

MINUTES
BRISTOL BOARD OF SELECTMEN MEETING
June 24, 2010

PRESENT: Chairman Rick Alpers, Selectmen Jeff Shackett, Phil Dion, Joe Denning, Don Milbrand; Assessing Assistant Christina McClay

At 6:13 PM, Chairman Alpers called the meeting to order.

Bellucci letter

Chairman Alpers began by addressing the Bellucci letter from the May 27, 2010 Selectmen's Meeting. Superintendent Mark Bucklin has installed 25MPH speed limit signs, but has not heard back from the State, Nancy Mayville, with regards to any funds being available for other items. Water/Sewer Superintendent Jeff Chartier was asked to attend the meeting with regards to the issue of liability over the curb stop for Mr. Bellucci's property. Superintendent Chartier gave a brief history of how and when the curb stop was installed for this property and that we took final responsibility to the curb stop in 1985. The responsibility is listed in the Water/Sewer Department's Rules and Regulations. When the damage was done in September of 2009, there was no change to the curb stop location but an improvement to the lines with insulation done closer to the home. These corrections were done with no charge to the property owner. The Water/Sewer Department is following current policy and will continue to do so. Superintendent Chartier will provide a copy of the letter used to explain the policy and liability to Assistant McClay. The Board is in agreement that the Town's responsibility is to the curb stop and no further.

Chairman Alpers advised that there is a meeting at the bridge on June 30th at 10:00 am and Superintendent Bucklin is planning to talk to members of the State there about the fencing request and curbing request in the Bellucci letter. There is currently a stockade type fence on Mr. Bellucci's property, but it is unclear as to who installed this fencing. The Board will wait for further response from Superintendent Bucklin. Selectman Dion inquired on the rounded mound/grassy area and the improvement of litter pick-up along the bridge area. Superintendent Bucklin should also follow up with the State for potential funds or the possibility of Winterset correcting this rounded mound/grassy area. Chairman Alpers believes that the Highway Department is taking trips down through Central Street when they are cleaning up the downtown area in order to improve the litter issue.

Back-up Drive Replacement options/quotes

Assistant McClay provided quotes for the replacement of the backup drive and two options for the potential replacements, such as internal hard drive installed or offsite back up service provided by Certified Computer Solutions. Selectman Shackett motioned that the Board adopt Option 2 that provides the offsite backup storage and the once a week onsite backup storage, 2nd by Selectman Denning and the motion passed with an all in favor vote. Assistant McClay discussed possible funding options. The Board has chosen to over-expend the recommended budget line first if necessary and address that issue later.

Commercial permit – Transfer Station

Arthur Borry, Transfer Station Attendant developed a list at the request of the Board of potential commercial haulers currently using the Transfer Station and tying up the facility on Saturday mornings. The Board left off approximately a month ago with trying to determine what to do about the commercial hauling system, whether to allow this system or charge additional fees, etc. Selectman Shackett feels that we should advocate single stream recycling for these potential haulers and limit usage not allowing Saturdays or restricting to the lower level. Selectman Denning feels that signage should be installed also promoting the usage of the lower area for commercial haulers. Selectman Milbrand would like to hold off this discussion until the Transfer Station Improvements have been determined. The Board agreed to hold the discussion until the Transfer Station Improvements have been further established and also recommend that these potential commercial haulers not use the Transfer Station on Saturdays and utilize the lower end. Chairman Alpers will follow up with Superintendent Bucklin to get these people out of the main stream and to use the lower side.

Beach permits and fees/Beach policies

The Board reviewed an updated Beach Ordinance with changes to Section 4, 5, 7 and 8 to add a “No Smoking” policy. There have been numerous complaints of smoking and people burying their cigarette butts in the sand. Superintendent Bucklin is looking into inexpensive plastic signs to have installed. The first year, if adopted, becomes an education to the beach users, although the Bristol Police Department has the enforcement authority if necessary. Selectman Shackett motioned to adopt the Town of Bristol Beach Ordinance as amended June 23, 2010, 2nd by Selectman Denning.

Further discussion was held regarding changing the price of beach permits. In a past meeting it was discussed that this should be differentiated for non-taxpayers vs. taxpayers. In addition, the Board discussed issues with parking permits from the Avery-Crouse Beach and the Cummings Beach with regards to people living across from the Beach and taking up parking spaces. Recommendations previously have been to limit the sale of parking permits to exclude residences within 200 to 250 feet of the Beach. The Board agreed to table this part of the conversation and place this on Town Administrator Michael Capone’s list to research.

Chairman Alpers requested the following advertisements be done to inform the public of the “No Smoking” policy effective June 24, 2010:

- Half sheet notice to hand out with the sale of any beach parking permits through the Town Clerk/Tax Collector’s Office
- Posting on the boards in the Town Office
- Flyers for the Beach Attendants to hand out when applicable
- Advertise on the Website, in the Town Crier and the local newspapers

Motion passed with an all in favor vote.

Boat slip rental

This boat slip is a newly tax-deeded slip. It is a normal boat slip and a good size. Assistant McClay needs to clarify what dues are to be paid and how to get keys to access the club site.

Selectman Shackett made a motion to delegate the authority to execute the lease for the boat slip to Assistant McClay, 2nd by Selectman Denning.

Selectman Shackett will provide Assistant McClay with a sample lease to tweak for the potential use for this boat slip. Selectman Dion inquired that we make sure that we were checking with other rentals of boat slips to keep the pricing in line and also to inquire about renting out the property and how this affects insurance coverage. Assistant McClay will check with Accountant Petraszewski with regards to the insurance. Selectman Shackett feels that rental for this summer is a good idea but that the municipality should look into selling at the end of the season. Assistant McClay will negotiate the terms of the lease and bring to Chairman Alpers for approval.

Motion passed with an all in favor vote.

Dependent care coverage

On March 23, 2010, the Patient Protection and Affordable Care Act (PPACA) was signed into law. Under this new legislation, dependent children will be permitted to remain on their parents' insurance plan up to their twenty-sixth birthday. The Town of Bristol's insurance carrier is allowing employer groups the option of maintaining their current dependent care or expanding to the new PPACA definition. Therefore, the Board must make a selection on the document provided. Under the current Town of Bristol health care coverage, dependants are covered as long as they are a full-time student. The NH law covers dependants under the age of 26 and who are unmarried. Next July, the new law, states that you will cover the dependants under the age of 26, regardless of marriage etc. Accountant Peggy Petraszewski recommends that the Town remain with the current coverage. After further discussion about the options, Selectman Shackett motioned that the Town of Bristol as employers elect not to expand the dependants health care coverage to the PPACA definition and maintain its current traditional definition, 2nd by Selectman Milbrand, passed with vote of four in favor and Chairman Alpers choosing to abstain.

Selectmen's Items

Chairman Alpers discussed the parking space options and a letter that was resubmitted by Code Enforcement Officer Michelle Bonsteel. Assistant McClay referenced the letter regarding the approval of the Board and the need for a warrant request. The Board remembered that in the last meeting the minutes were enough and they do not feel that we have any requirement to do this letter.

Public Comments/Other

Chief Steve Yannuzzi updated the status of the air compressor sale. The Ashland Fire Department will purchase the compressor and four (4) storage bottles for a grand total of \$2700. The Chief will further investigate the sale of five (5) additional storage bottles. He is hoping to net close to \$3200 and will return to the Board about the boat once this is resolved.

Chief Yannuzzi updated the Board with regards to some damage to a door cover on the Ladder truck. A claim has been filed with Accountant Petraszewski through LGC, the insurance company will send an estimator out to check, and the manufacturer of the ladder truck will be making a new door.

Chief Yannuzzi also updated the Board with an issue over the dock with the Conservation Commission. A complaint was filed that the dock was out too far in the lake. The dock is not too far out and the issue is believed to be resolved at this point.

The Board welcomed Michael Capone, as the new Town Administrator. He was in attendance for this meeting and is planning to attend the next meeting as well and is all set for his start date on July 6th.

Selectman's Items

Selectman Dion advised that he had a discussion with Code Enforcement Officer Michelle Bonsteel regarding the Proposed Land Use Fees. He stated that Ms. Bonsteel felt that this information could be held for review by Town Administrator Capone and then brought back to the Board. He also stated that the advertising costs are not being currently covered for Planning and Zoning and recommends that we at least update these fees in the meantime. Selectman Dion motioned to increase the advertising cost up to \$50 to adequately cover the costs, 2nd by Selectman Denning, and motion passed with an all in favor vote.

Selectman Dion also mentioned that in order to put together a plan to meet the deadline for the August 20th LCHIP grant that they had to have a better idea of what was being done. Michael Vignale is working on engineering a plan. Selectman Denning will be coordinating between Janice DellaCroce and the engineer. Chairman Alpers also commented that he has signed the letter and submitted.

Selectman Shackett is concerned about the Beach budget; about the personnel working and still keeping within the budget. Chairman Alpers advised that there are times when Superintendent Bucklin is bringing in one of the attendants and paying out of the Highway part-time line. Assistant McClay will verify with Superintendent Bucklin with regards to the status of the schedule that Assistant Lacasse created. Chairman Alpers had also adjusted the schedule of the attendants to cover more times when the Beach is in use.

Public Comments/Other

Chief Yannuzzi advised that the items in the MICA building have been removed this week and there should be no further access required.

Chairman of the Budget Committee, Shawn Lagueux thanked the Board for their attention to the budget and keeping the Budget Committee informed about purchases within the Contingency etc.

At 7:00 PM, upon motion by Selectman Shackett, 2nd by Selectman Denning, the Board voted to enter into a non-public session under RSA 91: A; Personnel and Legal, with an all in favor vote.

At 8:40 PM, upon motion by Selectman Denning, 2nd by Selectman Dion, the Board voted to exit the non-public session and return to a public session, with an all in favor vote.

At 8:41 PM, upon motion by Selectman Denning, 2nd by Selectman Dion, the board voted to approve the minutes from the June 17, 2010 Selectmen's meeting, and passed with an all in favor vote.

At 8:42 PM, upon motion by Selectman Denning, 2nd by Selectman Dion, and passing with an all in favor vote, the meeting was adjourned.

Respectfully submitted,

Christina McClay
Assessing Assistant

Rick Alpers, Chairman

Jeff Shackett, Vice-Chairman

Joe Denning, Selectman

Don Milbrand, Selectman

Phil Dion, Selectman