

MINUTES
BRISTOL BOARD OF SELECTMEN
March 24, 2011

PRESENT: Chairman Rick Alpers; Selectmen Joe Denning, Phil Dion and Don Milbrand; Town Administrator Michael Capone.

Selectmen Jeff Shackett was absent.

Chairman Alpers called the meeting to order at 6:03 PM.

Minutes of March 10, 2011

The Board reviewed the minutes of the March 10, 2011 public and non public sessions. Selectman Denning made a motion to accept the minutes as written. The motion was seconded by Selectman Milbrand. The Board voted 4-0 in favor of accepting the minutes as written.

Election of Chair and Vice-Chair

Selectman Milbrand nominated Chairman Alpers to continue in his role as Chairman, seconded by Selectman Denning. The motion passed with a vote of 3-0 in favor with Chairman Alpers abstaining. Selectman Denning nominated Selectman Shackett as Vice-Chairman, seconded by Selectman Milbrand. The motion passed by a vote of 4-0

Committee Assignments

Selectman Milbrand will continue working with the Historic District Commission. Selectman Dion will continue working with the Planning Board. In Selectman Shackett's absence, the Board discussed his request to remain as the liaison to the Budget Committee. Selectman Denning and Chairman Alpers will fill in as needed for meetings other Board members cannot attend.

Primex Worker's Compensation Three-Year Agreement

Town Administrator Capone discussed the proposed three year contract with Primex for Worker's Compensation coverage. The details of the agreement were outlined and discussed. Upon a vote of the Board, with Chairman Alpers abstaining, Selectman Milbrand motioned to accept the contract and authorize Selectman Denning to sign the agreement. The Motion passed by a vote of 3-0 in favor.

2011 Summer Meeting Schedule

Selectman Denning proposed changing the meeting night during the summer to avoid a conflict with the summer concert series. The Board discussed holding meetings on Monday nights during July and August and returning to the normal schedule in September. When the concert dates are available, the Board will finalize the meeting dates to be changed.

Transfer Station – Updates

Town Administrator Capone met with Highway/ Transfer Station Superintendent Mark Bucklin to discuss traffic flow changes. A proposed diagram was reviewed and the Board agreed this plan would relieve traffic flow problems at the Transfer Station.

Beginning April 1st, Hebron residents will now be able to use the Bristol Transfer Station under an agreement reached between the Towns of Bristol and Hebron.

Town Administrator Capone updated the Board on the savings from recycling program during 2010.

Purchase Orders

Chairman Alpers reviewed purchase orders from the Highway and Police Departments for new equipment. After discussing the purchase orders, the Board approved the following:

PO # 004057	\$19,380	Grappone Ford	2011 Ford F-350
PO # 004041	\$19,778	Grappone Ford	2011 Crown Victoria Police Cruiser
PO# 004040	\$ 6,800	Adamson Industries	Police Cruiser – Lettering and outfitting

The Board authorized the purchase orders by a vote of 4-0.

Public Comment

Jim Nyberg, representing the Slim Baker Association, inquired as to the Board’s intent regarding the cell tower contract between the Town of Bristol and Maxton Technologies. Chairman Alpers responded by stating that the Board has advised Maxton Technologies that this project is on hold and they would be discussing advice from legal Counsel in Non-Public Session under RSA 91: A later in the meeting. Chairman Alpers also stated that it was his opinion that a new site may have to be pursued and that once a decision was reached as to how to go forward, the public would be informed.

Selectmen’s Items:

Selectman Denning inquired on the cost of the uniform contract and suggested the Town issue an RFP for this line item. Town Administrator Capone stated that the Town is currently under another five-year term of the original agreement which automatically renews unless the company is contacted 90 days prior to renewal. Town Administrator Capone has obtained a copy of the current contract which will not expire until 2016. The Town Administrator commented that he would go through an RFP process prior to the next renewal date.

Town Administrator’s Report:

The Town Administrator updated the Board on plans for PSNH to reinforce the Ayer’s Island Dam. Methods for reinforcement and traffic control were discussed.

Legislative updates were discussed. The Town Administrator located a website to find out how our State Senator is voting on certain legislation before the Senate. The Board will review legislative activity at each meeting and instruct the Town Administrator to contact legislators with regard to voting.

The Town Administrator has been researching other assessing and tax collection software packages. He has obtained some pricing from other vendors. No other firm has an integrated assessing/tax collection package like Avitar. This makes it difficult to compare software, but since most of the pricing is comparable, Avitar would be a better choice because it eliminates some of the data entry work we are presently doing and would still have to do if we select software that is not integrated. The Board asked the Town Administrator to prepare a purchase order for their signature to purchase the Avitar package.

Non-Public: RSA 91-A:3 II c and 91-A:3 II d:

With no further business before the Board, at 6:50PM Selectman Milbrand motioned to enter into non-public session to discuss legal and personnel matters, 2nd by Selectman Denning, the motion passed by a roll call vote 4-0.

Respectfully submitted,

Kelly Lacasse
Executive Assistant

Rick Alpers, Chairman

Jeff Shackett, Vice-Chairman

Joe Denning, Selectman

Don Milbrand, Selectman

Phil Dion, Selectman