

MINUTES
BRISTOL BOARD OF SELECTMEN MEETING
May 27, 2010

PRESENT: Chairman Rick Alpers; Selectmen Jeff Shackett, Phil Dion, Joe Denning; Assessing Assistant Christina McClay

At 6:00 PM, Chairman Alpers called the meeting to order.

Purchase Order

Chairman Alpers signed the purchase order with GMI Asphalt for \$170,580.00 for paving of Bristol Hill Rd. The contract was previously approved at the May 20, 2010 Board of Selectmen's meeting.

Alexandria Board of Selectmen

Larry Stickney, Donald Sharp and Tom McGowan, Alexandria Board of Selectmen along with Christie Phelps, Town Administrator and Jeff Cantara, Road Agent met with the Bristol Board of Selectmen to discuss proposed changes on Bristol Hill Road and Plummer Hill Road. Previously the Bristol Board approved the relocation of a large rock and removal of trees at the town line between these two roads in an attempt to improve safety and visibility. After the original tasks were completed it has created further safety issues with stumps and other rocks that remain. The Alexandria Highway Department would like to remove seven stumps and various rocks, replace thirty (30) feet of existing culvert, create a buffer of twenty-three (23) feet, provide general cleanup of the area to remove any excess materials and provide seeding and stabilization during the final stages of the project. Both Boards agreed that this project will further improve safety and visibility and correct the issue created by moving the dated rock. Alexandria Road Agent Jeff Cantara will provide the work and Bristol Highway Superintendent Mark Bucklin will assist and oversee as needed. In addition to the proposed changes, a stop sign was discussed. Chairman Alpers believes that first and foremost is the public safety issue and once the area is opened up, the two Boards can further review any potential issues at this intersection.

Update on Bike Path Request

Per a previous inquiry of locating/researching options for placing a portable toilet at the Bike Path, options were discussed with regards to relocating existing portable toilets or allocating monies from the budget as long as we were able to work within the current budget. Currently both beaches have been delivered a handicap unit and are scheduled to have a standard unit delivered later in June. Each location was reviewed and determined to leave the following:

- Cummings Beach – leave the existing handicap unit.
- Avery Crouse – remove the existing handicap unit and place two (2) standard units as the Big Catch owner Paul Zareas has offered the use of his facilities for handicap persons.
- Bike Path – transfer the one (1) standard unit from Cummings Beach to the Bike Path to be placed in the area near Riverdale Road.

Assistant Christina McClay will schedule and make the changes as determined above keeping in mind the best location with regards to the picnic area.

Mr. Bellucci - Letter

Mr. Lawrence Bellucci, an abutter to the Central Street Bridge Project, spoke with regards to a letter submitted to the Board from an inquiry to the prior Town Manager. Mr. Bellucci's first item involves the increase of the speed of vehicles now traveling along Central Street. It is believed that drivers are traveling at much higher rates of speed (up to 55 mph) since the improvements of road construction and Mr. Bellucci feels that a speed limit sign would help reduce this issue. The Police Chief had previously recommended a 25 mph speed limit and the Board agreed that this was a reasonable request. Highway Superintendent Mark Bucklin believes that there may be an existing sign at the Highway shed. Selectman Jeff Shackett motioned to set the speed limit for the Bristol Side of Central Street at 25 mph, 2nd by Selectman Joe Denning, passed with an all in favor vote.

Mr. Bellucci's second item was a request for an 8x24 fence, as the project has created a drastic change with regards of the road and the view to his backyard. He has lost all privacy in his backyard. Chairman Alpers indicated that a construction easement was given to Mr. Bellucci, and also that there are no construction funds left on this project. Selectman Denning agreed that there is a major change and that this issue should be taken into consideration.

Mr. Bellucci's third item was with regards to the road construction causing damage to the existing water/sewer lines, which required replacement and extension of the water/sewer lines down the roadway. He had previously requested a letter/statement stating that the liabilities of the lines stay with the Town as it was before the move. In anticipation of the letter he didn't hold up the project and would still like something to clarify this issue. Chairman Alpers believes this is a reasonable request and will have Water/Sewer Superintendent Jeff Chartier review the issue. Chairman Alpers stated that we have done this for other projects in the Town.

Mr. Bellucci's fourth item pertained to the median between the sidewalk and the bluestone driveway that prior to construction was able to be mowed and landscaped. This space was approximately 80 feet by two (2) or three (3) feet. Mr. Bellucci would like to see this area groomed down and would be willing to maintain it after completion. Chairman Alpers inquired with Superintendent Bucklin if this was "doable". Mark agreed that this should have been done when the project was done. The Board requested that Superintendent Bucklin contact Nancy Mayville, NH Department of Transportation (NHDOT) and Wade Brown of SEA Consultants to inquire if Winterset had any intentions on fixing this location. The Board was concerned that there wasn't a final inspection on the project. Chairman Alpers indicated that there is a final agreement to be discussed in non-public (legal), which will address the completion of this project.

Mr. Bellucci's last item was with regards to the increase of litter since the construction and the maintenance of the sidewalk. He has seen an increase in the amount of trash, which the Board agrees is unfortunate and will keep an eye on it.

Mr. Bellucci inquired on when he could expect a response from the Board. Chairman Alpers indicated that the Board will take all items under advisement and formulate a response to Mr. Bellucci by the first of July.

Application to Serve on a Board or Committee

The Board has received an application for Don Downes of Downes Heating and Cooling to serve on the Energy Committee. Selectman Denning motioned to approve the application, 2nd by Selectman Dion, passed with an all in favor vote.

Selectmen's Items

Chairman Alpers has received a status update for Joia Hughes, Grant Writer. It appears that there may have been some confusion on existing projects, which caused Joia some hesitation on proceeding in the absence of a Town Administrator. She has some real projects in the pipeline. Selectman Denning will touch base with Joia and clarify the concerns and prepare her for the arrival of the new Town Administrator.

Chairman Alpers addressed letters/announcements for commendations on work. The Highway Department received a letter complimenting the great job in taking care of Hemlock Brook Road. Chairman Alpers commended Superintendent Mark Bucklin for the hard work. The Chief of Police and the Police Department received an award from CADY for the steps it has taken in preventing underage drinking within the community.

Chairman Alpers brought tax deeding files to discuss per the vote of the Board at last week's meeting. The 431 West Shore Road property owner has contacted Town Clerk/Tax Collector Raymah Simpson with regards to making payments on the balance owed. Raymah recommends approving this property owner's request. Selectman Denning motioned to rescind last week's approval on tax deeding for this property, 2nd by Selectman Dion, passed with an all in favor vote. Chairman Alpers expressed his concern that the Board verified that no one was current living at any of these properties. The other members of the Board assured that this was discussed at the previous meeting. The Board then proceeded with signing the tax deeding requests for 100 Country Club Road (.63 acres-land/building), Ridge Road (1 acre), and Adams Drive #28 (boatslip). Assistant Christina McClay will clarify an issue with duplicate letters.

Chairman Alper's feels that someone needs to spearhead a project with regards to tax deeded property. He has asked Land Use Officer Michelle Bonsteel to review Town owned property for the possibility of selling or auctioning to increase revenue to the Town. Michelle will gather information and submit a proposal to the Board. Chairman Alpers wants to get a start now because the later in the season the harder it is to sell property in winter. He recommended Michelle to contact Andre Caron for additional help and an auctioneer to consider.

Chairman Alpers discussed 8 Central Street. He is against deeding this property and expressed his concern with regards to tax deeding. He stated that this property is going to need to be maintained and the liability and cost now becomes a Town issue. He feels it needs to be secured. He wonders where the money is coming from to take care of the liability and security. Selectman Denning feels that this has become the Town's responsibility already. Selectman Shackett voted to deed the property because the taxes haven't been paid, the owner doesn't seem to be making any attempt to pay and if we don't do something about the building now then we will never do anything about the building. Selectman Dion feels we should be able to find the money as in past years we found money because we had to, such as legal. The Board further

discussed the property and signed the paperwork. Chairman Alpers chose not to sign the deeding paperwork. Owners of each of the deeded properties will be informed and the Town will place the additional property under its liability insurance.

Silver Shores Mooring Request

The Board had chosen to move forward with other items on the agenda to allow time for members of the Silver Shores Mooring Request to arrive. Upon their arrival, the Board continued their review of the request from the Silver Shores Association to add two additional moorings. Land Use Officer Michelle Bonsteel researched the application and court orders with regards to the slips and moorings previously approved. Original approvals indicate eight (8) slips and four (4) moorings. The Association currently has four (4) slips and six (6) moorings. Further history with the process was discussed allowing the Board to fully understand the need and request for the additional moorings and the possible alternatives, such as changing the existing dock's shape to allow for more space. Parties agreed that both options were reasonable solutions. The Board also stated that they were not advocating moving the dock closer to the Big Catch but closer to the swim line. Chairman Alpers motioned to approve the two (2) extra moorings beyond the swim line for Silver Shores and to reconvene a Board of Selectmen's Meeting at the foot of the lake to view the relationship of the swim line, the dock and Big Catch for possible repositioning, 2nd by Selectman Denning, passed with a 3 in favor/1 opposed vote.

The Board scheduled a work session to be held at the foot of the lake on Wednesday, June 2nd at 6:15 p.m.

Selectmen's Items (continued)

Selectman Shackett inquired about the State paving along Lake Street and why a Police Detail was not involved with traffic control. Assistant Christina McClay will research and get back to the Board.

Media Manager Contract

Ray Courchaine, Communications Manager stepped out from behind the camera to discuss the proposed media contract. With the resignation of Communications Coordinator Becky Burke, Ray has taken the additional duties of the Town Crier. Becky has continued to maintain the website, posting meetings, minutes and announcements as needed. The proposed contract would place the Town Crier, the website and the television channel under the coordination and responsibility of Ray Courchaine with a slight increase in his contracted fee. Chairman Alpers requested that Ray consider adding the "Verified" section back to the Town Crier. Selectman Shackett expressed his concern that the "artsy" influence/graphic design that Becky has applied to the website and postings may not be able to be supported by Ray. Selectman Shackett inquired what part of this workload would have to be hired out. Ray assured the Board that he is able to maintain the website; he has the software and tools. He also stated that some of the balance of the remaining money could be used for consultation fees should an issue arise. Ray inquired about the possibility of hiring under this same line, his assistant Jake, to help with filming. The Board advised Ray to contact his tax person to clarify, as the Town would not pay Jake directly. Selectman Shackett motioned to approve and sign the proposed Media Manager Contract, 2nd by Selectman Denning, passed with an all in favor vote.

Public Comments

Janice Dellacroce inquired on the fees for non-residents for parking at the Beach and this is the same for residents. She felt that a non-resident should have a different fee. Selectman Dion clarified the difference non-resident versus non-taxpayer with non-taxpayer being the focus. Chairman Alpers suggested that this recommendation be reviewed in July when the proposed changes to the Land Use fees are reviewed.

At 7:40 PM, upon motion by Selectman Shackett, 2nd by Selectman Dion, the Board voted to enter into a non-public session under RSA 91: A; Personnel and Legal, with an all in favor vote.

At 9:00 PM, upon motion by Selectman Denning, 2nd by Selectman Dion, the Board voted to exit the non-public session and return to a public session, with an all in favor vote.

Selectman Denning motioned to approve the Memorandum of Understanding for Maxton Technology, Inc. with regards to wireless communication in the Town of Bristol, 2nd by Selectman Dion, passed with an all in favor vote.

Selectman Denning motioned to approve and sign the Settlement and Release agreement for the Central Street Bridge Project, 2nd by Selectman Shackett, passed with an all in favor vote.

Selectman Denning motioned to seal the non-public minutes until all negotiations are complete, 2nd by Selectman Shackett, passed with an all in favor vote.

Selectman Denning motioned to approve the minutes of May 20, 2010 as presented, 2nd by Selectman Shackett, and upon vote of all four members present, the minutes were approved with an all in favor vote.

Motioned by Selectman Denning, 2nd by Selectman Shackett and upon vote of all four members present, the meeting was adjourned at 9:03 PM.

Respectfully submitted,

Christina McClay
Assessing Assistant

Rick Alpers, Chairman

Jeff Shackett, Vice-Chairman

Joe Denning, Selectman

Don Milbrand, Selectman

Phil Dion, Selectman