

**MINUTES**  
**BRISTOL BOARD OF SELECTMEN MEETING**  
**June 17, 2010**

**PRESENT:** Selectmen Jeff Shackett, Phil Dion, Joe Denning, Don Milbrand; Assessing Assistant Christina McClay

At 6:03 PM, in Chairman Alpers absence, Selectman Denning called the meeting to order for Selectman Shackett.

Selectman Milbrand motioned to approve the minutes of June 2, 2010 and June 3, 2010 as presented, 2<sup>nd</sup> by Selectman Dion, and upon vote of the three members present, the minutes were approved with an all in favor vote.

**Zoning Board Appointment – Michael Willingham**

Selectman Milbrand explained that Sandra Heaney has resigned from the Zoning Board of Adjustment. With her departure, the Zoning Board has approached a former member, Michael Willingham, to sit for the remainder of the vacant term. Mr. Willingham brings experience back to the Zoning Board. Selectman Milbrand motioned to accept the application and to approve Mr. Willingham to serve on the Zoning Board of Adjustment, 2<sup>nd</sup> by Selectman Dion and approved with an all in favor vote. The Board of Selectmen would like to thank Mr. Willingham for volunteering his time again.

**Smith River Project Update**

Mark Bucklin previously submitted the latest plans for the Smith River Project to the Board on behalf of Selectman Milbrand. The new plans affect area on the Bristol side of the river and no longer involve any of the abutter's property. The Board would like to send the abutter, Mr. Lehman, a thank you letter that we appreciated his assistance and willingness to use his property, but the plans have changed for the Smith River Project and the use of his property will no longer be required. Selectman Denning motioned that the Board accept the plan, authorize Shawn Sweeney to submit the proper permitting and move on with the process, 2<sup>nd</sup> by Selectman Dion, and approved with an all in favor vote. The Board asks that Michelle Bonsteel write the thank you letter to Mr. Lehman and also to contact Shawn Sweeney to move forward with the project.

**Janice Dellacroce – LCHIP Grant through the Planning Board**

Ms. Dellacroce explained that the purpose for her visit was to present to the Board an opportunity for a grant that would tie in with the downtown project with potential for the Mica building. LCHIP was created in 2000 to provide grants to the State of New Hampshire communities and non-profits to preserve and conserve the State's natural resources. Since 2000 they have given out about \$27 million in grants, conserved over 260,000 acres in land and preserved 99 historic buildings. At the June 8, 2010 meeting of the Planning Board, Ms. Dellacroce presented the grant idea, and was advised that the Planning Board agreed that the grant would be beneficial and in correspondence with the Design Charette and the Master Plan. Selectman Denning feels that this would be a good portion of funding for any planned projects for this area, along with Brownfield funding. This plan would correspond with the downtown project, envisioning a river walk or park, or something similar. No official endorsement is

currently required of the Board, but Ms. Dellacroce would like their support. The Board does feel very positive about this project and looks forward to hearing more when the time approaches for the application to be submitted.

### **Boyd Smith – update on storm water plans for Cummings Beach**

Boyd Smith was not able to attend the meeting; therefore, Selectman Denning spoke on his behalf. Selectman Denning submitted a Best Management Plan to the Board for their review. Three sites were discussed and reviewed for this plan, which include near Silver Shores, near Pops Cove, and then Cummings Beach. The site near Pops Cove looks like it will be completed by the State. The area near Silver Shores was discouraged for a number of reasons by the members of the association, although should still be considered for future projects. The final area at Cummings Beach has good potential.

The Newfound Lakes Association has written a grant as part of a study completed in past years. The plan will help eliminate some of the washout areas previously discussed by the Board at a work session at Cummings Beach. Although, this plan will not eliminate all of the issues, it is a good start. Selectman Denning stated that Boyd Smith was looking for the Board to support the project. Selectman Shackett would like to see a plan, such as the scope of the work, etc., before giving any type of blanket approval. Selectman Denning will have Mr. Smith put something together to present to the Board.

Selectman Shackett also discussed that the Silver Shores area has been a problematic area for a long time. The flooding that occurs here is something that should be considered for future projects. Selectman Denning feels this is something that should be brought back to Town Meeting and that the Board should show the benefits of such a project.

### **Summer Town Meeting**

Selectman Alpers was requesting that the Board review July 31<sup>st</sup> as a potential date for Summer Town Meeting, which is normally held on a Saturday. The Board reviewed conflicts and other dates, resolving to hold the meeting on July 24<sup>th</sup> at 10:00 a.m. at the Old Town Hall.

### **Air Conditioner Replacement Quotes**

The Board reviewed the memorandum and quotes for replacement of the air conditioner submitted by Gylene Salmon, Administrative Assistant to the Police Department. Assistant McClay recommended that the contingency fund be used to pay for the replacement and also mentioned that there are optional equipment/labor that can be cut out from the final cost of the replacement. Ms. Salmon recommended that the Board go with Downes Heating and Cooling. The Board further discussed the optional items. Selectman Denning motioned that the Board approve the \$3,490 air conditioner replacement utilizing Downes, 2<sup>nd</sup> by Selectman Dion and passed with an all in favor vote. The Board requested that the Secretary and the Chairman of the Budget Committee be emailed to inform of this approval and purchase from the contingency fund.

### **Selectmen's Items**

Selectman Dion inquired about parking in the Square in the downtown area, with regards to a letter submitted by Michelle Bonsteel on behalf of Sara Shattuck and Audrey Pellegrino.

Seasonal parking is addressed for the wintertime, but no parking requirements for the spring, summer and fall. The Planning Board was concerned about the Board's final decision on parking based upon the wording in the Zoning Ordinance. Selectman Denning pointed out that November through April residents and business owners are not required to get a permit and believes that as the Central Square Project is addressed so will the parking issues. Chief Steve Yannuzzi pointed out that the building formerly known as the Presidential Grill only has one residential unit. The Board agrees that they would be willing to sign the letter, but feel that the ordinance covers and it is not necessary. Selectman Shackett would like the letter to make reference to the fact that the Town does have a parking ordinance in the winter months with specific locations. The Planning Board is fine with the minutes as noted and does not require any additional letter of reference be submitted before their meeting.

Selectman Shackett asked Chief Yannuzzi to bring a request to the Police Department to have an active police presence in Central Square on sunny summer days from approximately 10 to 2. He would like to see this scheduled as a shift for the officer(s). The Board is concerned with the high traffic flow affecting entrance/exits on streets as well as members of the public crossing in this area.

The Board inquired on how things are going for Chief Yannuzzi as the Interim Town Administrator. He advises that things are going well and the group has a system worked out. The only issue is that Peggy Petraszewski, Town Accountant, is out of the office due to a family emergency but a contingency plan has been worked out for this. Chief Yannuzzi also advised that the old compressor situation at the Fire Department is still being reviewed for potential sale.

### **Public Comments/Other Items**

Barbara Greenwood requested that the Board attend the next Trustees meeting on July 13, 2010 at 4:00 p.m., when the architect David King attends and gives a presentation about the next plan for the Library. Chief Yannuzzi attended their last meeting and helped determine what needs to be done to make the Library safe and bring it up to code.

Selectman Denning updated the Fourth of July events. The parade will be held on July 3, 2010 at 10:00 a.m. and the fireworks will be held on July 3, 2010 at dusk. The fireworks will be held over the lake. Chief Yannuzzi will be checking in with the fireworks coordinator and determine whether or not the road will need to be shut down. The Chief will get back to the different Fire Departments about their involvement as well as the Board.

At 6:55 PM, upon motion by Selectman Milbrand, 2<sup>nd</sup> by Selectman Dion, the Board voted to enter into a non-public session under RSA 91: A; Personnel, with an all in favor vote.

Selectman Dion motioned to seal the non-public minutes of this meeting, 2<sup>nd</sup> by Selectman Milbrand, passed with an all in favor vote.

At 8:00 PM, upon motion by Selectman Milbrand, 2<sup>nd</sup> by Selectman Dion, the Board voted to exit the non-public session and return to a public session, with an all in favor vote.

Selectman Milbrand motioned to approve and have Selectman Shackett as Vice Chairman sign the Settlement and Release agreement for the Central Street Bridge Project, 2<sup>nd</sup> by Selectman Dion, passed with an all in favor vote.

At 8:04 PM, upon motion by Selectman Milbrand, 2<sup>nd</sup> by Selectman Dion, and passing with an all in favor vote, the meeting was adjourned.

Respectfully submitted,

Christina McClay  
Assessing Assistant

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Rick Alpers, Chairman

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Jeff Shackett, Vice-Chairman

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Joe Denning, Selectman

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Don Milbrand, Selectman

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Phil Dion, Selectman