

**MINUTES  
BRISTOL BOARD OF SELECTMEN MEETING  
July 22, 2010**

**PRESENT:** Chairman Rick Alpers; Selectmen Jeff Shackett, Phil Dion, Joe Denning, Don Milbrand; Town Administrator Michael Capone; Assessing Assistant Christina McClay

At 6:03 PM, Chairman Alpers called the meeting to order.

**Bill Sharp, Grafton County Registry of Deeds: Information about Fraud Alert**  
Bill Sharp cancelled tonight's appearance and has rescheduled to September.

**Cemetery Deed Update**

A memorandum from Highway Superintendent Mark Bucklin explains that the status of the plot is not yet determined. The possibilities for the plot include: that it holds one veteran; that it holds a piece of the veteran (specifically the leg); or that it also holds an infant. Superintendent Bucklin indicates that the older the burial the harder it is to determine status of the plot by probing. The Board would like Town Administrator Michael Capone to contact Patricia Mitchell, as she deeded the property to the Town, to determine her intent and to request that they install some type of fencing around the plot as required by RSA before the Town accepts the deed. The Town Administrator will attempt contact and update the Board at an upcoming Selectmen's Meeting.

**Bristol Freedom Cooperative –CDBG Grant – Eric Rule**

Eric Rule, from the Bristol Freedom Cooperative, advised the Board of the intent of the Cooperative to apply for a feasibility grant. The grant will cover an engineering study to help the Cooperative put together a Capital Improvements Plan (CIP). The grant is planned to give approximately \$1200 for the grant writer's fees (Joia Hughes) and \$500 to the Town and the balance to the engineering study; all of which does not affect the Town's budget. The Town is only allowed to apply for one CDBG grant a year, so with the Town's blessing and the expectation that the Town will not require a grant for the remainder of the year, the Cooperative would like to move forward. The Board agrees that the Cooperative can move forward with their application, but would like to remind them to be aware for future years that the Board may be using CDBG grants. The Cooperative will get back to the Board when the application is ready for their final approval.

**Library Annex Building**

Library Trustee Barbara Greenwood and Librarian Deborah Gilbert presented the intent of the Trustees to look into demolishing the Library Annex Building. There are no definite plans but they do feel that the building should be removed as it is moldy and damp and at this point not even good for storage. The Trustees feel that they have a few options going forward; they can build an addition; create more parking; or build an entirely new building. The Trustees are continually trying to make plans and to move forward the Annex Building needs to be removed. Superintendent Bucklin indicated that after the asbestos has been removed, he could refocus his

Highway Department on the demolition process, recycling interior products first, taking the siding to the compactors and then recycling further during demolition, such as steel, etc. The Trustees have money to accommodate the demolition of the building. They have also established an exploratory committee to look into their options. This committee will provide more information by October. The Board advised Librarian Deborah Gilbert to get together with Superintendent Bucklin to establish a plan.

### **Grand Central**

The Board reviewed a request from a new restaurant in Town to establish sidewalk seating with recommendations from Code Enforcement Officer Michelle Bonsteel. Selectman Jeff Shackett motioned for the Board to approve three (3) tables with two (2) diners each, as long as Grand Central has the written permission of the owner of the Cigar Store to place the third table, 2<sup>nd</sup> by Selectman Denning, passed with an all in favor vote. The Board further indicated that if there was any intent to sell alcohol at these tables that the Grand Central would need to cordon off the seating and get the Liquor Commission's authorization as well as the Police Chiefs.

### **Application to Serve on the Energy Committee**

The Board reviewed two applications to serve on the Energy Committee; one for Mr. George Corrette and one for Nathan Haselbauer. Selectman Jeff Shackett motioned to approve both applications, 2<sup>nd</sup> by Selectman Denning, passed with an all in favor vote.

### **Summer Town Meeting**

The Board reviewed the proposed agenda for the Summer Town Meeting. The Board requested to bring maps to include: the Cell Tower Project; the Transportation Enhancement Project; and the Sewer to the Lake Project. The Board discussed the projects and the presenters. Summer Town Meeting is scheduled for June 24, 2010 from 10:00 am to 12:00 pm.

### **Selectmen's Items**

Chairman Alpers advised that the Governor has signed Senate Bill (SB128), which allows for Special Town Meeting for Towns using ARRA funds, such as the Sewer to the Lake Project. Town Administrator Capone indicates that the Town would need to hold one bond hearing prior to the Special Town Meeting. The Board would like Town Administrator Capone to put together the steps for how to proceed, write a warrant article and establish a time line. In addition, Town Administrator Capone will speak with Scott Johnson from the USDA to determine what exactly they need for this project to move forward. He will report back to the Board by the next Selectmen's Meeting.

### **Public Comments**

Interim Police Chief Michael Lewis presented two new hires to the Board, Joe Guerriero and Christopher Dyer. Joe Guerriero has already attended the academy transferring from the Plymouth Police Department and Christopher Dyer will attend the Academy in the winter time, joining as a native to the Newfound Area. The Board thanked the new hires for attending the meeting and for coming to the Town of Bristol.

At 7:00 PM, upon motion by Selectman Denning, 2<sup>nd</sup> by Selectman Shackett, the Board voted to enter into a non-public session under RSA 91: A; Personnel and Legal, with a roll call vote of 5-0.

At 8:29 PM, upon motion by Selectman Denning, 2<sup>nd</sup> by Selectmen Milbrand, the Board voted to exit non-public session and return to public session, with a roll call vote of 5-0.

**Minutes**

Selectman Denning motioned to approve the July 15, 2010 minutes as presented, 2<sup>nd</sup> by Selectman Dion, the motion passed with an all in favor vote.

At 8:30 PM, upon motion by Selectman Denning, 2<sup>nd</sup> by Selectman Milbrand, the meeting was adjourned with an all in favor vote.

Respectfully submitted,

Christina McClay  
Assessing Assistant

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Rick Alpers, Chairman

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Jeff Shackett, Vice-Chairman

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Joe Denning, Selectman

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Don Milbrand, Selectman

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Phil Dion, Selectman