<sup>th</sup>.

### **Adoption of Revised Non-Profit Permit Application**

The non-profit application has been revised to allow either the Board of Selectmen or the Town Administrator to waive permit application fees for non-profit agencies. Vice Chairman Shackett motioned to accept the application as amended, seconded by Selectmen Denning. The Board voted 5-0 in favor of the motion.

### **RFP for Electrical Services for the Town of Bristol**

Chairman Alpers recused himself from the discussion on the RFP for Electrical services due to a conflict of interest with the bidder. There was only one electrical RFP received from Winnepesaukee Electric LLC. Selectman Denning motioned to accept the electrical bid for Winnepesaukee Electric LLC as presented, seconded by Selectman Milbrand. Motioned approved in a vote of 4-0 with one abstention.

### **Appointment of Representative to Lakes Region Planning Commission Technical Advisory Committee**

Selectman Denning motioned to appoint Steve Favorite based upon the recommendation of the Planning Board and his previous experience in this role, seconded by Selectman Milbrand. Upon vote of the Board, Steve Favorite was appointed to the LRPC -TAC in a vote of 5-0 in favor.

### **Special Town Meeting**

Notification of the Board's vote to pursue the purchase of property at 496 Lake Street was posted after the last meeting. Town Counsel has suggested that another vote be taken and a more formal notice be posted. Town Administrator Capone will begin the notification process and has contacted the Moderator with regard to the meeting. Selectman Milbrand motioned to petition Superior Court on or after May 27, 2011 for permission to hold a special town meeting to purchase land located at 496 Lake Street for \$65,000. The motion was seconded by Selectman Denning. The Board approved the motion in a vote of 5-0 and signed the "Notice of Selectmen's Intent to Seek Court Permission for Special Town Meeting" which will be posted at the Town Office on Friday, May 13, 2011.

### **Request for Liquor License for Ledge Water Steak House/ Tammy Zareas**

The Board authorized the liquor license request for Ledge Water Steak House and signed a letter to the Liquor Commission.

## **Public Comments**

An inquiry on the cell tower status for Chestnut Street was discussed. No further action has taken place at this time. The Board deferred any action to the Planning and Zoning Boards, as any applicant or purchase of the land would need to go through the application process. The contract with Maxton Technologies is still pending for a different location. Chairman Alpers and resident Dave Gallagher discussed possibilities of the proposed cell tower. The conversation was closed on the cell tower.

## **School Resource Officer**

The Board is scheduled to meet with the Newfound Regional School Board on May 23<sup>rd</sup> at 7PM concerning a proposal for a School Resource Officer. The Board reviewed information from the Police Chief who provided statistics with regard to the level of Police activity at the Newfound Regional schools. Chief Lewis reviewed the services provided to the School District over the last few years. There has been an increase in calls for service to the regional schools. Investigations involve much time and effort on behalf of the Police Department.

The Board discussed funding options for this position and the need for financial assistance from the school district. The Board is prepared to discuss this position and negotiate the costs and needs with the School Board later this month. It was suggested to research grants for the position in order to fund it. Chief Lewis stated that the statistics he has prove the need for the services. The Board agreed that this is a need for the School District and should not be ignored.

## **Selectman Items**

Selectman Dion asked about the Ledge Water Steak House approval from the Fire Chief. Town Administrator Capone stated that it was his understanding that the matter had been resolved. Town Administrator Capone will follow up with the Fire Chief and Chairman of the Planning Board.

## **Town Administrator's Report**

A meeting with PSNH concerning the Northern Pass Project scheduled for May 26<sup>th</sup> needs to be moved. Another event taking place at Old Town Hall may interfere with space for the meeting. Selectmen discussed moving the meeting to the Masonic Lodge. There is concern over the crowd that may be present for the meeting. The Selectmen decided to hold the meeting at the Town Offices.

Revised meeting schedule for July and August were provided.

The Cummings Beach Project will postponed until after Labor Day due to the high water levels in the Lake and to avoid disruption at Cummings Beach during the summer season.

Executive Assistant Lacasse proposed building notice boards for the beaches. One of the beach attendants may be available to build the boards. Placement will be determined. Chairman Alpers asked for a proposal for the Board to consider.

Last year the company providing chemical toilets had some service issues. Some have already been placed at parks and the units for the beaches will be put in place later this month. Beach Attendants will need to be more vigilant on enforcing beach rules.

TAN documents were reviewed for signatures. The Board authorized listing the Deputy Treasurer on the documents for availability.

At 7:58 PM Selectman Denning motioned to enter into non-public session under **RSA: 91- A: 3 II (b) and 91- A: 3 II (c)**. The motion was seconded by Selectman Milbrand and passed by a roll call vote 5-0.

Respectfully submitted,

Kelly Lacasse  
Executive Assistant

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Rick Alpers, Chairman

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Jeff Shackett, Vice-Chairman

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Joe Denning, Selectman

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Don Milbrand, Selectman

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Phil Dion, Selectman