

**MINUTES**  
**BRISTOL BOARD OF SELECTMEN MEETING**  
**August 12, 2010**

**PRESENT:** Chairman Rick Alpers; Selectmen Jeff Shackett, Phil Dion, Joe Denning, Don Milbrand; Town Administrator Michael Capone; Assessing Assistant Christina McClay

At 6:01PM, Chairman Alpers called the meeting to order.

**Minutes of July 29, 2010**

Selectman Denning motioned to approve the July 29, 2010 minutes as presented, 2<sup>nd</sup> by Selectman Shackett, the motion passed with an all in favor vote.

**Fran Wendelboe, Information on Senate issues for District Two**

Fran Wendelboe, candidate for NH State Senate District 2 was introduced to the Board. Ms. Wendelboe reviewed her background, terms served in government and her candidacy for the Selectmen.

**Approve and Sign Cell Tower Contract**

Chairman Alpers advised that the Board has held the required two (2) public hearings for the consideration of signing a lease/contract with MTS/Maxton Technology. Steve Kelleher of Maxton Technology attended the meeting to deliver the lease/contract to the Board and answer any additional questions. Once signed and approved, Maxton will be submitting applications and is planning to have hearings with Planning and Zoning beginning in September. The lease/contract is consistent with all past discussion with no changes in the terms. Selectman Shackett motioned that the Board authorize the chair to exercise the ground lease with Maxton, 2<sup>nd</sup> by Selectman Denning, passed with an all in favor vote. Chairman Alpers signed the lease/contract, witnessed by Town Administrator Capone, notarized by Assistant Christina McClay. Two (2) lease/contracts were given to Steve Kelleher from Maxton and two (2) lease/contracts were retained for the Town.

**Review and approve Warrant for Special Town Meeting - Discuss logistics**

The Board reviewed the warrant submitted by Town Administrator Michael Capone after much discussion with USDA and the Department of Revenue (DRA). Town Administrator Capone stated that the posting of the Special Town Meeting is required only seven (7) days before the actual meeting, but he will be posting the warrant as of August 13, 2010 online and also advertising in the paper. At this point, the project needs the support of the townspeople and needs to meet the deadlines for any possible funding from the American Recovery and Reinvestment Act of 2009 (ARRA). A two-thirds vote of the majority of registered voters in attendance is required. The Special Town Meeting will be held on August 28, 2010 at the Newfound Regional High School Auditorium at 1:00 PM. Wayne Webber, Sewer to the Lake Committee, pointed out that the Board needs to make sure that the townspeople understand the full extent of the project. Chairman Alpers assured Mr. Webber that the Board would do so, with a presentation by Wright Pierce. Ms. Susan Duncan expressed her concern over the wording of

the article. She felt that the Board needed to add something that specifically stated what would be spent by the Town. Town Administrator Capone explained that the USDA and DRA rejected the additional wording. At this time, this is the only mechanism to move forward with the project.

Town Clerk Raymah Simpson inquired on how the Board would like the auditorium set up for voting. She feels that it would be beneficial to have the Supervisors of the Checklist up front off to the side since the Budget Committee will not be present. The Board agreed and advised Town Clerk Simpson, Town Administrator Capone and Assistant Christina McClay to finalize the logistics.

### **Other**

Town Clerk Simpson advised the Board that she is issuing letters this week to property owners who had made payment arrangements for 2007 taxes. Some of these property owners have not followed through and Town Clerk Simpson wants to keep the Board in the loop.

### **Cruiser 2 – Modified Repair Plan**

Chairman Alpers reminded the Board of the past conversation with regards to Cruiser #2 losing the transmission and the Board's stance that it would be better to find a different resolution than the replacement and cost of a new transmission. Interim Chief Michael Lewis presented a quote for a rebuilt transmission at a cost of \$1,525, which also has a six (6) month warranty that replaces the rebuilt with a new transmission including all fluids and labor.

Interim Chief Lewis explained that should the Board approve, DC Towing offered to tow the car for free to Bow Auto, who has guaranteed from approval, five (5) days for completion. Selectman Shackett motioned to approve a purchase order for \$1,525 to Bow Auto for the purchase of a rebuilt transmission and to authorize Chairman Alpers to sign the purchase order and pay for this replacement out of the Contingency Fund, 2<sup>nd</sup> by Selectman Dion, passed with an all in favor vote. The Board asked Town Administrator Capone to advise the Budget Committee of such purchase.

The Board took a moment to congratulate Interim Chief Lewis on his new addition to his family of a baby boy.

### **PSNH Smart Start – Customer Purchase Agreement – Review and approve**

This is the last item to finalize the Street Lighting Project with Public Service of New Hampshire (PSNH). The Board is requested to choose a payment option with regards to the cost savings for the replacement lights. Town Administrator Capone recommends Payment Option 2, which is the shorter repayment term giving the extra savings back to the budget in a quicker timeframe, utilizing 55 months versus 72 months. Selectman Shackett motioned to approve Payment Option 2 for the 55 month term and authorize Chairman Alpers to sign the agreement, 2<sup>nd</sup> by Selectman Denning, passed with an all in favor vote.

### **Deb Gilbert – update on removal of the Annex**

Librarian Deb Gilbert, updated the Board with regards to the request for removing the Annex building next to the Library. The Library Trustees have agreed to absorb all extra costs

associated with the demolition of the building to include the refuse that cannot be recycled, the cost of the dumpsters, and the removal of asbestos. The Board discussed the value of the building and the land and whether or not this is the best solution for the property. It was determined that the only value in the property at this time is the land, which the Library regardless of any future building plans could utilize for parking and also assist in more space for municipal parking. Selectman Shackett motioned to approve the Library's plan to demolition the Annex building as long as the Trustees supply the money necessary to pay for the removal and that the Highway Department begin removing as quickly as possible, 2<sup>nd</sup> by Selectman Milbrand. Further discussion was held with regards to lead paint. Librarian Gilbert advised that it was determined that because of the age of the building, there is lead paint. The rules governing removal of lead paint are changing drastically at the end of October; therefore, it is important for the building to be removed as soon as possible. She also advised that there are no hazards to removing currently as the building is above the water table. The motion passed with an all in favor vote. The Board requested that Librarian Gilbert work with Town Administrator Capone to schedule the Highway Department's participation.

#### **Bristol Shores/Blueberry Shores Escrow Account**

The Escrow Account was created with the intent of covering the cost of the removal of pine trees separating Wulamat Road and the Bristol Shores Campground. It is necessary to remove the trees because of a threat to the water line. Bristol Shores agreed to plant a new buffer of trees on the inside of the older pines, further away from the water line and to remove the older trees by September 1, 2010. Town Administrator Capone explained that we have been advised that Bristol Shores is planning to approach the Board for an extension. The Board would like to table this to have Town Administrator Capone speak with Superintendent Jeff Chartier with regards to the danger to the water lines and if an extension would be feasible. Town Administrator Capone will bring this information to the next Board meeting.

#### **Boy Scouts non-profit peddlers permit – waiver**

The Boy Scouts have submitted a non-profit peddler's permit application to cover varying events throughout the remainder of the year. They have also requested the fee for the yearly permit be waived. Selectman Shackett motioned to grant the waiver request, 2<sup>nd</sup> by Selectman Denning, passed with an all in favor vote.

#### **Selectman's Items**

Selectman Denning updated the Board with regards to the status of researching ownership, etc. of the buildings near the MICA building in Central Square. It is slow going, but the Transportation Enhancement Committee is working hard on it, as well as the potential for a Brownfield's Grant and other possible plans for this location. The Transportation Enhancement Committee is comprised of Chief Steve Yannuzzi, CIP member Murray Campbell, CIP member Steve Favorite, Land Use Officer Michelle Bonsteel, Planning Board Chair Dan Paradis, Engineer Mike Vignale and Selectman Joe Denning. Town Administrator Capone will be attending the next Brownfield's meeting on August 24, 2010.

Selectman Denning updated the Board on the Pemi Path Extension. He has spoken to Jen Rocket of the Army Corp who advised the Letter of Intent has been in the Real Estate Division

for two (2) months and has now been referred to the Legal Division. She also advised that the help to clean the path is ready to go once the go ahead is given.

Selectman Milbrand advised that the approval for the change orders for the Borough Road Bridge Project have been given. The old bridge has been removed, the paving will be done to eliminate the frost heave and the guard rails will be extended.

Chairman Alpers inquired on the status of the Central Street Bridge maintenance. The joint has not been replaced due to delays caused by weather and scheduling and it appears it may be scheduled for some time next week.

Selectman Dion inquired on the status of the water project on North Main Street. He has been approached about the closure and time frames. Town Administrator Capone will confirm with Superintendent Chartier on the delays and timeframes.

### **Public Comments**

Susan Duncan commented on the water project on North Main Street. She advised that during the project she experienced some water odor, contacted the Water Department on the weekend and received prompt service and call back on Monday and Tuesday of the following week. She wanted to commend Superintendent Chartier for his hard work and mention to the Board how impressed she was with his superb job.

Budget Committee Chair Shaun Lagueux thanked Interim Police Chief Michael Lewis for the time and effort spent going over the Police Department's Budget and helping him to understand it better.

Selectman Shackett discussed Town Administrator Capone's role with the Budget Committee. He felt that it is vital that the Town Administrator should have a good relationship with the Committee. Town Administrator Capone stated he intends on being fully involved with the process and the Budget Committee.

Town Administrator Capone advised that the paving will begin on the Borough Road Bridge on August 13, 2010.

Town Administrator Capone brought a refund request from Land Use Officer Michelle Bonsteel. A permit was applied for and paid for in the amount of \$212.90. The individual is not able to begin this project currently and has chosen to wait until spring to view the possible changes to the Lake District's Zoning. Selectman Denning motioned to refund the \$212.90, 2<sup>nd</sup> by Selectman Milbrand, passed with an all in favor vote.

At 7:10 PM, upon motion by Selectman Denning, 2<sup>nd</sup> by Selectman Shackett, the Board voted to enter into a non-public session per RSA 91-A by roll call vote of 5-0.

At 8:29 PM, upon motion by Selectman Denning, 2<sup>nd</sup> by Selectman Shackett, the Board voted to return to public session by an all in favor vote.

At 8:30 PM, upon motion by Selectman Denning, 2<sup>nd</sup> by Selectman Shackett, the meeting was adjourned with an all in favor vote.

Respectfully submitted,

Christina McClay  
Assessing Assistant

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Rick Alpers, Chairman

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Jeff Shackett, Vice-Chairman

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Joe Denning, Selectman

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Don Milbrand, Selectman

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Phil Dion, Selectman