

TOWN OF BRISTOL

ANNUAL TOWN MEETING WARRANT

2017

BRISTOL, NEW HAMPSHIRE

GRAFTON COUNTY

To the Inhabitants of the Town of Bristol in the County of Grafton in the State of New Hampshire qualified to vote in Town affairs. You are hereby notified to meet at the Bristol Town Hall, 45 Summer Street in said Bristol on Tuesday, the fourteenth day of March next at 8:00 o'clock in the morning at which time the polls will be open for balloting on Article 1 and shall close no earlier than 7:00 o'clock in the evening; and you are further hereby notified to meet at the Auditorium of the Newfound Regional High School in said Bristol on Saturday, the eighteenth day of March next at 9:00 o'clock in the morning at which time action will be taken upon the remaining articles in the warrant.

**Article 1:** To choose by written ballot all of the necessary Town Officers

2 Selectmen for 3 years

1 Town Clerk/Tax Collector for 3 years

1 Trustee of the Trust funds for 3 years

1 Treasurer for 3 years

1 Cemetery Trustee for 3 years

4 Budget Committee members for 3 years

3 Library Trustees for 3 years

**Article 2:** To see if the Town will vote to raise and appropriate up to Three Hundred Seventy Five Thousand Dollars (\$375,000) for the purchase and installation of replacement dewatering equipment at the Waste Water Treatment Facility, and to authorize the issuance of not more than Three Hundred Seventy Five Thousand Dollars (\$375,000) of bonds or notes, in accordance with the provisions of the Municipal Finance Act, NH RSA 33:1 et seq., as amended; and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon as shall be in the best interest of the Town. The first principal and interest payments will be included in the 2018 budget. The principal and interest payments of the bonds or notes shall be paid though sewer user fees. (2/3 vote required, polls open for one hour)

**The Budget Committee Recommends this Article 10-0**

**The Select Board Recommends this Article 4-0**

**Article 3:** To see if the Town will vote to raise and appropriate up to Seven Hundred Sixty Five Thousand Dollars (\$765,000) to pay for Water, Sewer and Roadway Improvements on Central Street, and to authorize the issuance of not more than Seven Hundred Sixty Five Thousand Dollars (\$765,000) of bonds or notes, in accordance with the provisions of the Municipal Finance Act, NH RSA 33:1 et seq., as amended; and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon as shall be in the best interest of the Town. The first principal and interest payments will be included in the 2018 budget. Without impairing the nature of the bonds as general obligations of the Town, it is expected and intended that Ten percent (10%) of the debt service on the bonds or notes will be paid from general taxation and Ninety percent (90%) of the debt service on the bonds or notes will be paid through water and sewer user fees. (2/3 vote required, polls open for one hour)

**The Budget Committee Does Not Recommend this Article 3-6-1**

**The Select Board Recommends this Article 4-0**

**Article 4:** To see if the Town will vote to raise and appropriate a sum of One Hundred Fifty Three Thousand Dollars (\$153,000) to prepare a final design, obtain materials, and construct the Pemi Pathway and Bristol Falls Park (formerly known as the Water Street Recreational Trail). The appropriation is contingent upon receipt of an offsetting grant in the amount of One Hundred Fifty Three Thousand Dollars (\$153,000) of from the Land and Water Conservation Fund. (Majority vote required)

**The Budget Committee Recommends this Article 10-0**

**The Select Board Recommends this Article 4-0**

**Article 5: By Petition:** Shall we adopt the provisions of RSA 40:13 (known as SB2) to allow official ballot voting on all issues before the Town of Bristol on the second Tuesday of March? Passage requires a 3/5 majority vote of those voting.

**Article 6: By Petition:** To see if the Town will vote to authorize 50% of the Land Use Change Tax collected pursuant to RSA 79-A:25 to be deposited into the existing Conservation Fund in accordance with RSA 36-A:5, III, as authorized by RSA 79-A:25, II. If adopted this article shall take effect April 1st, and shall remain in effect until altered or rescinded by a future vote of the Town Meeting. (Majority vote required)

**Article 7:** Shall the Town of Bristol vote to adopt the provisions of RSA 72:28-b, All Veterans' Tax Credit? If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who (1) served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or an officer honorably separated from services, and (2) is not eligible for or receiving a credit under RSA 72:28 or RSA 72:35. If adopted, the credit granted will be Five Hundred Dollars (\$500), the same amount as the standard or optional veterans' tax credit previously voted by the Town of Bristol under RSA 72:28. (Majority vote required)

**Article 8:** To see if the Town will vote to adopt the following Solid Waste Ordinance proposed pursuant to RSA 149-M:17, II: (Majority vote required)

## **SOLID WASTE ORDINANCE**

### **Authority:**

This Ordinance is adopted by the Town of Bristol pursuant to the authority in RSA 149-M:17, II.

### **General Provisions:**

1. The Bristol Transfer Station and associated facilities may be used only by residents and property owners of the Town of Bristol, for the disposal of acceptable solid waste generated within the Town of Bristol. Disposal of refuse from another locality (other than contracted towns) is a violation.
2. Attendants shall have the authority to refuse the use of the facilities to any person who violates these regulations, misuses the facilities or fails to comply with the lawful directions of the attendant. Failure to follow the requests or instructions of the attendant is a violation.
3. Acceptable solid waste may be disposed at the facilities only during posted operating hours. Leaving waste outside of the area when the facility is closed is a violation.
4. Acceptable solid waste shall be deposited only in the appropriate disposal area or container as directed by the attendant on duty. The disposal of any waste in unauthorized areas is prohibited. Disposal of unauthorized or prohibited waste is a violation.
5. All loads delivered to the facilities shall be covered or otherwise suitably contained (i.e., plastic bags, barrels, etc.) to prevent littering.

### **Permit:**

A permit shall be required for the disposal of waste at the solid waste facilities. No person shall dispose of any waste at the facilities without a permit. The permits are to be permanently affixed to the lower right front windshield on the vehicle of the person authorized to use the facility. Permit fees are listed in Appendix A of this ordinance.

### **Resident Permit:**

Residential permits may be issued to any resident or property owner in the Town of Bristol. Residential permits may be used to dispose of solid waste generated within the Town of Bristol only. Suitable proof of residence and/or personal residential property ownership shall be required for the issuance of a permit. Use of the Bristol solid waste facilities without a permit or disposal of solid waste from other cities or towns shall be a violation. It is also a violation to allow someone who is not a resident of the town of Bristol to use your permit. Demolition debris and Municipal Solid Waste (MSW) from private residents will be limited to amounts not to exceed 2 cubic yards per day. This debris will be accepted at the lower and the upper section of the facility. Disposal is subject to the current fee schedule. There are no restrictions on Single Sort Recycling.

### **Contractor Construction Demolition:**

Contractors may be issued a temporary permit for the disposal of waste generated by work done within the Town of Bristol. Documentation of the Building Permit issued by the Town shall be required for the issuances of a temporary permit. Temporary permits shall be valid for no longer than 21 days. The Town will not accept hazardous or non-permitted waste. It is a violation to use a Temporary Bristol Permit to dispose of solid waste not generated within the Town of Bristol or to allow a nonresident to use the permit. In order to obtain a Temporary Permit and to use the Solid Waste Facility for construction debris,

a signed and approved Affidavit for Commercial Contractors must be obtained from the Town prior to hauling any waste.

**Visitor Permit:**

Visitor permits may be issued to persons visiting the Town of Bristol. Suitable proof of lodging in the Town of Bristol shall be required for the issuance of a temporary permit. A temporary permit shall not be valid for longer than two weeks. It is the responsibility of the property owner to arrange for the acceptable disposal of solid waste materials.

**Violations:**

Violations of any of the above provisions shall be subject to a fine of no less than \$50.00 per occurrence and up to a maximum of \$3,000.00 per RSA 149-M:17.

Prior to service of a formal summons and complaint, pursuant to RSA 31:39-c, the Bristol Town Clerk/Tax Collector may issue to any person who violates any provision of this ordinance a written notice of violation. Such notice shall contain a description of the offense and a copy of the applicable schedule of penalties as well as instructions to pay the penalties by mail, and shall be either delivered in person or by first-class mail to the last-known address of the offender. Penalties shall escalate the longer they remain unpaid, as provided in the penalty schedule, up to a maximum of \$3,000 per offense.

If the matter remains unresolved, pursuant to RSA 147-M:17, II(b), for penalties up to \$500, the Bristol Town Clerk/Tax Collector may issue a summons and notice of fine as provided in RSA 502-A:19-b, substituting a copy of the schedule of penalties for the uniform fine schedule cited in that statute. The offender may plead guilty or nolo contendere by mail by entering a plea as provided in RSA 502-A:10-b. If the plea is accepted by the court, the offender shall not be required to appear unless directed by the court. If the offender contests the summons, the matter shall be resolved by the court.

For penalties exceeding \$500, the Bristol Town Clerk/Tax Collector may issue a summons and complaint before the circuit court, district division, or the superior court to enforce the penalties.

**Fees:**

Fees for permits and for deposit of certain items at the facilities under this Ordinance shall be initially as set forth in the attached Solid Waste Fee Schedule, and are subject to amendment from time to time by the Bristol Board of Selectmen pursuant to RSA 149-M:17, VI(a) and RSA 41:9-a.

## Appendix A: Solid Waste Fee Schedule

### Specific Procedures

- 1) All **Contractors** (including individuals that are **residents** of Bristol) are required to obtain a Transfer Station permit from the Town Office as well as provide a copy of their Land Use Permit where the C&D material is generated to the attendant prior to disposing of C&D material. All C&D deposited at the Transfer Station must have been generated in the Town of Bristol.
- 2) All **residents** and **contractors** that want to dump C&D material must go the Transfer Station C&D area and have the vehicle that they are using measured for volume of the pick-up bed (the volume of the wheel wells will not be deducted from the quantity calculation).
  - (i) Compact pick up truck
  - (ii) Full sized pick up truck
  - (iii) Large truck (includes a truck with sideboards or trucks 1 Ton or larger – the actual volume will be measured and charged accordingly regardless if full)
- 3) All doors must be removed from refrigerators prior to delivery to the C&D Transfer Station.
- 4) All roofing shingles and construction demolition debris, if not paid for by the truck load, shall be paid for by estimated volume (cubic yard 3 feet by 3 feet by 3 feet) as determined by the Transfer Station attendant.
- 5) No person shall dispose of any waste at the facilities without a permit

Permit Requirements - Municipal Solid Waste		Fee
<i>Residential Permit</i>	Residential Permits may be issued to any resident or property owner in the Town of Bristol.	\$5.00 per permit
<i>Commercial Permit</i>	Commercial Permits may be issued to businesses located in the Town of Bristol. Permits will expire in 21 days.	\$100.00 per permit
<i>Visitor Permit</i>	Visitor Permits may be issued on a weekly basis for person's visiting Bristol with proof of lodging within the Town. Non- <b>residents</b> hauling municipal solid waste to the Transfer Station for Bristol <b>residents</b> must obtain a Visitor Permit.	\$5.00 per permit
1. All permits fees shall be payable to the Town of Bristol and may be obtained at the Town Clerk's Office. (Please bring the registration for the vehicle that will be going to the Transfer Station.) 2. All stickers shall be attached to the lower right hand corner of the windshield.		

Definition:

**Contractor:** Any person performing construction, demolition, collecting solid waste, or cleanup in exchange for monetary or other compensation.

PERMIT TYPE	VAL ID	VEHICLE ALLOWED	TYPE OF WASTE	FEE
		<b>Construction and Demolition</b>		
<b>Residents</b> with homes in Bristol or Property Owners (Home Or Business)	1 Year	Passenger Cars, Small Pickup Trucks Small Trailers less than 1/2 CY	Wood Products, insulation board, etc.	No charge
	1 Year	Passenger Cars, Small Pickup Trucks Small Trailers less than 2 CY per day	Wood Products, insulation board, etc.	\$20
	1 Year	Large Trucks	Wood Products, insulation board, etc.	\$40 per CY of volume regardless if full
	1 Year	Passenger Cars, Small Pickup Trucks, Small Trailers up to 2 CY per day.	Heavy C&D; Sheetrock,	\$40
	1 Year	Large Trucks	Heavy C&D; Sheetrock,	\$80 per CY of volume regardless if full
<b>Contractors</b> including <b>residents</b> of Bristol (allowed to use facility while building permit is valid)	60 days	Passenger Cars, Small Pickup Trucks Small Trailers Up To 2 CY per day	Wood Products, insulation board, etc.	\$40
	60 days	Large Trucks	Wood Products, insulation board, etc.	\$80 per CY of volume regardless if full

	60 days	Passenger Cars, Small Pickup Trucks Small Trailers Up To 2 CY per day	Heavy C&D; Sheetrock,	\$160
	60 days	Large Trucks	Heavy C&D; Sheetrock,	\$160 per CY of volume regardless if full
		<b>Tires</b>		
<i>Residents</i> with homes in Bristol or Property Owners (Home Or Business)	1 Year	N/A	17.5" an under	\$2.00
	1 Year	N/A	Over 17.5"	\$10.00
		<b>White Goods</b>		
<i>Residents</i> with homes in Bristol or Property Owners (Home Or Business)	1 Year	N/A	Stoves, washer, dryer, hot water heaters,	\$5.00 per item
	1 Year	N/A	Refrigerators, freezers, air conditioners. (anything with freon) <sup>4</sup>	\$15.00 per item
	1 Year	N/A	20 lb Propane tanks & smaller	\$2.00 per item
	1 Year	N/A	30-100 lb Propane tanks	\$25.00 per item
	1 Year	NA	Fire Extinguisher	\$15.00 per item
	1 Year	N/A	Helium Containers	\$10.00 per item
<i>Contractors</i> including <i>residents</i> of Bristol (allowed to use facility while building permit is valid)	21 days	N/A	Same as <i>residents</i>	Same as residents

<b>Bulky Waste</b>				
<b>Residents</b> with homes in Bristol or Property Owners (Home Or Business)	1 year	Passenger Cars, Small Pickup Trucks Small Trailers less than 1/2 CY	Mattresses, chairs, couches, etc.	\$20.00 per item (No charge if stripped and placed in appropriate containers)
<b>Contractors</b> including <b>residents</b> of Bristol (allowed to use facility while building permit is valid)	21 days	Passenger Cars, Small Pickup Trucks Small Trailers Up To 2 CY	Same as residents	Same as residents
<b>Computers &amp; TV's</b>				
<b>Residents</b> with homes in Bristol or Property Owners (Home Or Business)	1 year	N/A	Television (19 inches and under), Computer CPU, Computer Printer	\$10.00 per item
	1 year	N/A	Portable Television (20 inches and over), Computer Screen, Lap Top Computer	\$20.00 per item
<b>Contractors</b> including <b>residents</b> of Bristol (allowed to use facility while building permit is valid)	21 days	N/A	Same as <b>residents</b>	Same as <b>residents</b>

<b>Schedule of Penalties</b>				
<b>First Offense</b>		\$50.00		
<b>Second Offense</b>		\$75.00		
<b>Subsequent Offenses</b>		\$100.00		
<b>Penalty Escalator</b>		\$50.00 added every 7 days unpaid after initial notice of violation		



**Article 9:** To see if the Town will vote to raise and appropriate the Budget Committee recommended sum of Five Million Nine Hundred Thirty One Thousand Four Hundred Eighty Dollars (\$5,931,480) for general municipal operations. The Select Board recommends Six Million One Hundred Eighty Thousand Six Hundred Forty Six Dollars (\$6,180,646). This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required)

**The Budget Committee Recommends/Does Not Recommend this Article 0-0**

**The Select Board Recommends/Does Not Recommend this Article 0-0**

**Article 10:** To see if the Town will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate the sum of Twenty Five Thousand Dollars (\$25,000) to be placed into the Contingency Fund and further to use funds from the unreserved fund balance. (Majority vote required)

**The Budget Committee Recommends this Article 10-0**

**The Select Board Recommends this Article 4-0**

**Article 11:** To see if the Town will vote to raise and appropriate the sum of Twelve Thousand Dollars (\$12,000) to be used to demolish the house and other structures, dispose of the debris, and prepare the site for future Town needs at 254 Lake Street, Bristol, with said sum to come from the unreserved fund balance. (Majority vote required)

**The Budget Committee Recommends this Article 10-0**

**The Select Board Recommends this Article 4-0**

**Article 12:** To see if the Town will vote to raise and appropriate the sum of Ninety Five Thousand Dollars (\$95,000) to prepare an architectural design and engineering study for future municipal buildings with said funds to come from the unreserved fund balance. (Majority vote required)

**The Budget Committee Recommends this Article 9-0-1**

**The Select Board Recommends this Article 4-0**

**Article 13:** To see if the Town will vote to establish the Police Vehicle Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of purchasing, equipping and upfitting police cruisers and to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be placed in this fund. Further, to name the Board of Selectmen as agents to expend from said fund. (Majority vote required).

**The Budget Committee Recommends this Article 8-2**

**The Select Board Recommends this Article 3-1**

**Article 14:** To see if the Town will vote to raise and appropriate the sum of Twenty Five Thousand Two Hundred Dollars (\$25,200) to replace five of the Police Department's portable radios. (Majority vote required)

**The Budget Committee Recommends this Article 10-0**

**The Select Board Recommends this Article 4-0**

**Article 15:** To see if the Town will vote to raise and appropriate a sum of Ten Thousand Dollars (\$10,000) to obtain and place an emergency generator and corresponding components at the Hemp Hill communications tower on Hemp Hill Road with Ten Thousand Dollars (\$10,000) to come from a grant. This appropriation is contingent upon receipt of the grant and if not received the warrant article will be null and void. (Majority vote required)

**The Budget Committee Recommends this Article 8-2**

**The Select Board Recommends this Article 4-0**

**Article 16:** To see if the Town will vote to raise and appropriate a sum of Twelve Thousand Dollars (\$12,000) for the purposes of a Fourth of July fireworks display, operations, and ancillary costs of the event. (Majority vote required)

**The Budget Committee Does Not Recommend this Article 3-6**

**The Select Board Recommends this Article 4-0**

**Article 17:** To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) for the purposes of a full radio spectrum analysis study in the Town in order to identify the strongest signal propagation for future locations of small cell or cell tower locations. The study will be used in the pursuit of grants or other funding mechanisms. (Majority vote required)

**The Budget Committee Recommends this Article 8-1**

**The Select Board Recommends this Article 4-0**

**Article 18:** To see if the Town will vote to raise and appropriate the sum Two Hundred Ninety Two Thousand Five Hundred Dollars (\$292,500) to be added to the following capital reserve funds previously established. (Majority vote required)

Accrued Wages Capital Reserve Fund	\$50,000
Assessment Reval Capital Reserve Fund	\$35,000
Bicentennial Capital Reserve Fund	\$10,000
Fire Department (Fire Engine) Capital Reserve Fund	\$50,000
Highway Equipment Capital Reserve Fund	\$140,000
Town Building Maintenance Fund Capital Reserve	\$7,500

**The Budget Committee Recommends this Article 8-1**

**The Select Board Recommends this Article 4-0**

**Article 19:** To transact any other business that may legally come before this meeting.