

MINUTES
BRISTOL BOARD OF SELECTMEN
November 4, 2010

PRESENT: Chairman Rick Alpers; Selectmen Jeff Shackett, Phil Dion, Joe Denning, Don Milbrand;
Town Administrator Michael Capone

At 6:05 PM Chairman Alpers called the meeting to order.

Town Administrator Capone presented the Board with a quote for Workers Compensation coverage from Primex. He noted that the quote was lower than what the Town was presently paying. In addition, Michael noted that we had recently received notification from our current provider that rates would increase by 9% in 2011. There was a requirement that 45 days notice be given to our current provider if we were not going to renew for 2011.

At this point, Chairman Alpers recused himself from the discussion and asked that Vice Chairman Shackett continue deliberation on this matter. After a brief discussion, Chairman Shackett made a motion that the Board accept the Workers Compensation Proposal from Primex and authorize Michael to notify our current provider with written notice of our intent to secure other coverage. The motion was seconded by Selectman Denning and voted 4-0 by the Board.

2011 Operating Budget - Discussion

Town Administrator Capone reviewed the items contained in the packets he had distributed to the Board which included a draft operating budget, expense and revenue numbers through the end of October 2010, the RSA's governing special revenue funds and a list of items requested by the CIP committee that were not presently in the draft budget. Michael informed the Board that he had reviewed the 2009 budget minus water and sewer and if you adjust it for revenue neutral items the bottom line would be about 4,384,957. If you look at the draft budget, minus water and sewer, for 2011 in its present form and add the items recommended by the CIP committee the budget would be 4,662,667. Michael noted that since the 2011 budget is still very much a work in progress and the bottom line will change as adjustments are made and updated figures are received.

There was discussion among the members of the Board with regard to what the overall objective should be for the 2011 budget. There was general agreement that every effort should be made to keep expenses in line with 2010.

Town Administrator Capone noted that the biggest unknown at this point was Health Insurance premiums. Our current coverage will expire at the end of June 2011 and we will not have renewal estimates for at least two more weeks. The amounts in the 2011 draft budget represent our current premiums. Michael explained that he and Kelly had met with the Primex representative and discussed other plan options for renewal time, with an eye towards modifying our current plan to mitigate any increase, but without the estimates it would be pure speculation as to what the premiums would be. After a brief discussion of potential options, the Board asked Michael to come back to them once the estimates had been obtained.

Chairman Alpers noted that another work session would be convened at a later date to work through particulars of the 2011 budget in preparation for the December 13 with the Budget Committee.

At 7:34 PM Chairman Alpers made a motion to enter into non-public session to discuss a personnel matter. The motion was seconded by Selectman Denning, and voted 5-0 on a roll call vote.

At 9:59 PM Chairman Alpers made a motion to come out of non public session. The motion was seconded by Selectman Denning and voted 5-0 by a roll call vote of the Board.

At 9:59 PM Selectman Denning made a motion to adjourn. The motion was seconded by Selectman Milbrand and voted 5-0 by a roll call vote.

Respectfully submitted,

Michael Capone
Town Administrator

Rick Alpers, Chairman

Jeff Shackett, Vice-Chairman

Joe Denning, Selectman

Don Milbrand, Selectman

Phil Dion, Selectman