



The Bristol Select Board would like to express our sincere appreciation to the residents and businesses of Bristol thanking everyone for their patience during the downtown renovations.

We hope these improvements will result in continued growth for downtown businesses and help to establish Central Square as a focal point in our community.

On behalf of the Town of Bristol, we thank you all.

Bristol Select Board Members:

Don Milbrand

Joe Denning

Janet Cote

Shaun Lagueux

Betsy Schneider

Photo courtesy of Karen MacLeod of Bristol

ANNUAL REPORT
FOR THE
TOWN OF BRISTOL,
NEW HAMPSHIRE

FISCAL YEAR ENDING
DECEMBER 31, 2013



POPULATION: 3,054 (2010 Census)
NET TAXABLE VALUATION: \$ 467,616,775
TOWN: \$6.88 per thousand
SCHOOL DISTRICT: \$9.12 per thousand
STATE EDUCATION: \$2.53 per thousand
COUNTY: \$1.65 per thousand
TAX RATE TOTAL: **\$20.18 per thousand**

DEDICATION OF THE ANNUAL REPORT

The Town of Bristol has indeed been fortunate to have so many outstanding citizens in its midst. John Bianchi is such a person. John is outstanding in many ways, but the most obvious is his willingness to help. Although retired, John has "worked" a full volunteer schedule for the Town of Bristol. John has served on the Bristol Budget Committee, was a Water Commissioner, a Police Commissioner, and a long time member of the Bristol Fire Department as well as a Fire Commissioner. John is a Mason, a member of the Eastern Star and a member of the Union Lodge Masonic Association.

John's ability to fix almost anything of a mechanical nature has saved the Town of Bristol more than a few dollars. His devotion to his wife, Dolly, and his family further exemplifies his strong character. John's attitude when faced with a problem is to discover how to correct it rather than lament about it.

John Bianchi is one of the many people in the Town of Bristol whose volunteerism is a hallmark of why such a small town is able to accomplish the many goals its citizens set. The Bristol Select Board acknowledges the time and effort that John has put into supporting his friends and neighbors in the Town of Bristol over the years. We are indeed fortunate to have John Bianchi as a resident of the Town of Bristol. Thank you John.



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TOWN OFFICIALS—ELECTED

Select Board

Don Milbrand, <i>Chair</i>	2014
Joe Denning, <i>Vice Chair</i>	2015
Shaun Lagueux	2014
Betsy Schneider	2016
Janet Cote	2016

Moderator

Edward “Ned” Gordon	2014
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Town Clerk / Tax Collector

Raymah Simpson	2014
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Treasurer

Kathleen Haskell	2014
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Trustees of the Trust Fund

Kerrin Rounds	2016
Beth White	2014
Elizabeth Seeler	2015

Supervisors of the Checklist

Marilyn Bucklin	2014
Hilda Bruno	2015
David Hill	2016

Cemetery Trustees

Tom Keegan	2014
Archie Auger	2015
Ron Preble	2016

Budget Committee

Kerrin Rounds, <i>Chair</i>	2016
Mark Chevalier	2014
Ernie Richards	2016
Dave Carr	2014
Paul Manganiello	2015
Ashley Dolloff	2015
Ron Preble	2016
Kevin MacCaffrie	2014
Tom Keegan	2014
Barbara Greenwood	2015
Carol Huber	2016
Bill Cote	2015
Wendy Costigan, <i>Secretary</i>	
Betsy Schneider, <i>Select Board Rep.</i>	

Trustees of the

Minot-Sleeper

Wendy Costigan, <i>Chair</i>	2015
Archie Auger, <i>Vice Chair</i>	2015
George Corrette, <i>Finances</i>	2014
Lucille Keegan, <i>Secretary</i>	2014
Rosemary D’Arcy	2014
Roger Nicholls Jr.	2015
Barbara Greenwood	2014
Ann Fitzpatrick	2016
Shirley Yorks	2014

Newfound Area School Board

Lloyd Belbin	2014
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TOWN OFFICIALS—APPOINTED

Town Administrator

Michael Capone

**Executive Assistant /
Human Resources Coordinator**

Kelly Lacasse

Finance Officer

Melanie Shokal

Assistant Clerk / Collector

Mary Richardson

Deputy Clerk / Collector

Patricia Woolsey

Assessor

Commerford, Nieder & Perkins

Assessing Assistant

Christina Goodwin

Health Officers

Al DeFeo

Kelly Lacasse, Deputy

Librarian

Sharon Warga

Human Services

Marilyn Ford

Kelly Lacasse

**Planning / Zoning / CIP /
Historic District Secretary**

Jan Laferriere

Fire Chief

Steven Yannuzzi

**Fire Department
Administrative Assistant**

Cindy Rogers

Forest Fire Wardens

Steve Yannuzzi, Warden

Chris Dolloff, Deputy

Aaron Heath, Deputy

Ben LaRoche, Deputy

Emergency Management

Steven Yannuzzi

Michael Lewis

Public Works Superintendent

Jeffrey Chartier

Public Works Office Manager

Audrey Landry

Highway Superintendent

Mark Bucklin

Police Chief

Michael Lewis

Police Department

Administrative Assistant

Gylene Salmon

TOWN OFFICIALS – APPOINTED (*CONTINUED*)

Planning Board

Denice DeStefano, <i>Chair</i>	2015
Dan Paradis, <i>Vice Chair</i>	2016
Elizabeth Seeler	2015
Clay Dingman	2014
Joe Denning, <i>Select Board Rep.</i>	2014
Steve Favorite, <i>Alternate</i>	2014

Historic District Commission

Clay Dingman, <i>Chair</i>	2014
Larry Douglas, <i>Vice Chair</i>	2016
Sandra Heaney	2015
Dorcas Gordon	2014
Janet Cote, <i>Select Board Representative</i>	2014

Zoning Board of Adjustment

Alan DeStefano, <i>Chair</i>	2015
Richard LaFlamme	2015
Ashley Dolloff	2014
Larry Denton	2015
Lorraine Bohmiller	2016

Capital Improvements Program Committee

David Hill— <i>Acting Chair</i>
Dan Paradis
Steve Favorite
Murray Campbell
John Bianchi
Joe Lukeman
Donald Milbrand, <i>Select Board Rep.</i>

TOWN OFFICIALS – APPOINTED (*CONTINUED*)

Energy Committee

Bill Dowey, *Chair*
Lucille Keegan, *Secretary*
Don Martin
George Corrette
Nathan Haselbauer
Michael Capone

Conservation Commission

Janet Cote, *Interim Chair* 2015
Mason Westfall 2014
Maureen McGuire 2013
Mary Joanna DeWolf 2013
Sandra Heaney 2015

Community Events Committee

Leslie Dion
Barbara Greenwood
Christina Goodwin
Joe Denning
Ray Courchaine
Steve Yannuzzi
Gylene Salmon
Marjorie Gorman
Lucille Keegan
Hilda Bruno

Joint Loss Management Committee

Gylene Salmon, *Chair*
Mike Lewis
Mark Bucklin
Joe Walenda
Jeff Chartier
Ken Pelletier
Michael Capone
Kelly Lacasse
Steve Yannuzzi
Ben LaRoche

Kelley Park Committee

Barbara Greenwood
Eric Chase
Christina Goodwin
Greg Gorski
Peter Cofran
Scott Doucette
Shane Tucker
Michael Lewis
Dorcas Gordon
Dan MacLean
Les Dion
Joe Denning
Michael Capone

EXECUTIVE SUMMARY

2013 SELECT BOARD REPORT

2013 was another busy year in Bristol with many changes taking place. In March, the Board welcomed two new elected members, Betsy Schneider and Janet Cote, and in April, Shaun Lagueux was appointed to the Board to fill a vacancy. Since joining the Board all three have been working hard and have quickly come up to speed to carry out the duties of the Select Board.

We would like to take a moment to acknowledge the contributions of former Board members Phil Dion, Rick Alpers and Jeff Shackett. Their commitment to Bristol through the years has been exemplary and we are grateful for their service to our community. All three were instrumental in bringing the recent improvements to the Town.

Two major projects begun in 2012 were completed this year. The new Library addition was completed in February with a formal dedication in May. The downtown water/sewer improvements, drainage work and transportation enhancements were completed in August with a formal dedication in October. These two projects have created a new look for downtown and a renewed interest in the area. We would like to thank our many partners in these two major projects including the Town committees, contractors and government agencies with whom we worked so closely.

Most importantly, we would like to thank the businesses and residents for their patience and support as we sought to improve our historic downtown. It is our sincere hope that these improvements will benefit our community for years to come.

Other projects of note include continued engineering work on the sidewalk improvements on School Street and North Main Street as part of the federally funded Round 5 Safe Routes to School program. We are awaiting approval from the State to proceed with this project.

In the fall of 2013, we were awarded additional funding in Round 6 of the Safe Routes to School program for further sidewalk improvements on School Street and Mayhew Street as well as the construction of an Americans with Disabilities Act (ADA) accessible ramp on the North Main Street side of the Elementary School. Between the two projects, the Town will receive more than \$225,000 in federal funding to pay for these improvements. Once the work on these two projects is completed, we will have a much safer network of sidewalks around the Elementary and Middle Schools.

We are also continuing to work with both the State and the Army Corps of Engineers to build a multi-use trail that would provide access from the old Water Street area just off Central Square down to Profile Falls. There are some State drainage issues that need to be resolved prior to continuing with the engineering and planning for this trail.

EXECUTIVE SUMMARY

2013 SELECT BOARD REPORT (*CONTINUED*)

The Board continues to discuss repairs to Old Town Hall. There was a large show of support for funding at Town Meeting last year. However, upon initial assessment to start the repair work, we found it necessary to mitigate some hazards. This year, the Board will place an article on the warrant for the additional monies necessary to complete all of the recommended repairs to the building.

The Board also continues to review and revise and update as necessary Town policies and procedures.

As always, the Board would like to thank all of the Town employees and the many volunteers who work so tirelessly during the year to provide services to residents and visitors alike. We appreciate their efforts and admire their commitment and dedication.

We also thank all those who give of their time to serve on the various Town Boards and Committees as well as those who staff the many organizations that serve our community. There are always openings on Town Boards and Committees as well as the many volunteer organizations within the community. If you are interested in getting involved, please contact the Town Office or check the website to see what opportunities are available.

With best wishes to all for a safe and prosperous year.

Respectfully Submitted,

The Bristol Select Board

EXECUTIVE SUMMARY

TOWN ADMINISTRATOR'S REPORT

In 2013, we continued to build on our effort to provide greater access to information for the public. As in previous years, we have added some additional features to the Town Website designed to have information available twenty four hours a day.

If you have an opportunity to visit our home page at www.townofbristolnh.org you will find some useful links to property tax information, tax maps and assessment data in the lower right hand corner of the screen. In addition, we have continued to update links and other information in the various department and committee sections of the home page. Included in these sections are links to various forms and documents that you may need to reference or print out.

We hope that this will afford those who may not have the time to get to the Town Office an opportunity to secure information when they need it online, thereby saving them time. We will continue to expand our online offerings in 2014.

We would also like to make some of our financial reporting more accessible by getting some of the real time budget information online. We have been working on formats this year and hope to have a budget versus actual report online shortly after the 2014 Budget is approved at Town Meeting.

We will also continue to review our various contracts and agreements in an effort to recognize savings in operating expenses. In 2014 we will be looking at new electric supply rates, ways to lower communications and computer costs and more consolidation of the purchase of supplies and equipment.

As always, our thanks go out to all of the employees and volunteers who work so hard and give so much of themselves to our community. We appreciate their hard work and dedication. Bristol is a better place because of their efforts.

In closing, I would also like to thank those of you who have called or stopped by the office with questions or concerns during the year. We appreciate hearing from you. You are often our best indicator of the effectiveness of the services that we provide. I would encourage you to contact the Town Office at 744-3354 or by email at: townadmin@townofbristolnh.org whenever you have a question or concern. You are also welcome to stop by 230 Lake Street as well.

With best wishes for a safe and happy 2014.

Respectfully Submitted,

Michael R. Capone
Bristol Town Administrator

2013 TOWN MEETING MINUTES

Moderator Edward “Ned” Gordon opened the meeting at 9:00 am. George Corrette led everyone in the pledge of alliance, and the Moderator gave an ecumenical invocation.

The Moderator asked Rick Alpers, Chairman of the Board of Selectmen to introduce the Board of Selectmen which consists of Phil Dion, Joe Denning and Don Milbrand. Then Shaun Lagueux, Chairman of the Budget Committee introduced those members who consist of Mark Chevalier, Jon Thouin, Ron Preble, Dorcas Gordon, Ashley Dolloff, David Carr, Barbara Greenwood, Kerrin Rounds, Paul Manganiello, William Cote, and Tom Keegan. The Moderator introduced Raymah Simpson, Town Clerk/Tax Collector who would be taking minutes of the meeting.

Rick Alpers spoke about it being an honor to have the dedication of the Town Report to Bob Patten who has been a devoted employee/volunteer for the Town for over 50 years. Bob started out as a volunteer fireman and worked his way up to become a Fire Commissioner, and Bob is still part of the fire department. Congratulations Bob!

Rick then spoke about the “in remembrance” of Darrell “Clem” Judkins on the last page of the Town Report. Clem worked for the Town for 25 years, and was a friend to all and always brought a smile to everyone’s face. Clem will be missed.

Ned stated the winners of the election on Tuesday, new Selectboard members are Betsy Schneider and Janet Cote and new Budget Committee members are Carol Huber and Ernie Richards. Library Trustee, Ann Fitzpatrick. He also mentioned that only registered voters could speak, and that Town Employees who don’t live in Town can also speak and if any person that does not live in the Town, may speak if the body allows them to.

Article 11: To see if the Town will vote to raise and appropriate the sum of Five Million Three Hundred Seventy-One Thousand One Hundred Fifty Six Dollars (\$5,371,156) for general municipal operations.

The Budget Committee recommends this article 11-1
The Board of Selectmen recommends this article 5-0.

Shaun Lagueux made the motion for Article 11 seconded by Don Milbrand. First Shaun wanted to Thank Dorcas Gordon and Jon Thouin for their years on the budget committee, and welcomed Carol Huber and Ernie Richards to the budget committee. Shaun noted that the budget was 1.4% over what was presented last year. Overall the budget is 3.7% over what the voters approved after what was cut and encumbrances. The budget this year represents a level funded budget from last year, plus the debt service of the library and downtown project, along with increased retirement obligations. There is a 2.5% wage increase this year. There are certain departments where you will see increases or decreases this is because of the movement of line items to more accurately track spending.

2013 TOWN MEETING MINUTES—(CONTINUED)

Shaun explained which departments had increases and decreases.

The Moderator asked if there were any questions.

It was mentioned to make sure that you understand that this is the budget that you will be voting on.

Another resident wanted to move this article to the end, so that all other articles would be included before we vote on the budget. He asked what the reason was that the budget article would be first. The answer; no particular reason.

An amendment was made and seconded to appropriate the sum of \$2300.00 to line 01-4220-814, the reason for this is that there is a firefighter that none of the safety equipment fit him and it needs to be ordered for him this includes uniforms, jackets, helmets, hats, etc. **Voice Vote too close to call, hand vote passed.**

An amendment was made and seconded to table Article 11 until the end after Article 18. **A voice vote was taken, the amendment was defeated.**

An amendment was made and seconded to add \$1,000.00 to line item 01-4415-350. It was explained that the budget for this has been the same for the past five years and that most of the calls are for people that reside in Bristol. **Voice vote too close to call, hand vote the amendment was passed.**

A question was asked about the line item for the Prosecutor, it was explained that if we don't have a Prosecutor we need to hire a lawyer each time that we take someone to court. The way it is set up now we can have an experienced Police Officer do the work of the Prosecutor and be available if an emergency comes up he can fill in as the Officer. Also when a defendant is taken to court, most of the time that defendant needs to come back to Bristol, since the Prosecutor is also an Officer he can bring him back when he comes back rather than having to send another Police Officer to do that. There is a cost saving having our own Prosecutor as we don't have to pay someone to do that. It was asked if this was a conflict of interest, and it was stated that it is not and quite a few towns do this same thing.

It was mentioned that the Fire Department is paying people to sleep in the station, and that we are providing too much mutual aid and do we get any mutual aid from surrounding towns. The answer is that we benefit from mutual aid as much as the other towns.

One resident wanted to thank all of the departments and employees for all of the work that they do for the Town.

A question was asked if the Prosecutor was full time, answer is that he is 32 hours a week and does not get retirement or medical.

2013 TOWN MEETING MINUTES—(CONTINUED)

It was also mentioned that Bristol needs mutual aid, as they can't do some emergencies alone.

An amendment was made and seconded to add \$1,000.00 to line 01-4197-837 so that boats can be checked before they are allowed in Newfound Lake; this is to protect the lake against any invasive species. Right now Newfound Lake is the only lake with no invasive species. We should keep it that way. It was stated that the State owns the Lake so the State should pay for it. The Budget Committee looked at this and felt that the amount in the Budget was enough to protect the Lake. Another Budget Committee member felt that we should vote this in as the Lake needs protection.

Voice vote too close to call, passed by hand vote.

A question was asked about special detail for the Police Department was any money returned last year. Yes approximately \$25,443.00 was returned, it will be used for details when the Downtown project starts up again which should be around April 1, 2013. A question was asked if there were any more encumbered funds and yes there were seven more which we could encumber under the law the total for the encumbrances is \$67,734.00

A question was asked about Police Department uniforms if the Town paid for these the answer is yes the town pays for the uniforms.

A motion was made and seconded to close debate on Article 11. The new amount for the operating budget is now \$5,375,456.00 **Voice vote on Article 11 passed.**

Article 12: To see if the Town will raise and appropriate the sum of Seventy Thousand Dollars (\$70,000.00) for the purchase of lighting fixtures for the Central Square Transportation Enhancement Project.

The Budget Committee recommends this article 8-4

The Board of Selectmen recommends this article 5-0

Joe Denning made the motion for Article 12, seconded by Mark Chevalier. This project has been in the works for quite a while. We have inadequate lighting in the square now; we have received grants for portions of the project but none for lighting. We need about \$70,000.00 in additional funds to buy all of the lights we need; these lights have a maintenance free life of about 10 years. There is another Town in New Hampshire that has these lights and numerous towns/cities in the South.

There will be 16 lights around the square, these lights have brackets on them and flags, Christmas decorations, etc., can be hung from them, the Town will own them. The footings and conduit for the lights is already part of the project, the lights are pointing downward and dark sky approved.

2013 TOWN MEETING MINUTES—(CONTINUED)

A motion was made and seconded to close debate. Article 12 passed by voice vote.

Article 13: To see if the Town will vote to raise and appropriate the sum of Eight Thousand Dollars (\$8,000.00) to continue work on the revision of the Town's Master Plan.
The Budget Committee recommends this article 12-0
The Selectmen recommend this article 5-0

Phil Dion made the motion for Article 13, seconded by Shaun Lagueux, there is money approved for the survey and these funds would help to continue with the master plan, it hasn't been done for a while and it need to be updated. It was mentioned that maybe this is premature and we should wait a year, so that we wouldn't have to redo it. Dan Paradis, Vice-Chairman of the Planning Board noted that there are no State Statues on this; the last time that this was done was in 2003. It should be done again; the only way this can get done is through the legislative body. Shaun Lagueux, Chairman of the Budget Committee, stated that when the planning board came to them they were requesting \$15,000.00 the budget committee dropped it down to \$8,000.00, he feels that this should be done and the budget committee supported it, this will be an ongoing project and won't be done in one year. The \$8,000.00 is for getting the revision started.

A motion was made and seconded to stop discussion. Article 13 passed with a hand vote.

Article 14: To see if the Town will vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000.00) for energy efficiency improvements to the Fire Station and the Town Offices.

The Budget Committee recommends this 12-0

The Board of Selectmen recommends this article 5-0

Don Milbrand made the motion for Article 14, seconded by Rick Alpers, the windows in the Town Office are inefficient as well as the furnace and heating zones in the Fire Department need to be upgraded. It was stated that we have had insulation put in the town office as well as new shingles, but we have Fuller Oil Company in almost once a week to repair the furnace. A question was asked if employee were getting sick at the town office building, the answer was no. Another question was asked why are the Fire trucks outside with the bay doors open when it is very cold, answer is that the trucks had been out and the garage needs to be cleaned up.

The zones that will be updated are 1 zone in the bay, 1 in the back and 1 in the front. Right now the thermostats are fighting each other, so they don't work properly. A question was asked if we had to have an energy audit, answer was that we had one through Lakes Region, we need a new energy efficient furnace, the windows are bad especially in the older section of the Town Office. The furnace is 40 years old in the Town Office.

A motion was made and seconded to end discussion, voice vote taken Article 14 passed.

2013 TOWN MEETING MINUTES—(CONTINUED)

Article 15: To see if the Town will vote to raise and appropriate the sum of Fifty Nine Thousand Nine Hundred and Thirty-Three Dollars (\$59,933.) for the repairs of the Old Town Hall.

The Budget Committee recommends this article 9-4

The Board of Selectmen recommends this article 5-0

Rick Alpers made the motion for Article 15, seconded by Susan Duncan. Rick stated that this is a personal decision on everyone's part. He has talked to some people that want to keep the Old Town Hall and some that just want to tear it down. The Board of Selectmen felt that this needed to come before the legislative body to make the decision. A committee was put together consisting of Lucille Keegan, Hilda Bruno, Susan Duncan, Mark Chevalier, Peter Vannah, David Carr, Chief Yannuzzi and Michael Capone they looked at the Old Town Hall as well as the Old Fire Department. CCI the company that is working on the library also went through the Old Town Hall, they did this at no charge, and everything was looked at from the basement to the attic. It would be six figures to bring it back to good condition; this is at least a three year project. The first phase would be a new roof, the budget committee and the board of selectmen would like to see this project go through, this is an historical building, it needs a roof and then decisions can be made on what to do with the building, but it needs to be weather tight.

Some people wanted to know if grants could be applied for, and some thought that the building should just be torn down. One resident stated that the building has been used for numerous things over the years, at one time it was used to feed war veterans, it was used for basketball games, movies, entertainment of all kinds, it also housed a jail. The acoustics are great in that building; better than they are in the auditorium that we are in. Granted it is hard to get to the building, but we should keep it.

It was stated that this is the reason that it is on the warrant, exactly for this reason because there are so many points of view.

The chairman of the committee also spoke about the history of the building and how we are looking to the future, but we also have the responsibility to look to the past. We are looking for grants that may be able to help with the renovations. There is contamination in the attic that needs to be removed, professionally. There have been people before us such as Sam Worthen and G.G. Cummings that spoke of the history of the building; the acoustics and lighting are wonderful in the Old Town Hall. She wishes that we were having our meetings there. She hopes you will vote for this, for the past, present and future.

It was also noted that this is where we vote, where would we go? Also the building houses town records, and that we couldn't afford to build a new building for what it would cost to renovate the old building. Parking is an issue, but that can be addressed at a future meeting.

2013 TOWN MEETING MINUTES—(CONTINUED)

It was asked about the roof, it is a tin roof, why would it be replaced with Shingles? Why wouldn't we stay with metal? The cost to dispose of shingles is expensive, but the installation of shingles is less expensive than metal. It was suggested to go with a metal roof; the roof is sinking in especially around the chimney. It was felt that the building should be preserved, but with a metal roof instead of shingles. After this was discussed, it was the general consensus that a metal roof was the way to go. The metal roof would cost between \$20,000-\$25,000 than the proposed shingled roof. Ned stated that if the body wanted a metal roof someone would have to write up an amendment. It was also mentioned that metal would last a lot longer and that we need to use the building for more than just voting. A question was asked if we could take the metal where recycling is done and get some money for the old roof.

An amendment was made by Leslie Dion and seconded by Janet Cote, to see if the town will vote to raise and appropriate the sum of eight-four thousand nine hundred thirty three dollars (\$84,933.00) for repairs to the Old Town Hall.

One person spoke about working as a community to fix the building, do volunteer work. It was answered that the roof needs to be done professionally, and that future boards would probably embrace the idea of volunteers to help with the building.

The Moderator spoke on how many people have contributed in the past to the needs of the Town, but there aren't many people that should be on the roof. The roof is a specialized project. People will help after the roof is done, the town will ask for volunteers.

Another person feels that we haven't done enough of a study so that we should not go along with this; someone else feels that the Town needs to be 100% committed in the project or we should not go through with this.

Voting on the amendment, with a reminder that the \$84,933.00 is for repairs for the building, not necessarily for the roof. **The amendment passed with a voice vote.** Susan Duncan made a motion to end debate, seconded by Rick Alpers.

Article 15 passed with a voice vote.

Article 16: To see if the Town will vote to increase the number of elected Library Trustees from seven to nine. For 2014 two trustees will be elected to a two year term. Thereafter, the same order of election of three trustees per year will be followed.

Archie Auger made a motion for Article 16, seconded by Shirley Yorks. In 1997 there were nine (9) trustees, which is considered a full board, in 2007 the total trustees were seven (7), the Library Board of Trustees would like the Town to consider going back to nine (9) trustees with two elected next year and then it would be three trustees elected every year. A motion was made by Walter Waring to close debate and seconded by David Hill. **Article passed with a voice vote.**

2013 TOWN MEETING MINUTES—(CONTINUED)

Article 17: By Petition: To see if the Town will vote to accept an approximate 550 feet section of a private portion of Robieson Drive as a Class V Town maintained Road. The current unmaintained portion of this road is approximately 550 feet, running from the end of the currently Town maintained private portion of Robieson Drive to the termination of the road's pavement. This Town acceptance would allow the same level of road maintenance to be provided for the entire private sections of Robieson Drive presently occupied. All but two of the homes in 550 foot section are serviced with Town Water and Town Sewer.

Keith Belmore made a motion for Article 17, seconded by Craig Allan. He stated that the neighbors have been trying to work with the Board; the developer has left them, with no recourse. It is only the last 550 feet that is not maintained by the Town, the rest of the road is town maintained. Water and Sewer lines go all the way through. He feels that if emergency vehicles had to get up there they wouldn't be able to get through.

Rick Alpers explained why the board didn't accept this. In order for the board to accept a private road it needs to be brought up to town specifications and they have not repaired the road the way it needs to be to be accepted by the Town. It was estimated that to bring the road up to the criteria that the Town needs it could cost up to \$85,000.00. One of the residents questioned this amount, it was stated that an engineer gave a "soft" estimated. The first part of the road was brought up to Town specs in 1995-1997. Other residents felt that they needed the community support.

Rick explained that there are other roads in Town that are private roads and would like to be maintained by the Town, but those roads have not be brought up to the criteria that the town needs to accept these roads, we need to be fair to other residents living on private roads that want the town to take them over as well. On resident that lives on a private stated that he has to maintain his road, but felt for the residents on Robieson Drive, he thought maybe the Town could at least plow the road. It was stated that there is an RSA that states if the Town owns the road, the Town must maintain that road, that is why the first portion of the road is maintained by the Town, but not the last 550 feet as that is private. Some felt that if the first half is maintained it all should be maintained. It was explained that you can't circumvent the RSA's. Paul Simard made a motion to close discussion, seconded by John Bianchi, motion passed. **A voice vote was taken on Article 17, passed.**

Article 18: To transact any other business that may legally come before this meeting.

Selectmen Don Milbrand asked if the attendees would rather have the meeting at the Old Town Hall, or where we are at the School Auditorium, with a show of hands if was just about even. Ned thanked everyone for coming out to do their civic duty. Rick Alpers made a motion to adjourn, seconded by Joe Denning.

Respectfully submitted,
Raymah W. Simpson
Town Clerk

**2014
ANNUAL
TOWN
MEETING
WARRANT**



TOWN WARRANT INFORMATION

TOWN OF BRISTOL

ANNUAL TOWN MEETING WARRANT

2014

BRISTOL, NEW HAMPSHIRE

GRAFTON COUNTY

To the Inhabitants of the Town of Bristol in the County of Grafton in the State of New Hampshire qualified to vote in Town affairs. You are hereby notified to meet at the Marian Center, 17 West Shore Road in said Bristol on Tuesday, the eleventh day of March next at 8:00 o'clock in the morning at which time the polls will be open for balloting on Article 1 through Article 4 and to bring your votes for Executive Councilor. The polls shall close no earlier than 7:00 o'clock in the evening. You are further hereby notified to meet at the Auditorium of the Newfound Regional High School in said Bristol on Saturday, the fifteenth day of March next at 9:00 o'clock in the morning at which time action will be taken upon the remaining articles in the warrant.

Article 1: To choose by written ballot all of the necessary Town Officers

2 Selectmen for 3 years

1 Town Clerk/Tax Collector for 3 years

1 Moderator for 2 years

1 Treasurer for 3 years

1 Trustee of the Trust funds for 3 years

1 Supervisor of the Checklist for 1 year

1 Supervisor of the Checklist for 6 years

1 Cemetery Trustee for 3 years

4 Budget Committee members for 3 years

3 Library Trustees for 3 years

2 Library Trustees for 2 years

TOWN WARRANT INFORMATION

Copies of the complete text of the proposed zoning amendments are now available in the Town Office, and will also be available for inspection on the day of voting.

Article 2: Are you in favor of the adoption of Amendment No. 1 as proposed by the planning board for the town zoning ordinance as follows:

Amendment No.1, if adopted, will create a definition of "nano brewery" based on the definition found in state law in RSA 178:12.

Article 3: Are you in favor of the adoption of Amendment No. 2 as proposed by the planning board for the town zoning ordinance as follows:

Amendment No. 2, if adopted, will allow a nano brewery as a permitted use in the Village Commercial, Downtown Commercial, Corridor Commercial, Rural, Lake and Industrial Districts.

Article 4: Are you in favor of the adoption of Amendment No. 3 as proposed by the planning board for the town zoning ordinance as follows:

Amendment No. 3, if adopted, will combine the fire safety requirements for new buildings or buildings undergoing a change in use into a single paragraph. The requirements are essentially unchanged

Article 5: Shall the Town vote to establish a revolving fund pursuant to RSA 31:95-h for the purpose of purchasing a replacement ambulance. A portion of ambulance patient proceeds, not to exceed Forty thousand dollars (\$40,000), shall be placed in the fund each year, and the money in the fund shall be allowed to accumulate from year to year, and shall not be considered part of the Town's general fund unreserved fund balance. The Town Treasurer shall have custody of all monies in the fund, and shall pay out the same only upon order of the Select Board and no further approval is required by the legislative body to expend. The balance in the fund shall be included in the Town Report each year. Such funds may be expended only for the purpose for which the fund was created. (Majority vote required).

The Budget Committee Recommends this Article 8-4-1

The Select Board Recommends this Article 5-0

Article 6: Shall the Town vote to establish a revolving fund pursuant to RSA 31:95-h for the purpose of Police special detail wages, benefits and the purchase of Police cruisers and to raise and appropriate the sum of five thousand dollars (\$5,000) to be deposited into the fund. Further, all revenues received for Police special details and other Police fees will be deposited in the fund, and the money in the fund shall be allowed to accumulate from year to year, and shall not be considered part of the Town's general fund unreserved fund balance. The Town Treasurer shall have custody of all monies in the fund, and shall pay out the same only upon order of the Select Board and no further approval is required by the legislative body to expend. The balance in the fund shall be included in the Town Report each year. Such funds may be expended only for the purpose for which the fund was created. (Majority vote required).

The Budget Committee Does Not Recommend this Article 3-9-1

The Select Board Recommends this Article 4-0-1

TOWN WARRANT INFORMATION

Article 7: Shall the Town vote to establish a revolving fund pursuant to RSA 31:95-h, for the purpose of promoting recycling through improved Transfer Station operations. All refunds from our participation in the Concord Regional Solid Waste Cooperative will be deposited into the fund, and the money in the fund shall be allowed to accumulate from year to year, and shall not be considered part of the Town's general fund balance. The Town Treasurer shall have custody of all monies in the fund, and shall pay out the same only upon order of the Select Board and no further approval is required by the legislative body to expend. The balance in the fund shall be included in the Town Report each year. Such funds may be expended only for the purpose for which the fund was created. (Majority vote required).

The Budget Committee Recommends this Article 12-1
The Select Board Recommends this Article 5-0

Article 8: To see if the Town will vote to authorize the Select Board to enter into a two year lease/purchase agreement for one hundred sixty two thousand dollars (\$162,000) for the purpose of purchasing a six wheel dump truck for the Highway Department, and to raise and appropriate the sum of eighty one thousand dollars (\$81,000) the first year's payment for that purpose, amount to come from taxation will be offset by any trade in value. This lease purchase agreement contains an escape clause. (Majority vote required)

The Budget Committee Does Not Recommend this Article 6-6-1
The Select Board Recommends this Article 4-1

Article 9: To see if the Town will vote to raise and appropriate the sum of eighty thousand dollars (\$80,000) for repairs to the Old Town Hall. (Majority vote required)

The Budget Committee Does Not Recommend this Article 3-10
The Select Board Recommends this Article 3-2

Article 10: To see if the Town will vote to raise and appropriate the sum of fifty five thousand dollars (\$55,000) for the purpose of purchasing playground equipment for Kelley Park. Twenty five thousand dollars (\$25,000) to come from general taxation and thirty thousand dollars (\$30,000) to come from the Kelley Park Equipment Fund. (Majority vote required)

The Budget Committee Recommends this Article 6-4-3
The Select Board Recommends this Article 3-2

Article 11: To see if the Town will vote to authorize the Select Board to enter into a five year lease/purchase agreement for one hundred forty two thousand seven hundred twenty five dollars (\$142,725) for the purpose of purchasing a Town sidewalk tractor with a double trip front plow, a 51" ribbon blower, a front boom flail mower and dual wheel kit, a 60" front broom and water kit and a trackless rear hydraulic sander, and to raise and appropriate the sum of twenty eight thousand five hundred forty five dollars (\$28,545) for the first year's payment for that purpose. This lease/purchase agreement contains an escape clause. (Majority vote required).

The Budget Committee Does Not Recommend this Article 6-7
The Select Board Recommends this Article 3-2

TOWN WARRANT INFORMATION

Article 12: To see if the Town will vote raise and appropriate the sum of fifteen thousand, eight hundred and forty five dollars (\$15,845.00) for the purpose of purchasing a Stryker Power-PRO XT power stretcher for Ambulance 4A-1, amount to come from taxation will be offset by any trade in-value. (Majority vote required).

The Budget Committee Recommends this Article 12-1
The Select Board Recommends this Article 3-2

Article 13: To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of Town building maintenance and to raise and appropriate the sum of twenty thousand dollars (\$20,000) to be placed in this fund. (Majority vote required).

The Budget Committee Recommends this Article 13-0
The Select Board Recommends this Article 5-0

Article 14: To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of purchasing a Fire engine and to raise and appropriate the sum of twenty five thousand dollars (\$25,000) to be placed in this fund. (Majority vote required).

The Budget Committee Recommends this Article 12-0-1
The Select Board Recommends this Article 5-0

Article 15: To see if the Town will vote to raise and appropriate the sum of thirteen thousand five hundred dollars (\$13,500) for the purpose of purchasing a log crawl tunnel and 300 cubic yards of certified wood carpet for Kelley Park. This sum to come from fund balance and no money will be raised from taxation. (Majority vote required)

The Budget Committee Recommends this Article 13-0
The Select Board Recommends this Article 3-1-1

Article 16: To see if the Town will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate the sum of twenty five thousand dollars (\$25,000) to go into the fund. Any appropriation left in the fund at the end of the year will lapse to the general fund. (Majority vote required).

The Budget Committee Recommends this Article 13-0
The Select Board Recommends this Article 5-0

Article 17: To see if the Town will vote to authorize the Bristol Select Board to petition the State of New Hampshire Site Evaluation Committee (SEC) to intervene as set out in RSA 541-A: 32 and in the Committee's Administrative Rules (Site 202:11) if a wind energy site application is filed with the SEC impacting the view shed of Newfound Lake and/or the Town of Bristol as seen from any point in Town and to further raise and appropriate the sum of ten thousand dollars (\$10,000) to cover any legal expenses associated with the Town's participation as an intervener. (Majority vote required)

The Budget Committee Recommends this Article 9-1-3
The Select Board Recommends this Article 5-0

TOWN WARRANT INFORMATION

Article 18: By Petition: To see if the Town will vote to raise and appropriate the sum of twenty thousand dollars (\$20,000.00) to repair/replace the roof of the Old Fire House. This would cover the cost of repairing the structure and replacing the shingles on the bell tower and painting the existing metal roofing. This amount is an estimate and only the cost of the actual work would be spent. (Majority vote required)

The Budget Committee Recommends this Article 12-0-1
The Select Board Does Not Recommend this Article 0-4-1

Article 19: By Petition: To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Five Hundred Dollars (\$20,500) for the purpose of conducting an organizational and operational assessment of the Bristol Police Department with the intent of studying the Department to ensure that it is appropriately structured, organized, staffed and equipped to fulfill their mission and to meet the current and projected future policing needs of the community; and further, to authorize the Board of Selectmen to negotiate a contract containing a detailed scope of service designed to accomplish the intent of the article with Municipal Resources Inc. of Meredith, NH or a similarly qualified, knowledgeable and independent 3rd party consultant with relevant experience and expertise in public safety operations and management. (Majority vote required)

The Budget Committee Recommends this Article 10-2-1
The Select Board Recommends this Article 5-0

Article 20: By Petition: To see if the Town will authorize Four Hundred and Fifty Thousand Dollars (\$450,000) for the purchase of a Pumper/Tanker truck for the Fire Department, and to authorize the Selectmen to enter into a long term lease/purchase agreement payable over seven years beginning in the year 2015. This lease agreement is subject to a non-appropriation clause which means the lease purchase agreement may be terminated if a future Town Meeting fails to approve funding. There will be no tax impact to the 2014 budget. (Majority vote required)

The Budget Committee Recommends this Article 8-3-1
The Select Board Does Not Recommend this Article 0-5

Article 21: To see if the Town will vote to raise and appropriate the sum of Five Million, Four Hundred Sixty Six Thousand, Two Hundred Seventy Four Dollars (\$5,466,274) for general Town operations. This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required)

The Budget Committee Recommends this Article 7-6
The Select Board Recommends this Article 3-1

Article 22: To see if the Town will vote to advise the Select Board that it does not support negotiating a payment in lieu of taxes (PILOT) agreement with any renewable energy facility in accordance with RSA 362-A:6-a and that all such facilities shall pay the full ad valorem tax assessed to such facilities. (Majority vote required)

The Select Board Recommends this Article 5-0

TOWN WARRANT INFORMATION

Article 23: To see if the Town will vote to require all wind energy facilities that may come to be located in the Town of Bristol to post security in the form of a letter of credit, cash or bond, prior to initiating operations, in order to cover all of the costs associated with removal of all equipment and facilities from the Town of Bristol upon cessation of operations for a period of more than twelve months. The amount of the letter of credit, cash or bond, to be determined by an independent engineer. (Majority vote required)

The Select Board Recommends this Article 5-0

Article 24: By Petition: To see if the Town will vote to reduce the number of the Budget Committee voting members from 13 to 7 pursuant to RSA 32:15, I (a). In lieu of the Budget Committee under Chapter 32:15, IV. *A town or district which had adopted this subdivision may vote at any subsequent meeting to change the number and manner of selection of its members-at-large. No such change shall take effect until the annual meeting following the meeting at which the change was adopted.*

(Ballot Vote Required) Note: Under the statute the moderator must accept ballots on this question for a period of at least an hour.

6 voted members for the Town of Bristol

1 appointed Selectmen voting member

Article 25: By Petition: On petition of the registered voters in the Town of Bristol: To see if the town will vote to pass the following RESOLUTION:

WHEREAS, the founders intended that government should be answerable to, controlled by, and dependent upon "to the people alone" (*James Madison, Federalist No. 52, 1788*); and

WHEREAS, the influence of corporations, unions and other moneyed interests on the political process has diminished the dependency on people alone;

BE IT RESOLVED that the voters of Bristol, New Hampshire, instruct Bristol's state representatives to call for, and Bristol's congressional representatives to propose, an amendment to the United States Constitution declaring that the rights and protections afforded to citizens by the Constitution of the United States apply only to natural persons; and the Federal and State legislatures shall have the authority to regulate and limit, but not ban, all expenditures from any source supporting or opposing the election of any candidate for Federal or State office, or for any initiative or referendum. Bristol's state legislators are instructed to ratify such a constitutional amendment.

IF A MAJORITY OF VOTERS support the question, the Bristol Select Board shall immediately, and on the twenty-first day of January of each year, until Congress has proposed an amendment and such amendment is ratified by the State, send a written notice to Bristol's congressional delegation and to Bristol's state legislators, informing them of the instructions from their constituents. (Majority vote required)

Article 26: To transact any other business that may legally come before this meeting

Given under our hand and seal this 24th day of February in the year of our Lord two thousand fourteen.

A true copy the warrant - Attest

BRISTOL SELECT BOARD

Don Milbrand, Chair

Joe Denning, Vice-Chair

Jane Cote, Select Board

Shaun Lagueux, Select Board

Betsy Schneider, Select Board

FY 2014

MS-7 BUDGET

&

BUDGET

APPROPRIATIONS



MS -7 Budget — Town of Bristol FY 2014

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ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuig Fiscal Year (Recommended)	SELECTMEN'S APPROPRIATIONS Ensuig Fiscal Year (Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuig Fiscal Year (Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuig Fiscal Year (Not Recommended)
GENERAL GOVERNMENT								
4130-4139	Executive		195549	194141	207013		206581	432
4140-4149	Election, Reg. & Vital Statistics		84852	82036	87671		87455	216
4150-4151	Financial Administration		172277	164990	176147		175715	432
4152	Revaluation of Property		112119	124530	115225		115009	216
4153	Legal Expense		24000	78419	116000		116000	
4155-4159	Personnel Administration		78344	78200	80232		80232	
4191-4193	Planning & Zoning		21230	14181	25295		25295	
4194	General Government Buildings		84944	81333	82784		82784	
4195	Cemeteries		10000	9380	10000		7000	3000
4196	Insurance		33959	32809	37500		37500	
4197	Advertising & Regional Assoc.		2330	2330	1215		1215	
4199	Other General Government							
PUBLIC SAFETY								
4210-4214	Police		1061741	1055201	1039272		1033196	6076
4215-4219	Ambulance							
4220-4229	Fire		878964	874384	897497	1969	899466	
4240-4249	Building Inspection							
4290-4298	Emergency Management		3500	2647	1500		1500	
4299	Other (Including Communications)		10000	10000	10000		10000	
AIRPORT/AVIATION CENTER								
4301-4309	Airport Operations							
HIGHWAYS & STREETS								
4311	Administration		516360	474680	518605		517669	936
4312	Highways & Streets		200000	183266	262000		262000	
4313	Bridges							

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ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)	BUDGET COMM. APPROPRIATIONS Ensuing Fiscal Year (Recommended)	BUDGET COMM. APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)
HIGHWAYS & STREETS (cont.)								
4316	Street Lighting							
4319	Other		42900	42103	30300		30300	
SANITATION								
4321	Administration							
4323	Solid Waste Collection							
4324	Solid Waste Disposal		258880	235095	248123		247060	1063
4325	Solid Waste Clean-up							
4326-4329	Sewage Coll. & Disposal & Other		360315	359541	358534		357940	594
WATER DISTRIBUTION & TREATMENT								
4331	Administration		401420	375421	403462		402832	630
4332	Water Services							
4335-4339	Water Treatment, Conserv.& Other							
ELECTRIC								
4351-4352	Admin. and Generation							
4353	Purchase Costs							
4354	Electric Equipment Maintenance							
4359	Other Electric Costs							
HEALTH/WELFARE								
4411	Administration		16767	16722	18752		18673	79
4414	Pest Control		1000	680	1000		1000	
4415-4419	Health Agencies & Hosp. & Other		33400	33400	35250		33400	1850
4441-4442	Administration & Direct Assist.		14302	12844	15802		15802	
4444	Intergovernmental Welfare Payemnts							
4445-4449	Vendor Payments & Other		54850	54062	51050		51050	

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ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)	BUDGET COMMITTEES APPROPRIATIONS Ensuing Fiscal Year (Recommended)	BUDGET COMMITTEES APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)
CULTURE & RECREATION								
4520-4529	Parks & Recreation		155620	125035	145520		145520	
4550-4559	Library		139056	136936	146789		146340	449
4583	Patriotic Purposes		10200	9030	13700	500	14200	
4589	Other Culture & Recreation							
CONSERVATION								
4611-4612	Admin. & Purch. of Nat. Resources		1808	823	2443		2443	
4619	Other Conservation							
4631-4632	Redevelopment and Housing							
4651-4659	Economic Development		14300	14300	15000		14000	1000
DEBT SERVICE								
4711	Princ.- Long Term Bonds & Notes		265779	265779	265028		265028	
4721	Interest-Long Term Bonds & Notes		50090	51526	61068		61068	
4723	Int. on Tax Anticipation Notes		2000		1000		1000	
4790-4799	Other Debt Service							
CAPITAL OUTLAY								
4901	Land		25000		2702			
4902	Machinery, Vehicles & Equipment		37600	37836				
4903	Buildings							
4909	Improvements Other Than Bldgs.							
OPERATING TRANSFERS OUT								
4912	To Special Revenue Fund							
4913	To Capital Projects Fund							
4914	To Enterprise Fund							
	- Sewer							
	- Water							

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ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)	BUDGET COMMITTEES APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)
	OPERATING TRANSFERS OUT (cont.)							
	- Electric							
	- Airport							
4918	To Nonexpendable Trust Funds							
4919	To Fiduciary Funds							
	OPERATING BUDGET TOTAL		5375456	5236362	5480778	2469	5466274	16973

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****SPECIAL WARRANT ARTICLES****

Special warrant articles are defined in RSA 32:3.VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to or from a separate fund created pursuant to law, such as capital reserve funds or trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)	
4909	Police Detail Revolving Fund	6			5000		5000	
4915	Town Building Maint Capital Reserve	13			20000		20000	
4915	Fire Engine Capital Reserve	14			25000		25000	
4903	Old Fire Station Roof Repair	18				20000	20000	
4909	Police Study	19			20500		20500	
SPECIAL ARTICLES RECOMMENDED								85500

****INDIVIDUAL WARRANT ARTICLES****

"Individual" warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be negotiated cost items for labor agreements, leases or items of a one time nature you wish to address individually.

ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)	
4909	Lighting for Downtown	12	70000	70000				
4909	Master Plan	13	8000					
4903	Energy Improvements PD and FD	14	30000	26628				
4903	Old Town Hall Repairs	15	84933					
4902	Six Wheel Dump Truck	8			81000		81000	
4903	Old Town Hall Repairs	9			80000		80000	
4909	Kelley Park Equipment	10			55000		55000	
4902	Sidewalk Tractor	11			28545		28545	
4902	Power Stretcher	12			15845		15845	
4909	Contingency Fund	16			25000		25000	
4909	Intervener Funds	17			10000		10000	
4909	Kelley Park Equipment	15			13500		13500	
INDIVIDUAL ARTICLES RECOMMENDED								119345

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ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Est. Revenues
TAXES					
3120	Land Use Change Taxes - General Fund				
3180	Resident Taxes				
3185	Yield Taxes		6672	5687	5687
3186	Payment in Lieu of Taxes		15094	15094	15094
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		108695	107000	107000
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yd)		58		
LICENSES, PERMITS & FEES					
3210	Business Licenses & Permits		63879	63043	63043
3220	Motor Vehicle Permit Fees		479765	475000	475000
3230	Building Permits		6321	8955	8955
3290	Other Licenses, Permits & Fees		63311	59420	59420
3311-3319	FROM FEDERAL GOVERNMENT				
FROM STATE					
3351	Shared Revenues				
3352	Meals & Rooms Tax Distribution		135973	135973	135973
3353	Highway Block Grant		80027	64000	64000
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement		41		
3357	Flood Control Reimbursement		9523	9523	9523
3359	Other (Including Railroad Tax)		5890	12241	12241
3379	FROM OTHER GOVERNMENTS				
CHARGES FOR SERVICES					
3401-3406	Income from Departments		566276	496165	496165
3409	Other Charges				
MISCELLANEOUS REVENUES					
3501	Sale of Municipal Property		22300	0	0
3502	Interest on Investments				
3503-3509	Other		11040	40000	40000
INTERFUND OPERATING TRANSFERS IN					
3912	From Special Revenue Funds				
3913	From Capital Projects Funds				

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ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Est. Revenues
INTERFUND OPERATING TRANSFERS IN (cont.)					
3914	From Enterprise Funds		5760	5760	5760
	Sewer - (Offset)		360315	357940	357940
	Water - (Offset)		401420	402832	402832
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds				
3916	From Trust & Fiduciary Funds				
3917	Transfers from Conservation Funds				
OTHER FINANCING SOURCES					
3934	Proc. from Long Term Bonds & Notes				
	Amounts Voted From Fund Balance				
	Estimated Fund Balance to Reduce Taxes			13500	13500
TOTAL ESTIMATED REVENUE & CREDITS			2342360	2272133	2272133

****BUDGET SUMMARY****

	PRIOR YEAR ADOPTED BUDGET	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
Operating Budget Appropriations Recommended (from pg. 5)	5375456	5480778	5466274
Special Warrant Articles Recommended (from pg. 6)		70500	85500
Individual Warrant Articles Recommended (from pg. 6)	192933	308890	119345
TOTAL Appropriations Recommended	5568389	5860168	5671119
Less: Amount of Estimated Revenues & Credits (from above)	2342360	2272133	2272133
Estimated Amount of Taxes to be Raised	3226029	3588035	3398986

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: 6205621
(See Supplemental Schedule With 10% Calculation)

MS-7
Rev. 05/12

MS –7 Budget — Town of Bristol FY 2014

BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE

(For Calculating 10% Maximum Allowable Increase)
(RSA 32:18, 32:19, & 32:21)

Use VERSION #1 if budget does not contain Collective Bargaining Cost Items; RSA 32:21 Water Costs;
or RSA 32:18-a Bond Override

LOCAL GOVERNMENTAL UNIT: TOWN of BRISTOL FISCAL YEAR END 2014

	RECOMMENDED AMOUNT
1. Total RECOMMENDED by Budget Committee (See Posted Budget MS-7, 27, or 37)	5671119
LESS EXCLUSIONS:	265028
2. Principal: Long-Term Bonds & Notes	
3. Interest: Long-Term Bonds & Notes	61068
4. Capital Outlays Funded From Long-Term Bonds & Notes per RSA 33:8 & 33:7-b.	
5. Mandatory Assessments	
6. Total exclusions (Sum of rows 2 - 5)	< 326096 >
7. Amount recommended less recommended Exclusion amounts (line 1 less line 6)	5345023
8. Line 7 times 10%	534502
9. Maximum Allowable Appropriations (lines 1 + 8)	6205621

Line 8 is the maximum allowable increase to budget committee's recommended budget.

Attach a copy of this completed supplemental schedule to the back of the budget form.

MBA_10%
Rev. 02/11

2014 BUDGET APPROPRIATIONS

Account #	Description	2013 Budget & Encumbrances	2013 Actual	2014 Select Board	2014 Budget Committee
01-4130-110	EX Town Administrator	69,242	69,242	70,460	70,278
01-4130-115	EX Admin Assistant-Human Resources	39,818	39,818	40,842	40,659
01-4130-120	EX Budget Committee Secretary	1,648	747	1,500	1,500
01-4130-130	EX Selectmen (5)	16,000	16,000	16,000	16,000
01-4130-133	EX Moderator	250	250	250	250
01-4130-210	EX Health Insurance (TA/AA)	22,605	23,799	26,103	26,103
01-4130-211	EX Disability (TA/AA)	620	419	713	713
01-4130-212	EX Life Insurance (TA/AA)	92	96	96	96
01-4130-220	EX FICA (.062) (TA/AA)	7,871	7,799	8,001	7,979
01-4130-225	EX Medicare (.0145) (TA/AA)	1,841	1,824	1,871	1,866
01-4130-230	EX Retirement (.088/.1077) (TA/AA)	10,672	10,678	11,987	11,948
01-4130-341	EX Telephone & Internet Service	5,000	5,303	8,000	8,000
01-4130-342	EX Computer Supplies/Support	1,100	1,231	1,100	1,100
01-4130-343	EX Copier	2,500	2,191	2,000	2,000
01-4130-550	EX Advertising/Printing	5,500	4,360	5,500	5,500
01-4130-560	EX Meetings/Memberships/Training	6,440	5,875	6,440	6,440
01-4130-610	EX Budget Committee Expenses	-	225	300	300
01-4130-620	EX Office Supplies	2,000	2,100	2,000	2,000
01-4130-625	EX Postage	2,050	1,953	2,050	2,050
01-4130-690	EX Selectmen's Expenses	100	230	100	100
01-4130-691	EX Town Administrator's Expenses	200	0	200	200
01-4130-810	EX New Equipment	0	0	1,500	1,500
	TOTAL EXECUTIVE	\$195,549	\$194,141	\$207,013	\$206,581
01-4140-110	TC Assistant Town Clerk	17,664	17,666	18,164	18,073
01-4140-130	TC Town Clerk	24,873	24,873	25,417	25,326
01-4140-131	TC Supervisors Checklist	1,000	438	1,400	1,400
01-4140-191	TC Ballot Clerks	500	243	1,110	1,110
01-4140-210	TC/TX Health Insurance (TC,ATC)	22,339	22,331	21,164	21,164
01-4140-211	TC/TX Disability (TC,ATC)	498	342	581	581
01-4140-212	TC/TX Life Insurance (TC,ATC)	92	96	96	96
01-4140-220	TC FICA (.062) (TC, ATC, SUP, BAL)	2,730	2,557	2,858	2,846
01-4140-225	TC Medicare (.0145) (TC, ATC, SUP, BAL)	639	598	668	666
01-4140-230	TC Retirement (.088/.1077) (TC,ATC)	4,162	4,165	4,694	4,674
01-4140-291	TC Voting Machine	2,050	2,090	2,105	2,105

2014 BUDGET APPROPRIATIONS

Account #	Description	2013 Budget & Encumbrances	2013 Actual	2014 Select Board	2014 Budget Committee
01-4140-300	TC Restoration Records	0	0	0	0
01-4140-342	TC Computer Support	2,950	2,699	2,807	2,807
01-4140-396	TC Meetings/Memberships	650	265	656	656
01-4140-550	TC Advertising/Printing	200	146	1,321	1,321
01-4140-620	TC Office Supplies	550	614	980	980
01-4140-625	TC Postage	2,505	651	600	600
01-4140-690	TC Dog License Expense	650	1,527	1,550	1,550
01-4140-810	TC New Equipment	800	735	1,500	1,500
	TOTAL ERV (ELECTION, REGIST, VOTING)	\$84,852	\$82,036	\$87,671	\$87,455
01-4150-111	FA Finance Officer	44,973	44,990	45,750	45,568
01-4150-112	FA Assistant Tax Collector	17,664	17,666	18,164	18,073
01-4150-130	FA Tax Collector	24,873	24,873	25,417	25,326
01-4150-131	FA Treasurer	3,000	3,000	3,000	3,000
01-4150-210	FA Health Insurance (FIN)	20,105	20,064	19,048	19,048
01-4150-211	FA Disability (FIN)	324	179	305	305
01-4150-212	FA Life Insurance (FIN)	46	48	48	48
01-4150-220	FA FICA (.062) (FIN, TRS, ATX, TX)	5,612	5,344	5,725	5,702
01-4150-225	FA Medicare (.0145) (FIN, TRS, ATX, TX)	1,312	1,250	1,339	1,334
01-4150-230	FA Retirement (.088/.1077) (FIN, ATX, TX)	8,538	8,568	9,621	9,582
01-4150-301	FA Annual Audit	22,500	16,950	21,950	21,950
01-4150-342	FA/TX Computer Support	10,580	10,317	10,780	10,780
01-4150-390	TX Recording Fees	1,000	534	1,000	1,000
01-4150-391	TX Tax Sale/Lien Expenses	4,000	4,485	5,500	5,500
01-4150-396	FA Meetings/Memberships (FIN)	450	343	450	450
01-4150-561	TX Meetings/Memberships (TX, ATX)	700	476	700	700
01-4150-625	TX Postage	4,000	3,279	4,000	4,000
01-4150-680	TX Billing Expense	1,800	1,890	1,850	1,850
01-4150-810	FA/TX New Equipment	800	735	1,500	1,500
	TOTAL FINANCIAL ADM/TAX COLLECTOR	\$172,277	\$164,990	\$176,147	\$175,715
01-4152-110	PROP Assessing Assistant	40,983	40,978	42,006	41,824
01-4152-210	PROP Health Insurance	7,446	7,439	7,055	7,055
01-4152-211	PROP Disability	240	164	280	280
01-4152-212	PROP Life Insurance	46	48	48	48
01-4152-220	PROP FICA (.062)	2,541	2,478	2,604	2,593

2014 BUDGET APPROPRIATIONS

Account #	Description	2013 Budget & Encumbrances	2013 Actual	2014 Select Board	2014 Budget Committee
01-4152-225	PROP Medicare (.0145)	594	580	609	606
01-4152-230	PROP Retirement (.088/.1077)	4,010	4,012	4,524	4,504
01-4152-312	PROP Contract Service	59,048	60,754	48,000	48,000
01-4152-342	PROP Computer Support	7,639	7,638	7,829	7,829
01-4152-560	PROP Meetings/Memberships	20	20	170	170
01-4152-620	PROP Office Supplies	250	209	250	250
01-4152-625	PROP Postage	350	209	350	350
01-4152-810	PROP New Equipment	0	0	1,500	1,500
	TOTAL PROPERTY REAPPRAISAL	\$123,167	\$124,530	\$115,225	\$115,009
01-4153-320	Legal General	28,208	78,419	116,000	116,000
	TOTAL LEGAL	\$28,208	\$78,419	\$116,000	\$116,000
01-4155-199	PA Accrued Benefits	0	0	0	0
01-4155-250	PA Unemployment Compensation	10,504	10,504	5,990	5,990
01-4155-260	PA Workers Compensation	64,340	64,340	70,242	70,242
01-4155-265	PA Employee Drug Testing Program	3,500	3,356	3,500	3,500
01-4155-275	PA Grant Writer	0	0	0	0
01-4155-290	PA Wellness Grant Expenses	0	0	500	500
	TOTAL PERSONNEL ADMIN	\$78,344	\$78,200	\$80,232	\$80,232
01-4191-120	PB Secretary	7,600	6,190	7,600	7,600
01-4191-220	PB FICA (.062)	475	384	471	471
01-4191-225	PB Medicare (.0145)	110	90	110	110
01-4191-320	PB Legal	1	0	0	0
01-4191-391	PB Recording Fees	900	127	900	900
01-4191-550	PB Advertising/Printing	400	348	400	400
01-4191-560	PB Meetings/Memberships	250	0	250	250
01-4191-620	PB Office Supplies	300	70	300	300
01-4191-625	PB Postage	500	493	500	500
01-4191-730	PB Master Plan	1	0	1	1
01-4191-810	PB New Equipment	600	0	150	150
01-4191-812	PB CIP Committee	200	200	200	200
	TOTAL PLANNING BOARD	\$11,337	\$7,901	\$10,882	\$10,882
01-4192-120	ZB Secretary	3,644	2,232	3,644	3,644
01-4192-220	ZB FICA (.062)	226	138	226	226

2014 BUDGET APPROPRIATIONS

Account #	Description	2013 Budget & Encumbrances	2013 Actual	2014 Select Board	2014 Budget Committee
01-4192-225	ZB Medicare (.0145)	53	32	53	53
01-4192-550	ZB Advertising/Printing	600	261	600	600
01-4192-620	ZB Office Supplies	150	63	150	150
01-4192-625	ZB Postage	520	353	520	520
01-4192-810	ZB New Equipment	600	0	150	150
01-4192-812	ZB Meeting/Memberships	500	0	500	500
	TOTAL ZONING BOARD	\$6,293	\$3,080	\$5,843	\$5,843
01-4193-390	Tax Map Update Fee	3,600	3,200	8,570	8,570
	TOTAL TAX MAP	\$3,600	\$3,200	\$8,570	\$8,570
01-4194-111	GGB Maintenance Custodian	4,500	5,855	4,500	4,500
01-4194-220	GGB FICA (.062)	279	359	279	279
01-4194-225	GGB Medicare (.0145)	65	84	65	65
01-4194-290	GGB Travel	0	0	0	0
01-4194-410	GGB Electricity	10,000	9,014	9,405	9,405
01-4194-411	GGB Heating Oil	11,000	10,532	9,747	9,747
01-4194-430	GGB Maintenance/Repairs	3,000	2,233	3,000	3,000
01-4194-431	GGB Radio Site Maintenance	300	288	288	288
01-4194-432	GGB Safety Committee Repairs (JLMC)	2,000	1,628	2,000	2,000
01-4194-433	GGB Repaint/Repair Town Signage	0	0	3,200	3,200
01-4194-435	GGB Security System	450	756	450	450
01-4194-490	GGB Town Clock	500	500	500	500
01-4194-610	GGB Materials/Supplies	1,750	680	1,750	1,750
01-4194-635	GGB Gas/Oil	1,000	246	500	500
01-4194-640	GGB Custodial Service	6,800	6,240	800	800
01-4194-660	GGB Town Car (45366)	300	558	300	300
01-4194-810	GGB New Equipment	0	0	0	0
01-4194-811	GGB New Tools	0	0	0	0
01-4194-815	GGB Newfound Area Access	43,000	42,361	46,000	46,000
	TOTAL GENERAL GOV'T BUILDINGS	\$84,944	\$81,333	\$82,784	\$82,784
01-4195-650	CEM Town Cemeteries Appropriation	4,000	3,380	4,000	4,000
01-4195-651	CEM Homeland Cemetery	6,000	6,000	6,000	3,000
	TOTAL CEMETERIES	\$10,000	\$9,380	\$10,000	\$7,000
01-4196-480	INS Property/Liability	31,809	31,809	35,287	35,287

2014 BUDGET APPROPRIATIONS

Account #	Description	2013 Budget & Encumbrances	2013 Actual	2014 Select Board	2014 Budget Committee
01-4196-483	INS Deductible	2,000	1,000	2,000	2,000
01-4196-485	INS Historical Society	150	0	213	213
	TOTAL INSURANCE	\$33,959	\$32,809	\$37,500	\$37,500
01-4197-830	RA Plymouth Regional Chamber of Commerce	80	80	80	80
01-4197-831	RA Lakes Region Planning Commission	0	0	0	0
01-4197-836	RA Pasquaney Garden Club	750	750	1,135	1,135
01-4197-837	RA Newfound Lake Region Association	1,500	1,500	0	0
	TOTAL REGIONAL ASSOC	\$2,330	\$2,330	\$1,215	\$1,215
01-4199-890	Contingency Fund	0	0	0	0
	TOTAL OTHER GENERAL GOV'T	\$0	\$0	\$0	\$0
	TOTAL GENERAL GOV'T	\$834,860	\$862,347	\$939,082	\$934,786
01-4210-110	PD Chief	66,663	66,653	68,491	68,491
01-4210-111	PD Lieutenant	57,038	57,033	58,168	57,986
01-4210-112	PD Detective Sergeant	52,950	52,932	54,070	53,888
01-4210-113	PD Patrol Officer	37,722	37,809	39,240	39,058
01-4210-114	PD Patrol Officer	42,445	41,728	42,610	42,427
01-4210-115	PD Patrol Officer	39,713	39,699	40,738	40,555
01-4210-116	PD Patrol Officer	38,399	38,394	39,406	39,224
01-4210-117	PD Patrol Officer	45,121	45,118	47,144	46,962
01-4210-118	PD Secretary	39,247	39,257	40,280	40,098
01-4210-119	PD Sergeant	52,526	52,526	53,634	53,451
01-4210-125	PD Prosecutor	36,650	36,386	37,499	37,353
01-4210-140	PD Overtime	20,000	27,853	23,546	20,000
01-4210-141	PD Outside Details	1	0	0	0
01-4210-142	PD Investigations	3,000	3,357	3,000	3,000
01-4210-143	PD Witness Fees	5,000	1,740	3,422	3,422
01-4210-144	PD Holiday Pay	17,600	16,765	17,600	17,600
01-4210-190	PD Certified Special Police	16,000	16,253	16,000	16,000
01-4210-192	PD Animal Control	1	0	1	0
01-4210-193	PD Part Time Secretary-Shared Employee	1	0	1	0
01-4210-194	PD DARE Payroll	1	0	1	0
01-4210-210	PD Health Insurance	102,048	94,043	90,976	90,976
01-4210-211	PD Disability Insurance	2,741	1,865	3,158	3,158

2014 BUDGET APPROPRIATIONS

Account #	Description	2013 Budget & Encumbrances	2013 Actual	2014 Select Board	2014 Budget Committee
01-4210-212	PD Life Insurance	461	480	480	480
01-4210-220	PD FICA(.062)	5,698	4,849	5,814	5,794
01-4210-225	PD Medicare(.0145)	8,289	7,477	8,524	8,498
01-4210-230	PD Retirement (.1995/.2530)	115,044	115,240	139,457	139,069
01-4210-290	PD Travel	400	629	400	400
01-4210-292	PD Bike Patrol Equipment/Uniforms	500	154	500	0
01-4210-293	PD Uniforms	8,500	8,206	8,500	8,500
01-4210-294	PD Vest Replacement	3,000	2,831	3,000	3,000
01-4210-340	PD Dispatch Telephone	7,800	10,907	7,800	7,800
01-4210-341	PD Telephone	3,600	3,221	3,600	3,600
01-4210-342	PD Computer Maintenance	9,000	10,359	9,300	9,300
01-4210-343	PD Copier	2,400	2,293	2,400	2,400
01-4210-346	PD Cell Phone	2,600	4,368	3,500	3,500
01-4210-347	PD Pagers	925	348	1	0
01-4210-350	PD Medical Expense	100	390	100	100
01-4210-351	PD Breath Test	400	448	400	400
01-4210-355	PD Film Processing	100	0	100	100
01-4210-390	PD Prosecutor Program	0	0	1	0
01-4210-391	PD Training Materials	6,000	6,192	6,000	6,000
01-4210-395	PD Franklin Dispatch	50,366	47,568	54,000	54,000
01-4210-396	PD Continuing Education	1	0	1	0
01-4210-430	PD Maintenance/Repairs	500	808	500	500
01-4210-433	PD Radio/Radio Repairs	4,000	3,970	4,000	4,000
01-4210-550	PD Advertising/Printing	1,500	707	1,500	1,500
01-4210-560	PD Meetings/Memberships	1,500	1,631	1,500	1,500
01-4210-561	PD Special Operations Unit	1	0	1	0
01-4210-620	PD Office Supplies	3,500	3,667	3,500	3,500
01-4210-625	PD Postage	500	770	500	500
01-4210-630	PD Tires	3,000	2,664	3,000	3,000
01-4210-635	PD Gas/Oil	30,000	30,222	26,000	26,000
01-4210-660	PD Car 1 (35088)	1,500	2,013	1,500	1,500
01-4210-661	PD Car 2 (09448)	1,500	1,236	1,500	1,500
01-4210-662	PD Car 3 (60386)	1,500	3,064	1,500	1,500
01-4210-664	PD Town Car (45366)	1,500	1,002	0	0

2014 BUDGET APPROPRIATIONS

Account #	Description	2013 Budget & Encumbrances	2013 Actual	2014 Select Board	2014 Budget Committee
01-4210-665	PD Car 4 (12609)	1,500	3,930	1	1,500
01-4210-666	PD Car 5 (27112)	1	0	0	1,500
01-4210-667	PD Motorcycle	0	0	1,800	0
01-4210-670	PD Law Book Updates	500	651	500	500
01-4210-690	PD Chief's Expense	100	0	100	100
01-4210-810	PD New Equipment	15,000	15,012	3,200	2,200
01-4210-890	PD Dare Program	400	0	400	400
01-4210-891	PD Grants	1	0	1	1
01-4210-893	PD Civic Events	6,000	5,871	6,000	6,000
	TOTAL POLICE DEPARTMENT	\$974,054	\$972,586	\$989,866	\$983,790
01-4211-141	PD Outside Details	113,443	73,875	40,000	40,000
	TOTAL PD OUTSIDE DETAILS	\$113,443	\$73,875	\$40,000	\$40,000
01-4220-110	FD Chief	59,643	59,643	60,797	60,615
01-4220-113	FD Paramedic (48hrs per week)	54,721	45,920	41,971	41,752
01-4220-114	FD Fire Fighter/Paramedic (48 hrs/week)	42,267	40,790	41,971	41,752
01-4220-115	FD Captain/Paramedic (48 hrs/week)	49,765	49,765	51,007	50,788
01-4220-116	FD Captain/EMT-I (48 hrs/week)	46,003	46,035	47,213	46,994
01-4220-117	FD Fire Fighter/EMT-J (48 hrs/week)	41,072	41,065	42,246	42,027
01-4220-118	FD Captain/EMT- I (48 hrs/week)	40,793	43,499	47,213	46,994
01-4220-140	FD Emergency Callback/Overtime	40,358	48,212	39,467	39,467
01-4220-141	FD Holiday Pay	15,657	15,062	15,393	15,393
01-4220-190	FD Call Payroll	40,000	43,845	39,060	39,060
01-4220-192	FD Part Time Shift Coverage	57,000	55,343	53,956	53,956
01-4220-195	FD Administrative Assistant	16,686	13,197	17,422	17,145
01-4220-210	FD Health Insurance	112,441	105,046	120,700	120,700
01-4220-211	FD Disability Insurance	1,955	1,438	2,188	2,188
01-4220-212	FD Life Insurance	573	594	336	336
01-4220-220	FD FICA (.062)	8,096	7,011	6,847	6,830
01-4220-225	FD Medicare (.0145)	7,307	7,232	7,177	7,191
01-4220-230	FD Retirement (.2774)	95,800	101,028	107,431	107,016
01-4220-293	FD Uniform Allowance	3,170	3,425	3,100	3,100
01-4220-330	FD Ambulance Service Billing	13,200	14,778	13,200	13,200
01-4220-341	FD Telephone	3,100	3,243	3,100	3,100
01-4220-343	FD Copier	1,332	1,311	2,040	2,040

2014 BUDGET APPROPRIATIONS

Account #	Description	2013 Budget & Encumbrances	2013 Actual	2014 Select Board	2014 Budget Committee
01-4220-345	FD Computer Expense	2,700	2,294	1,700	1,700
01-4220-346	FD Cell Phone	1,600	1,610	1,620	1,620
01-4220-350	FD Medical Expense-Infection Control/Physicals	5,150	2,801	1,635	1,635
01-4220-390	FD Municipal Fire Alarm System	1,000	924	700	700
01-4220-391	FD Training and Education, Fire-EMS-Rescue	6,000	3,735	6,150	6,150
01-4220-395	FD Lakes Region Fire Dispatch	28,580	28,552	30,148	30,148
01-4220-410	FD Electricity	7,850	6,867	7,850	7,850
01-4220-411	FD Heating Oil	10,150	10,524	11,800	11,800
01-4220-430	FD Equipment Maintenance/Repairs	1,000	1,116	700	700
01-4220-431	FD Defibrillator Maintenance Contracts	3,000	3,427	3,000	3,000
01-4220-432	FD Station Maintenance	4,625	5,253	5,000	5,000
01-4220-433	FD Radio Repairs-Emergency Lighting Maintenance	1,000	769	1,000	1,000
01-4220-434	FD SCBA Maintenance/Repairs	3,000	3,420	3,000	3,000
01-4220-560	FD Meetings/Dues/Subscriptions	500	626	500	500
01-4220-561	FD Fire Codes & Standards	0	50	0	0
01-4220-565	FD Public Education-Fire Prevention	200	148	0	200
01-4220-610	FD Supplies	1,700	1,713	1,500	1,500
01-4220-620	FD Office Supplies	1,500	835	1,250	1,250
01-4220-625	FD Postage	150	198	150	150
01-4220-635	FD Gas/Diesel	11,000	15,718	11,000	11,000
01-4220-660	FD Suburban 4C1 (98221)	1,200	786	1,200	1,200
01-4220-661	FD Ladder 4L1 (68030)	4,200	4,064	4,200	4,200
01-4220-662	FD Engine 4E2 (20718)	2,500	3,498	10,500	10,500
01-4220-663	FD Rescue 4R1 (16594)	800	456	1,000	1,000
01-4220-664	FD Engine 4E4 (00232)	3,000	3,324	3,500	3,500
01-4220-665	FD Ambulance 4A2 (28278)	1,000	2,091	1,500	1,500
01-4220-666	FD Ambulance 4A1 (66897)	1,200	1,096	1,500	1,500
01-4220-667	FD Vehicle Maintenance/Small Engines	500	42	500	500
01-4220-668	FD Tires	1,500	872	1,500	1,500
01-4220-669	FD 1996 Zodiac Rescue Boat/Repair	700	1,314	700	700
01-4220-680	FD Medical Supplies - Disposables	9,000	8,541	10,000	10,000
01-4220-681	FD Oxygen	2,500	1,254	2,500	2,500
01-4220-810	FD Fire Tools/Equipment-New Purchase	0	0	1,000	1,000
01-4220-812	FD EMS Equipment-New Equipment	0	529	400	400

2014 BUDGET APPROPRIATIONS

Account #	Description	2013 Budget & Encumbrances	2013 Actual	2014 Select Board	2014 Budget Committee
01-4220-814	FD Protective Clothing	4,800	4,700	1,000	5,000
01-4220-817	FD Radio Equipment	920	1,500	920	920
01-4221-815	FD Grants	0	0	0	0
	TOTAL FIRE DEPT	\$875,464	\$872,132	\$894,497	\$896,466
01-4230-292	FO Protective Clothing	0	0	1,000	1,000
01-4230-430	FO Maintenance/Repairs	500	56	500	500
01-4230-610	FO Materials/Supplies	500	269	500	500
01-4230-635	FO Gas	500	99	500	500
01-4230-661	FO Truck	1,000	453	500	500
01-4230-810	FO New Equipment	0	0	0	0
01-4230-812	FO Hose	1,000	1,376	0	0
	TOTAL FORESTRY	\$3,500	\$2,252	\$3,000	\$3,000
01-4250-120	CG Crossing Guards	8,442	8,119	8,738	8,738
01-4250-220	CG FICA (.062)	523	503	542	542
01-4250-225	CG Medicare (.0145)	122	118	127	127
	TOTAL CROSSING GUARDS	\$9,087	\$8,740	\$9,406	\$9,406
01-4290-290	EM Training	3,000	2,344	1,000	1,000
01-4290-660	EM Trailer Maintenance	500	80	500	500
01-4290-810	EM New Equipment	0	222	0	0
	TOTAL EMERGENCY MANAGEMENT	\$3,500	\$2,647	\$1,500	\$1,500
	TOTAL PUBLIC SAFETY	\$1,979,048	\$1,932,233	\$1,938,270	\$1,934,163
01-4311-110	HD Superintendent	62,923	62,923	64,099	63,916
01-4311-111	HD Shared Equipment Operator	8,246	7,149	7,707	7,646
01-4311-112	HD Equipment Operator	31,029	28,195	31,960	31,778
01-4311-113	HD Equipment Operator	40,411	39,634	41,445	41,262
01-4311-117	HD Foreman	39,183	33,865	39,240	39,058
01-4311-120	HD P/T Operators	3,000	6,417	5,000	5,000
01-4311-140	HD Overtime	16,000	16,285	18,000	18,000
01-4311-142	HD On Call Compensation	1,950	1,500	1,950	1,950
01-4311-210	HD Health Insurance	62,883	56,127	48,502	48,502
01-4311-211	HD Disability Insurance	1,063	683	1,222	1,222
01-4311-212	HD Life Insurance	200	193	208	208
01-4311-220	HD FICA (.062)	12,570	11,916	12,983	12,934

2014 BUDGET APPROPRIATIONS

Account #	Description	2013 Budget & Encumbrances	2013 Actual	2014 Select Board	2014 Budget Committee
01-4311-225	HD Medicare (.0145)	2,940	2,787	3,036	3,025
01-4311-230	HD Retirement (.088/.1077)	19,512	18,282	21,804	21,719
01-4311-292	HD Uniforms	4,000	2,705	4,000	4,000
01-4311-341	HD Telephone	1,000	1,122	1,000	1,000
01-4311-346	HD Cell Phone	1,150	816	1,100	1,100
01-4311-350	HD Contracted Plowing Service	1,200	760	1,200	1,200
01-4311-390	HD Contracted Tree Removal	2,500	2,000	2,500	2,500
01-4311-391	HD Training	500	197	500	500
01-4311-392	HD Line Painting/Paint Machine Repair	1,000	508	1,000	1,000
01-4311-410	HD Electricity	4,000	3,451	4,000	4,000
01-4311-411	HD Heating Oil	1,000	0	1,000	1,000
01-4311-430	HD Maintenance/Repairs-Small Equipment	500	36	500	500
01-4311-431	HD Building Maintenance	2,000	2,277	14,000	14,000
01-4311-432	HD Snowplow/Sander Maintenance	7,000	3,388	7,000	7,000
01-4311-433	HD Radio Repairs/Portable Batteries	2,500	1,387	500	500
01-4311-550	HD Printing - No Parking/Snow Removal	200	89	250	250
01-4311-560	HD Meetings/Memberships	150	314	150	150
01-4311-570	HD Equipment Rental - Excavator	1,000	50	1,000	1,000
01-4311-571	HD Equipment Rental - Roadside Mower	4,500	1,595	4,500	4,500
01-4311-610	HD Materials/Supplies	10,000	7,576	10,000	10,000
01-4311-631	HD Sidewalks	10,000	0	10,000	10,000
01-4311-635	HD Gas/Oil	44,000	43,380	44,000	44,000
01-4311-660	HD 2009 F550 (11696)	2,500	1,131	2,500	2,500
01-4311-661	HD 2009 Backhoe (75129)	4,000	2,633	4,000	4,000
01-4311-662	HD Kubota Tractor (50389)	2,000	2,008	2,500	2,500
01-4311-663	HD 1998 4900 International (44696)	2,000	147	2,000	2,000
01-4311-664	HD 2008 F550 (00491)	2,500	4,391	2,500	2,500
01-4311-665	HD 2009 Freightliner (F6873)	2,500	9,940	4,000	4,000
01-4311-666	HD 2001 Loader (80574)	5,000	4,885	10,000	10,000
01-4311-667	HD 450E Grader (F1123)	4,000	650	4,500	4,500
01-4311-668	HD 2002 Freightliner (73434)	10,000	11,396	5,000	5,000
01-4311-669	HD 2011 F350 (10249)	500	653	1,000	1,000
01-4311-670	HD Front Sweepers (Loader & Tractor)	1,500	2,006	2,500	2,500
01-4311-671	HD Vacuum Truck (28395)	5,000	2,092	5,000	5,000

2014 BUDGET APPROPRIATIONS

Account #	Description	2013 Budget & Encumbrances	2013 Actual	2014 Select Board	2014 Budget Committee
01-4311-680	HD Street Signs	1,000	996	1,000	1,000
01-4311-681	HD Catch Basins	2,500	680	2,500	2,500
01-4311-682	HD Sand/Gravel	25,000	29,190	21,000	21,000
01-4311-684	HD Cold Patch	3,000	2,414	3,000	3,000
01-4311-685	HD Hot Patch/Shim	3,000	502	3,000	3,000
01-4311-693	HD Salt	31,000	37,916	28,000	28,000
01-4311-695	HD Guard Rail Replacement	4,500	0	5,000	5,000
01-4311-810	HD New Equipment/Tools	1,500	0	1,500	1,500
01-4311-830	HD Safety Equipment	1,000	2,617	1,000	1,000
01-4311-940	HD Grease Separator - Floor Drain	250	0	250	250
01-4311-941	HD Engineering Study/Implementation	1,500	825	1,500	1,500
	TOTAL HIGHWAY DEPARTMENT	\$516,360	\$474,680	\$518,605	\$517,669
01-4312-360	HP Drainage Projects	6,000	1,695	12,000	12,000
01-4312-390	HP Resurfacing Roads	194,000	181,100	250,000	250,000
01-4312-395	HP Smith River Bank Stabilization	0	472	0	0
	TOTAL HIGHWAY PROJECTS	\$200,000	\$183,266	\$262,000	\$262,000
01-4319-410	ST Street Lighting	29,800	29,505	29,800	29,800
01-4319-415	ST Street Lighting-Smart Start Program	12,600	12,598	0	0
01-4319-430	ST Bridges	500	0	500	500
	TOTAL STREETS/BRIDGES	\$42,900	\$42,103	\$30,300	\$30,300
01-4324-120	SW Attendants	33,909	33,321	35,228	35,098
01-4324-220	SW FICA (.062)	2,102	2,060	2,184	2,176
01-4324-225	SW Medicare (.0145)	492	482	511	509
01-4324-362	SW Construction & Demo Disposal	18,000	10,308	18,000	18,000
01-4324-363	SW Shingles/Tires	500	0	500	500
01-4324-364	SW Freon Removal	1,000	1,397	1,000	1,000
01-4324-365	SW Household Hazardous Waste Day	3,077	3,077	4,000	3,077
01-4324-366	SW CRSW Tipping Fees	160,400	137,566	150,000	150,000
01-4324-367	SW Hauling Service	27,300	31,341	27,300	27,300
01-4324-368	SW Container Rental	1,000	199	1,000	1,000
01-4324-369	SW E-Waste	3,000	3,320	2,500	2,500
01-4324-410	SW Electricity	200	427	400	400
01-4324-550	SW Printing	500	1,383	500	500

2014 BUDGET APPROPRIATIONS

Account #	Description	2013 Budget & Encumbrances	2013 Actual	2014 Select Board	2014 Budget Committee
01-4324-560	SW Meetings/Memberships	400	673	500	500
01-4324-610	SW Materials/Supplies	2,000	266	1,000	1,000
01-4324-630	SW Maintenance/Repairs	3,000	1,275	3,000	3,000
01-4324-810	SW New Equipment	10,000	8,000	500	500
	TOTAL SOLID WASTE DISPOSAL	\$266,880	\$235,095	\$248,123	\$247,060
01-4327-413	Fire Betterment	10,000	10,000	10,000	10,000
	TOTAL FIRE BETTERMENT	\$10,000	\$10,000	\$10,000	\$10,000
	TOTAL PUBLIC WORKS	\$1,036,140	\$945,145	\$1,069,028	\$1,067,029
01-4411-120	LU Land Use/Health Officer	15,250	15,237	15,654	15,581
01-4411-220	LU/HO FICA(.062)	945	945	971	966
01-4411-225	LU/ HO Medicare(.0145)	221	221	227	226
01-4411-560	LU/HO Meetings/Memberships	50	125	100	100
01-4411-620	LU/HO Supplies	0	0	0	0
01-4411-625	LU/HO Postage	200	94	200	200
01-4411-630	LU/HO New Equipment	1	100	1,500	1,500
01-4411-690	LU/HO Expenses	100	0	100	100
	TOTAL LAND USE/HEALTH OFFICE	\$16,767	\$16,722	\$18,752	\$18,673
01-4414-390	Animal Kennel Contract	1,000	680	1,000	1,000
	TOTAL ANIMAL WELFARE	\$1,000	\$680	\$1,000	\$1,000
01-4415-350	HA NANA	33,400	33,400	33,400	33,400
01-4415-351	HA Mid-State Health Center	0	0	1,850	0
	TOTAL HEALTH AGENCIES	\$33,400	\$33,400	\$35,250	\$33,400
01-4441-120	Wel Officer	12,547	11,232	12,547	12,547
01-4441-220	Wel FICA (.062)	778	696	778	778
01-4441-225	Wel Medicare (.0145)	182	163	182	182
01-4441-341	Wel Telephone	550	604	550	550
01-4441-560	Wel Meetings/Memberships	170	115	170	170
01-4441-620	Wel Office Supplies	75	35	75	75
01-4441-810	Wel New Equipment	0	0	1,500	1,500
	TOTAL WELFARE ADMIN	\$14,302	\$12,844	\$15,802	\$15,802
01-4445-291	Wel Food	200	286	1,200	1,200
01-4445-350	Wel Medical	200	85	100	100

2014 BUDGET APPROPRIATIONS

Account #	Description	2013 Budget & Encumbrances	2013 Actual	2014 Select Board	2014 Budget Committee
01-4445-410	Wel Electricity	4,500	4,552	4,500	4,500
01-4445-411	Wel Fuel	8,000	9,745	8,000	8,000
01-4445-440	Wel Rent	40,000	38,984	35,500	35,500
01-4445-810	Wel Burials	750	0	750	750
01-4445-820	Wel Expenses NOC (Misc.)	1,200	410	1,000	1,000
	TOTAL WELFARE SERVICES	\$54,850	\$54,062	\$51,050	\$51,050
01-4520-890	REC Tapply Thompson Comm Ctr (TTCC)	99,703	99,703	99,703	99,703
	TOTAL RECREATION	\$99,703	\$99,703	\$99,703	\$99,703
01-4521-120	BE Beach Attendants	12,600	6,766	12,600	12,600
01-4521-220	BE FICA (.062)	781	419	781	781
01-4521-225	BE Medicare (.0145)	183	98	183	183
01-4521-292	BE Uniforms	200	0	150	150
01-4521-412	BE Water Testing	360	440	360	360
01-4521-413	BE Chemical Toilets	1,250	1,558	1,800	1,800
01-4521-430	BE Beach Improvements	0	0	0	0
01-4521-431	BE Avery Crouse Improvements	0	0	0	0
01-4521-550	BE Printing	0	0	400	400
01-4521-610	BE Materials/Supplies	500	2,449	500	500
	TOTAL BEACHES	\$15,874	\$11,730	\$16,774	\$16,774
01-4522-120	KP Part Time Attendant	7,564	2,748	7,564	7,564
01-4522-220	KP FICA (.062)	469	170	469	469
01-4522-225	KP Medicare (.0145)	110	40	110	110
01-4522-410	KP Electricity	6,000	3,023	4,000	4,000
01-4522-430	KP Maintenance/Repairs	5,950	2,679	5,950	5,950
01-4522-610	KP Materials/Supplies	5,950	4,517	5,950	5,950
01-4522-820	KP Master Plan - Capital Items	14,000	427	5,000	5,000
	TOTAL KELLEY PARK	\$40,043	\$13,602	\$29,043	\$29,043
01-4550-190	Lib Library Director	36,917	36,923	37,930	37,747
01-4550-191	Lib P/T Assistants/Substitutes	20,298	20,044	23,027	22,965
01-4550-193	Lib Outdoor Custodian	0	25	250	250
01-4550-194	Lib Assistant Director/Children's	27,545	27,927	28,368	28,213
01-4550-210	Lib Health Insurance	7,447	7,439	7,055	7,055
01-4550-211	Lib Disability Insurance	304	148	252	252

2014 BUDGET APPROPRIATIONS

Account #	Description	2013 Budget & Encumbrances	2013 Actual	2014 Select Board	2014 Budget Committee
01-4550-212	Lib Life Insurance	69	48	48	48
01-4550-220	Lib FICA (.062)	5,255	5,118	5,554	5,529
01-4550-225	Lib Medicare (.0145)	1,229	1,197	1,299	1,293
01-4550-230	Lib Retirement (.088/.1077)	3,612	3,615	4,085	4,065
01-4550-240	Lib Professional Development	100	110	400	400
01-4550-341	Lib Telephone	700	2,074	1,500	1,500
01-4550-342	Lib Computer Support	3,000	720	4,000	4,000
01-4550-343	Lib Copier	1,360	1,485	1	1
01-4550-390	Lib Security	350	576	600	600
01-4550-410	Lib Electricity	4,100	3,200	1,500	1,500
01-4550-411	Lib Heating Oil	5,000	3,331	5,000	5,000
01-4550-430	Lib Maintenance/Repairs	500	344	250	250
01-4550-560	Lib Meetings/Memberships	250	274	300	300
01-4550-620	Lib Office Supplies	900	921	1,000	1,000
01-4550-640	Lib Custodial Supplies	500	477	550	550
01-4550-641	Lib Custodial Service	3,120	3,780	4,320	4,320
01-4550-670	Lib Books	12,000	12,675	14,000	14,000
01-4550-671	Lib Magazines	900	834	1,000	1,000
01-4550-672	Lib Video	500	468	1,500	1,500
01-4550-673	Lib Passes	0	0	1	1
01-4550-674	Lib Programs	2,000	2,119	2,000	2,000
01-4550-810	Lib New Equipment	1,100	1,061	1,000	1,000
	TOTAL LIBRARY	\$139,056	\$136,936	\$146,789	\$146,340
01-4583-120	PAT Special Events Coordinator	1,500	1,500	1,500	1,500
01-4583-881	PAT Town Events	8,000	7,530	11,500	11,500
01-4583-890	PAT Patriotic Purposes	700	0	700	1,200
	TOTAL PATRIOTIC	\$10,200	\$9,030	\$13,700	\$14,200
01-4611-120	Con Secretary	0	0	743	743
01-4611-220	Con FICA (.062)	0	0	46	46
01-4611-225	Con Medicare (.0145)	0	0	11	11
01-4611-320	Con Legal Services-Update Wetlands Ordinance	0	0	0	0
01-4611-412	Con Water Testing	250	45	250	250
01-4611-560	Con Meetings/Memberships	160	235	160	160
01-4611-610	Con Materials/Supplies	100	0	100	100

2014 BUDGET APPROPRIATIONS

Account #	Description	2013 Budget & Encumbrances	2013 Actual	2014 Select Board	2014 Budget Committee
01-4611-690	Con Maintenance of Properties	200	0	100	100
01-4611-731	Con Professional Services	100	0	50	50
	TOTAL CONSERVATION COMMISSION	\$810	\$280	\$1,460	\$1,460
01-4612-120	HDC Historic District Commission Secretary	800	471	800	800
01-4612-220	HDC FICA (.062)	62	29	50	50
01-4612-225	HDC Medicare (.0145)	15	7	12	12
01-4612-550	HDC Advertising	69	0	69	69
01-4612-620	HDC Office Supplies	50	36	50	50
01-4612-621	HDC Meetings/Training	1	0	1	1
01-4612-625	HDC Postage	1	0	1	1
01-4612-731	HDC Professional Services	0	0	1	1
	TOTAL HISTORIC DISTRICT COMMISSION	\$998	\$543	\$983	\$983
01-4652-570	Tri-Co Community Action	2,000	2,000	2,000	2,000
01-4652-571	Grafton County Senior Citizens Council	8,000	8,000	8,000	8,000
01-4652-572	American Red Cross of NH	0	0	0	0
01-4652-573	Voices Against Violence	1,000	1,000	1,000	1,000
01-4652-574	Day Away	0	0	650	650
01-4652-575	GENESIS	1,000	1,000	0	0
01-4652-576	Pemi River Local Advisory Committee	200	200	250	250
01-4652-577	CADY	400	400	900	400
01-4652-578	Bridge House Shelter	1,500	1,500	2,000	1,500
01-4652-579	CASA NH	200	200	200	200
	TOTAL SOCIAL SERVICES	\$14,300	\$14,300	\$15,000	\$14,000
	TOTAL PUBLIC SERVICES	\$441,303	\$403,831	\$445,306	\$442,428
	TOTAL GENERAL FUND OPERATIONS	\$4,291,351	\$4,143,555	\$4,391,686	\$4,378,406
01-4711-730	DB Central Square Project	27,167	27,167	27,167	27,167
01-4711-731	DB Wastewater Chlorination/Dechlorination	6,000	6,000	5,000	5,000
01-4711-735	DB Library Project	88,800	88,800	88,800	88,800
01-4711-989	DB Central Street Bond Payment	47,368	47,368	47,368	47,368
01-4711-992	DB Fire Truck - Ladder	85,944	85,944	88,692	88,692
01-4711-993	DB Treatment Plant Improvements	10,500	10,500	8,000	8,000
	TOTAL PRINCIPAL L/T DEBT	\$265,779	\$265,779	\$265,028	\$265,028
01-4712-730	INT Central Square Project	5,176	4,503	9,660	9,660

2014 BUDGET APPROPRIATIONS

Account #	Description	2013 Budget & Encumbrances	2013 Actual	2014 Select Board	2014 Budget Committee
01-4712-731	INT Wastewater Chlorination/Dechlorination	5,736	5,736	6,354	6,354
01-4712-735	INT Library Project	8,000	10,143	16,943	16,943
01-4712-989	INT Central Street Bond Interest	9,270	9,236	7,318	7,318
01-4712-992	INT Fire Truck - Ladder	7,768	7,768	5,020	5,020
01-4712-993	INT Treatment Plant Improvements	14,140	14,140	15,774	15,774
	TOTAL INTEREST L/T DEBT	\$50,090	\$51,526	\$61,068	\$61,068
01-4723-830	INT TAN Interest	2,000	0	1,000	1,000
01-4723-835	INT Bond Anticipation Note Interest	0	0	0	0
	TOTAL TAX	\$2,000	\$0	\$1,000	\$1,000
	TOTAL DEBT SERVICE	\$317,869	\$317,305	\$327,096	\$327,096
01-4901-765	CP Town Master Plan	5,000	4,078	0	0
01-4901-770	CP Town Building Maintenance Fund	29,635	2,702	0	0
	TOTAL CAPITAL PROJECTS	\$34,635	\$6,780	\$0	\$0
01-4902-760	CE Police Cruiser/Vehicle	37,600	37,836	0	0
	TOTAL CAPITAL EQUIPMENT	\$37,600	\$37,836	\$0	\$0
01-4909-720	Town Clerk/Tax Collect/Appraisal Software	0	0	0	0
	TOTAL OTHER CAPITAL OUTLAY	\$0	\$0	\$0	\$0
01-4915-700	Fire Equipment Capital Reserve	0	0	0	0
01-4915-705	W/S Reserve - New Tank	0	0	0	0
01-4915-710	Sewer to Lake Reserve	0	0	0	0
01-4915-900	Safe Routes to School	0	0	0	0
	TOTAL CAPITAL RESERVES	\$0	\$0	\$0	\$0
	TOTAL CAPITAL EXPENDITURES	\$72,235	\$44,616	\$0	\$0
	TOTAL BUDGET TOTAL	\$4,681,455	\$4,505,477	\$4,718,782	\$4,705,502
05-4324-900	Sew Trans Surplus Transfer to Cap Reserve	1	0	1	1
05-4324-905	Sew Trans Enterprise Funds	1	0	1	1
	TOTAL SEWER SURPLUS TRANS	\$2	\$0	\$2	\$2
05-4325-901	Sew Cap Line-Downtown Improvements	1	1,200	0	0
05-4325-905	Sew Cap-Tax Map Overlay	1	0	0	0
05-4325-907	Sew Sludge Container	8,600	9,324	0	0
05-4325-915	Sew Cap Outlay-Meter Software Upgrade	20,000	20,092	20,000	20,000
	TOTAL SEW CAPITAL PROJECTS	\$28,602	\$30,616	\$20,000	\$20,000

2014 BUDGET APPROPRIATIONS

Account #	Description	2013 Budget & Encumbrances	2013 Actual	2014 Select Board	2014 Budget Committee
05-4326-110	Sew Superintendent (33.3%)	20,979	20,979	21,366	21,306
05-4326-113	Sew Chief Operator (75%)	28,974	28,979	29,742	29,605
05-4326-114	Sew Shared Laborer (33.33%)	8,246	7,147	7,707	7,646
05-4326-115	Sew Wat Operator (25%)	9,054	9,038	9,306	9,260
05-4326-116	Sew Operator 2 (75%)	25,480	25,478	26,216	26,080
05-4326-117	Sew Office Manager (33%)	12,880	10,792	12,733	12,673
05-4326-118	Sew Town Admin Fee (To General Fund)	2,880	2,880	2,880	2,880
05-4326-130	Sew Treasurer	538	538	538	538
05-4326-131	Sew Clerk of Works	1	0	0	0
05-4326-140	Sew Overtime	6,500	4,984	6,728	6,728
05-4326-141	Sew Part-time Help	1	0	1,000	1,000
05-4326-142	Sew On Call Compensation	1,950	1,913	1,950	1,950
05-4326-199	Sew Wage Adjustment-Certifications	1	0	265	265
05-4326-210	Sew Health Insurance	30,018	31,950	32,510	32,510
05-4326-211	Sew Disability Insurance	615	402	710	710
05-4326-212	Sew Life Insurance	127	123	132	132
05-4326-220	Sew FICA (.062)	6,984	6,670	7,288	7,257
05-4326-225	Sew Medicare (.0145)	1,633	1,560	1,704	1,697
05-4326-230	Sew Retirement (.088/.1077)	10,969	10,730	12,285	12,231
05-4326-240	Sew Training/Certification	600	568	700	700
05-4326-250	Sew Unemployment Compensation	794	794	794	794
05-4326-260	Sew Workers Compensation	7,000	7,000	7,000	7,000
05-4326-290	Sew Travel	100	0	100	100
05-4326-292	Sew Uniforms	1,000	743	1,000	1,000
05-4326-293	Sew Safety Boots	250	195	250	250
05-4326-301	Sew Audit	2,750	2,750	2,750	2,750
05-4326-310	Sew Engineering	1	0	1	1
05-4326-320	Sew Legal	1	0	1	1
05-4326-341	Sew Telephone	1,700	2,021	1,700	1,700
05-4326-342	Sew Computer	1,000	1,547	1,000	1,000
05-4326-343	Sew Copier	450	301	450	450
05-4326-346	Sew Cell Phone	600	406	600	600
05-4326-361	Sew Paving	1,500	146	1,500	1,500
05-4326-370	Sew Sludge Disposal	25,000	23,151	25,000	25,000

2014 BUDGET APPROPRIATIONS

Account #	Description	2013 Budget & Encumbrances	2013 Actual	2014 Select Board	2014 Budget Committee
05-4326-390	Sew Lab Services	7,000	5,436	7,000	7,000
05-4326-391	Sew Contracted Service	1,150	500	1,800	1,800
05-4326-410	Sew Electricity	45,900	45,773	45,000	45,000
05-4326-411	Sew Heating Fuel	3,000	676	3,000	3,000
05-4326-430	Sew Maintenance/Repairs	10,000	10,867	10,000	10,000
05-4326-480	Sew Property/Liability Insurance	8,947	8,947	8,947	8,947
05-4326-481	Sew Insurance Deductible	1	0	1	1
05-4326-550	Sew Advertising	300	145	300	300
05-4326-560	Sew Meetings/Memberships	400	221	400	400
05-4326-610	Sew Materials/Supplies	8,000	13,401	8,000	8,000
05-4326-620	Sew Office Supplies	800	1,426	1,000	1,000
05-4326-625	Sew Postage	1,450	1,364	1,500	1,500
05-4326-635	Sew Gas/Fuel	3,000	3,817	3,000	3,000
05-4326-637	Sew Disinfection Chemicals	9,000	9,762	9,000	9,000
05-4326-659	Sew 2007 1 Ton (53133)	400	0	400	400
05-4326-661	Sew 2008 F350 (75908)	400	0	400	400
05-4326-662	Sew 1983 1 Ton (19317)	400	0	400	400
05-4326-663	Sew 2008 580M Backhoe (01311)	200	0	200	200
05-4326-680	Sew Chemicals	5,000	2,668	3,000	3,000
05-4326-810	Sew New Equipment	5,000	9,582	5,000	5,000
05-4326-930	Sew Capitol Reserve Transfer	0	0	0	0
	TOTAL SEWER OPERATIONS	\$320,924	\$318,367	\$326,254	\$325,660
05-4711-730	DB Central Square Project	9,057	9,057	9,057	9,057
05-4712-730	INT Central Square Project	1,730	1,501	3,221	3,221
	TOTAL SEWER DEBT SERVICE	\$10,787	\$10,558	\$12,278	\$12,278
	TOTAL SEWER	\$360,315	\$359,541	\$358,534	\$357,940
07-4324-900	Surplus Transf to Cap Reserve	1	0	0	0
	TOTAL WATER SURPLUS TRANS	\$1	\$0	\$0	\$0
07-4332-901	Water Cap Outlay- Downtown Improvements	1	3,472	1	1
07-4332-905	Water Cap Outlay-Tax Map Overlay	1	0	1	1
07-4332-915	Water Cap Outlay-Meter Software Upgrade	40,000	39,908	40,000	40,000
07-4332-916	Water Cap Outlay-New River Crossing	10,000	0	0	0
	TOTAL WATER CAPITAL PROJECTS	\$50,002	\$43,380	\$40,002	\$40,002

2014 BUDGET APPROPRIATIONS

Account #	Description	2013 Budget & Encumbrances	2013 Actual	2014 Select Board	2014 Budget Committee
07-4331-110	Wat Superintendent (66%)	41,945	41,945	42,733	42,611
07-4331-111	Wat Sew Chief Operator (25%)	9,658	9,660	9,914	9,868
07-4331-114	Wat Shared Laborer	8,246	7,176	7,707	7,646
07-4331-115	Wat Sew Operator(75%)	27,163	27,114	27,917	27,780
07-4331-116	Wat Sew Operator II (25%)	8,493	8,493	8,739	8,693
07-4331-117	Wat Office Manager (66%)	25,752	21,360	25,467	25,345
07-4331-118	Wat Town Admin Fee (To General Fund)	2,880	2,880		2,880
07-4331-130	Wat Treasurer	538	538	538	538
07-4331-131	Wat Clerk of Works	1	0	0	0
07-4331-140	Wat Overtime	6,500	4,864	6,728	6,728
07-4331-142	Wat On Call Compensation	1,950	1,913	1,950	1,950
07-4331-191	Wat Part Time Help	1	0	1,000	1,000
07-4331-199	Wat Wage Adjustments-Certification	1	0	785	785
07-4331-210	Wat Health Insurance	28,985	31,588	33,567	33,567
07-4331-211	Wat Disability Insurance	701	450	811	811
07-4331-212	Wat Life Insurance	135	128	140	140
07-4331-220	Wat FICA (.062)	8,075	7,527	8,276	8,243
07-4331-225	Wat Medicare (.0145)	1,889	1,760	1,935	1,928
07-4331-230	Wat Retirement (.088/.1077)	12,427	11,851	14,000	13,942
07-4331-240	Wat Training/Certification	600	568	700	700
07-4331-250	Wat Unemployment Compensation	916	916	916	916
07-4331-260	Wat Workers Compensation	3,100	3,100	3,100	3,100
07-4331-290	Wat Travel	100	0	100	100
07-4331-292	Wat Uniforms	1,000	767	1,000	1,000
07-4331-293	Wat Safety Boots	250	195	250	250
07-4331-301	Wat Audit	2,800	2,800	2,800	2,800
07-4331-310	Wat Engineering	1	0	1	1
07-4331-320	Wat Legal	1	0	1	1
07-4331-341	Wat Telephone	3,500	3,575	3,500	3,500
07-4331-342	Wat Computer	1,000	1,547	1,000	1,000
07-4331-343	Wat Copier	450	301	450	450
07-4331-346	Wat Cell Phone	600	406	600	600
07-4331-361	Wat Paving	1,500	438	1,500	1,500
07-4331-390	Wat Lab Services	5,000	4,025	5,000	5,000

2014 BUDGET APPROPRIATIONS

Account #	Description	2013 Budget & Encumbrances	2013 Actual	2014 Select Board	2014 Budget Committee
07-4331-391	Wat Misc. Contracted Services	1,150	500	1,800	1,800
07-4331-393	Wat Parco Valve Service	1,100	819	1,100	1,100
07-4331-394	Wat Meter Testing	1	0	1	1
07-4331-395	Wat Control Valve Service	1,000	967	1,000	1,000
07-4331-410	Wat Electricity	26,500	25,241	25,000	25,000
07-4331-411	Wat Heating Fuel	5,000	4,160	5,000	5,000
07-4331-430	Wat Maintenance/Repairs	7,500	5,564	7,500	7,500
07-4331-480	Wat Property/Liability Insurance	8,947	8,947	8,947	8,947
07-4331-481	Wat Insurance Deductible	1	0	1	1
07-4331-550	Wat Advertising/Printing	500	145	500	500
07-4331-560	Wat Meetings/Memberships	400	181	400	400
07-4331-610	Wat Materials/Supplies	12,000	11,567	12,000	12,000
07-4331-620	Wat Office Supplies	800	1,531	800	800
07-4331-625	Wat Postage	1,450	1,364	1,500	1,500
07-4331-635	Wat Gas/Fuel	3,000	3,766	3,000	3,000
07-4331-652	Wat Hydrant Maintenance	1	0	1	1
07-4331-659	Wat 2007 1 Ton (53133)	400	0	400	400
07-4331-661	Wat 2008 F350 (75908)	400	0	400	400
07-4331-662	Wat 1983 1 Ton (19317)	400	0	400	400
07-4331-663	Wat 2008 580M Backhoe (01311)	200	0	200	200
07-4331-680	Wat Chemicals	6,000	6,340	6,000	6,000
07-4331-730	Wat Capital Reserve-Equipment	1	0	1	1
07-4331-810	Wat New Equipment	5,000	0	5,000	5,000
	TOTAL WATER OPERATIONS	\$287,909	\$268,973	\$296,954	\$296,324
07-4331-980	Water System Bond	41,957	41,956	41,957	41,957
07-4711-730	DB Central Square Project	18,097	18,109	18,109	18,109
07-4712-730	INT Central Square Project	3,454	3,002	6,440	6,440
	TOTAL WATER DEBT SERVICE	\$63,508	\$63,067	\$66,506	\$66,506
	TOTAL WATER	\$401,420	\$375,421	\$403,462	\$402,832
	TOTAL ENTERPRISE FUNDS	\$761,735	\$734,961	\$761,956	\$760,772
	** OVERALL BUDGET TOTAL **	\$5,443,190	\$5,240,438	\$5,480,778	\$5,466,274

**FINANCIAL
REPORTS
FOR
THE
TOWN
OF
BRISTOL**



TAX INFORMATION

Town Clerk/ Tax Collector's MS-61

MS-61

TAX COLLECTOR'S REPORT

For the Municipality of BRISTOL Year Ending 12/31/2013

DEBITS

UNCOLLECTED TAXES AT THE BEGINNING OF THE YEAR*		LEVY FOR YEAR 2013	PRIOR LEVIES		
			2012	2011	2010+
Property Taxes	#3110	XXXXXX	\$ 587,612.41	\$ 0.00	\$ 0.00
Resident Taxes	#3180	XXXXXX	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	#3120	XXXXXX	\$ 0.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	#3185	XXXXXX	\$ 0.00	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	#3187	XXXXXX	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	#3189	XXXXXX	\$ 2,887.98	\$ 2,266.68	\$ 0.00
Betterment Taxes		XXXXXX	\$ 0.00	\$ 0.00	\$ 0.00
Prior Years' Credits Balance**		\$ 0.00			
This Year's New Credits		(\$ 41,058.14)			

TAXES COMMITTED THIS FISCAL YEAR

Property Taxes	#3110	\$ 9,278,360.72	\$ 0.00
Resident Taxes	#3180	\$ 0.00	\$ 0.00
Land Use Change Taxes	#3120	\$ 0.00	\$ 0.00
Timber Yield Taxes	#3185	\$ 6,222.40	\$ 411.86
Excavation Tax @ \$.02/yd	#3187	\$ 0.00	\$ 58.02
Utility Charges	#3189	\$ 2,254.66	\$ 0.00
Betterment Taxes		\$ 0.00	\$ 0.00

FOR DRA USE ONLY

OVERPAYMENT REFUNDS

Property Taxes	#3110				
Resident Taxes	#3180				
Land Use Change	#3120				
Yield Taxes	#3185				
Excavation Tax @ \$.02/yd	#3187				
Credits Refunded		\$ 41,058.14	\$ 0.00	\$ 0.00	\$ 0.00
Interest - Late Tax	#3190	\$ 7,309.12	\$ 33,721.43	\$ 0.00	\$ 0.00
Resident Tax Penalty	#3190	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL DEBITS		\$ 9,294,146.90	\$ 624,691.70	\$ 2,266.68	\$ 0.00

*This amount should be the same as the last year's ending balance. If not, please explain.

**Enter as a negative. This is the amount of this year's taxes pre-paid last year as authorized by RSA 80:52-a.

**The amount is already included in the warrant and therefore in line #3110 as a positive amount for this year's levy.

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)271-3397

TAX INFORMATION

Town Clerk/ Tax Collector's MS-61 (Continued)

MS-61

TAX COLLECTOR'S REPORT

For the Municipality of BRISTOL Year Ending 12/31/2013

CREDITS

REMITTED TO TREASURER	LEVY FOR YEAR 2013	PRIOR LEVIES		
		2012	2011	2010+
Property Taxes	\$ 8,752,616.18	\$ 368,703.19	\$ 0.00	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	\$ 5,985.36	\$ 411.86	\$ 0.00	\$ 0.00
Interest & Penalties	\$ 7,309.12	\$ 33,721.43	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	\$ 0.00	\$ 58.02	\$ 0.00	\$ 0.00
Utility Charges	\$ 0.00	\$ 657.83	\$ 938.75	\$ 0.00
Converted To Liens (Principal only)	\$ 0.00	\$ 220,079.49	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Discounts Allowed	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Prior Year Overpayments Assigned	\$ 0.00			

ABATEMENTS MADE

Property Taxes	\$ 1,928.42	\$ 1,059.88	\$ 0.00	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CURRENT LEVY DEEDED	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

UNCOLLECTED TAXES -- END OF YEAR #1080

Property Taxes	\$ 523,816.12	\$ 0.00	\$ 0.00	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	\$ 237.04	\$ 0.00	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 2,254.66	\$ 0.00	\$ 1,327.93	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Property Tax Credit Balance*	\$ 0.00	xxxxxx	xxxxxx	xxxxxx
TOTAL CREDITS	\$ 9,294,146.90	\$ 624,691.70	\$ 2,266.68	\$ 0.00

*Enter as a negative. This is the amount of taxes pre-paid for next year as authorized by RSA 80:52-a.
(Be sure to indicate a positive amount in the Property Taxes actually remitted to the treasurer.)

TAX INFORMATION

Town Clerk/ Tax Collector's MS-61 (Continued)

MS-61

TAX COLLECTOR'S REPORT

For the Municipality of BRISTOL Year Ending 12/31/2013

DEBITS

UNREDEEMED & EXECUTED LIENS	2013	PRIOR LEVIES		
		2012	2011	2010+
Unredeemed Liens Beginning of FY		\$ 0.00	\$ 170,206.25	\$ 119,835.31
Liens Executed During FY	\$ 0.00	\$ 238,406.86	\$ 0.00	\$ 0.00
Unredeemed Elderly Liens Beg. of FY		\$ 0.00	\$ 0.00	\$ 0.00
Elderly Liens Executed During FY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Interest & Costs Collected	\$ 0.00	\$ 6,958.86	\$ 22,603.10	\$ 38,159.58
TOTAL LIEN DEBITS	\$ 0.00	\$ 245,365.72	\$ 192,809.35	\$ 157,994.89

CREDITS

REMITTED TO TREASURER	2013	PRIOR LEVIES		
		2012	2011	2010+
Redemptions	\$ 0.00	\$ 104,312.08	\$ 107,637.10	\$ 99,181.63
Interest & Costs Collected #3190	\$ 0.00	\$ 6,958.86	\$ 22,603.10	\$ 38,159.58
Abatements of Unredeemed Liens	\$ 0.00	\$ 0.00	\$ 271.07	\$ 0.00
Liens Deeded to Municipality	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Unredeemed Liens End of FY #1110	\$ 0.00	\$ 134,094.78	\$ 62,298.08	\$ 20,653.68
Unredeemed Elderly Liens End of FY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL LIEN CREDITS	\$ 0.00	\$ 245,365.72	\$ 192,809.35	\$ 157,994.89

Does your municipality commit taxes on a semi-annual basis (RSA 76:15-a)? Yes

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

TAX COLLECTOR'S SIGNATURE Raymah Simpson DATE 1-2-13
Raymah Simpson



Tax Rate History

Year	Town	Local School	Local State	Grafton County	Combined Tax Rate	Net Assessed Valuation	Property Tax Commitment
2000	5.25	7.62	5.54	1.45	19.86	\$ 210,822,229.00	4,153,380.00
2001	6.94	7.03	6.22	1.64	21.83	\$ 212,774,425.00	4,606,156.00
2002	5.91	8.22	5.11	1.41	20.65	\$ 248,277,528.00	5,095,190.00
2003	6.35	9.48	4.45	1.71	21.99	\$ 253,506,763.00	5,549,630.00
2004	6.10	11.61	3.74	2.21	23.66	\$ 260,044,528.00	6,131,656.00
2005	7.01	10.44	4.42	2.09	23.96	\$ 265,699,731.00	6,341,351.00
2006	4.96	6.34	2.13	1.06	14.49	\$ 530,033,877.00	7,654,390.00
2007	4.96	5.96	2.07	1.20	14.19	\$ 550,780,888.00	7,782,265.00
2008	5.35	6.49	2.05	1.30	15.19	\$ 559,841,657.00	8,364,200.00
2009	4.65	6.84	2.09	1.31	14.89	\$ 563,343,527.00	8,354,547.00
2010	5.90	7.03	2.32	1.12	16.37	\$ 562,945,916.00	9,074,968.48
2011	6.88	9.36	2.38	1.55	20.17	\$ 469,514,569.00	9,310,406.00
2012	6.59	8.13	2.59	1.64	18.95	\$ 464,574,015.00	8,638,454.00
2013	6.88	9.12	2.53	1.65	20.18	\$ 467,616,775.00	9,386,614.46

TAX INFORMATION

TAX INFORMATION

Tax Rate Calculation

TAX INFORMATION

2013 Tax Rate Calculation

		2013 Tax Rates per \$1,000 Valuation
Gross Appropriations	\$5,568,389	
Less: Revenues	\$2,561,933	
Less: Shared Revenues	\$0.00	
Add: Overlay	\$101,280.00	
War Service Credits	\$112,600.00	
Approved Town Tax Effort	\$3,220,336.00	
Municipal Tax Rate		\$6.88
Regional School Apportionment	\$6,338,564.00	
Less: Adequate Education Grant	\$(941,258.00)	
Less: State Education Taxes	\$(1,133,129.00)	
Approved School Tax Effort	\$4,264,177.00	
Local School Education Taxes		\$9.12
Equalized Valuation (No Utilities) X	\$2.435	
\$465,350,635.00		\$1,133,129.00
Divide by Local Assessed Valuation (No Utilities)		
\$448,178,975.00		
Excess State Education Taxes to be Remitted to State	\$0.00	
State School Tax Rate		\$2.53
Due to County	\$769,687.00	
Less: Shared Revenue	\$(0.00)	
Approved County Tax Effort	\$769,687.00	
County Tax Rate		\$1.65
Combined Tax Rate		\$20.18
Total Property Taxes Assessed	\$9,387,329.00	
Less: War Service Credits	\$(112,600.00)	
Total Property Tax Commitment	\$9,274,729.00	

FINANCIAL STATEMENTS

Treasurer's Report

General Fund	
Balance 01.01.13	\$ 2,312,371.71
Town Clerk	\$ 544,067.44
Tax Collector	\$ 9,571,984.86
Selectmen	\$ 2,720,331.71
Interest	\$ 32.56
Total Available	\$ 15,148,788.28
Orders Paid	\$ (12,412,312.28)
Balance 12.31.13	\$ 2,376,476.00
Water Works	
Balance 01.01.13	\$ 179,127.30
Receipts	\$ 413,472.58
Interest	\$ 363.19
Total Available	\$ 592,963.07
Orders Paid	\$ 379,617.42
Balance 12.31.13	\$ 213,345.65
Sewer Commission	
Balance 01.01.13	\$ 194,426.30
Receipts	\$ 344,244.56
Interest	\$ 362.06
Total Available	\$ 539,032.92
Orders Paid	\$ (360,527.09)
Balance 12.31.13	\$ 178,505.83
EMS Fundraisers	
Balance 01.01.13	\$ 139.39
Total Available	\$ 139.39
Orders Paid	\$ -
Balance 12.31.13	\$ 139.39

FINANCIAL STATEMENTS

Treasurer's Report (Continued)

Police Forfeiture		
Balance 01.01.13	\$	1,674.39
Receipts	\$	4,292.79
Total Available	\$	5,967.18
Orders Paid	\$	(1,500.00)
Balance 12.31.13	\$	4,467.18
Kelley Park		
Balance 01.01.13	\$	1,375.63
Receipts	\$	1.00
Total Available	\$	1,376.63
Orders Paid	\$	-
Balance 12.31.13	\$	1,376.63
Air Compressor		
Balance 01.01.13	\$	1,016.32
Receipts	\$	424.00
Interest	\$	0.55
Total Available	\$	1,440.87
Orders Paid	\$	(669.00)
Balance 12.31.13	\$	771.87
Conservation Commission		
Balance 01.01.13	\$	2,259.22
Interest	\$	1.13
Total Available	\$	2,260.35
Orders Paid	\$	-
Balance 12.31.13	\$	2,260.35
Lemieux Timber Escrow		
Balance 01.01.13	\$	1,001.47
Receipts	\$	1.00
Interest	\$	1.03
Total Available	\$	1,003.50
Orders Paid	\$	1,003.50
Balance 12.31.13	\$	-
Central Street Bridge		
Balance 01.01.13	\$	11,178.49
Total Available	\$	11,178.49
Orders Paid	\$	-
Balance 12.31.13	\$	11,178.49
Library Project		
Balance 01.01.13	\$	99,555.63
Receipts	\$	286,744.99
Interest	\$	12.82
Total Available	\$	386,313.44
Orders Paid	\$	(383,523.04)
Balance 12.31.13	\$	2,790.40

FINANCIAL STATEMENTS

Trustee of the Trust Funds Report

Town of Bristol Trust Funds 12/31/13

NH Public Deposit Investment Pool (MBIA):

Fund	12/31/2012	Interest	Received	Disbursed	12/31/2013
Jackman	15,373.31	5.64		-5.64	15,373.31
Minot Sleeper	2,663.27	0.26		-0.26	2,663.27
CF Bennett	8,508.70	2.84			8,511.54
Water Cap Res	564,937.83	199.32			565,137.15
Kelley Park Fd	15,424.96	5.65	697.34		16,127.95
Highway Eq	1,657.16				1,657.16
Proctor Cap Res	19,899.76	7.17			19,906.93
Fire Dept Res	1,119.22				1,119.22
Tercentennial Fd	1,549.39				1,549.39
Cemetary Perpetual	1,712.83				1,712.83
Sanborn Cem	1,354.41				1,354.41
Kelley Pk Eq	1,087.57		1,000.00		2,087.57
Kelley Pk LKT	1,225.45				1,225.45
Sewer Cap Res II	110,673.88	39.07			110,712.95
Worthen Cem Res	5,929.94	1.83			5,931.77
Accrued Wages	64,205.64	21.46		-15,011.28	49,215.82
Ambulance Res	351.56				351.56
Minot-Sleeper Lib Res	5,744.84	0.15		-5,744.99	0.00
Total MBIA	823,419.72	283.39	1,697.34	-20,762.17	804,638.28

Checking Account at BN

Kelley Park Fund	797.34			-697.34	100.00
Total Trust Funds	824,217.06	283.39	1,697.34	-21,459.51	804,738.28

Disbursements:

Library	5,744.99
Accrued Wages: Gilman	2,089.54
Accrued Wages: Hogan, Goss, Sullivan	12,921.74
Library Income	5.90
	<u>20,762.17</u>

FINANCIAL STATEMENTS
Auditor's Report

**Complete copies of the Auditor's report
are available for viewing at the
Town Office or
on-line at: www.townofbristolnh.org.**

**GENERAL
GOVERNMENT
REPORTS**



GENERAL GOVERNMENT *Assessing Department*

In 2013, the Assessing Department began the process of reviewing property files including current use and maintenance of existing files. The current use process will continue into 2014, with further documentation being requested from owners of record. It is still necessary to make sure that the Town's file is complete and accurate and any cooperation from property owners is greatly appreciated. The maintenance of existing files will also continue into 2014, with excess or duplicate documents being disposed of and the creation of a scan file to allow access of older records no longer required to be kept in paper form.

The biggest accomplishment for 2013, for the Assessing Department, was the creation of the online hosting of the Town's Assessing Maps through Cartographic Associates. A link was established on the Town's website, www.townofbristolnh.org and is located on the home page as well as the Assessing page. Taxpayers and the general public now have the ability to access property tax bills, property record cards and tax maps at the click of a button. For tax maps, searches can be completed by owner, address or parcel ID number. It takes time to get used to the system, but if you should have any questions, please don't hesitate to contact the Assessing Department.

The contracted Assessing Firm continues to be Commerford, Nieder and Perkins, LLC, with Phil Bodwell as the Assessor and the Assessing Supervisor. In 2013, they processed 185 properties for pick-ups. Pick-ups are determined when a property owner requests a permit from the Town to build, install or demolish. The permit process from 2013 and past years keys the Assessing Department to track the property for review or completion of the permit. Each year, as of April 1st, these properties are visited and adjusted accordingly until the changes are considered complete. Any changes recorded are reflected in most cases in a property owner's first tax bill.

GENERAL GOVERNMENT *Assessing Department (Continued)*

In addition to pick-ups, Phil Bodwell takes time to meet with taxpayers and works with the Assessing Department to review exemptions, timber intents, and other tasks as needed. He also reviews abatements and provides recommendations to the Select Board, supports values, and represents the Town in the appeal process through the Board of Tax and Land Appeals. All appointments with the Assessor must be scheduled through the Assessing Office, as there is no set office schedule. Mr. Bodwell will continue to do office hours in 2014, but again those hours will be limited and only scheduled as needed.

The Assessing Assistant, Christina Goodwin is scheduled Monday – Friday, from 8:00 am to 4:00 pm. She is available to answer any questions or concerns and if necessary, schedule any appointments with the Assessor. It is important that property owners/taxpayers understand their property, how it is assessed and therefore taxed. If there is something that you don't understand then please make sure you follow up with the Assessing Department.

It is also important that applications be submitted in a timely fashion. Any forms that require Select Board approval should be submitted well in advance of a scheduled Board meeting. Any forms that have set deadlines should also be submitted in advance. If a deadline is missed, the form cannot be accepted for the year in question. These deadlines have no leeway and are provided in most cases by statute.

Should you have any questions please feel free to call (744-3354 option #4) or email (assessing@townofbristolnh.org) or stop by the office. In addition, feel free to check out the Town's website (www.townofbristolnh.org) as additional information is added throughout the year for your review.

Respectfully submitted,

Christina Goodwin
Assessing Assistant

GENERAL GOVERNMENT

Budget Committee

The Bristol Budget Committee is comprised of 12 elected members and one appointed member representing the Select Board. The Budget Committee is authorized under NH RSA 32, charged with creating the final budget to be presented at Town Meeting.

It has been a pleasure to serve as the Committee's Chair. The Committee met monthly through September; during which time we discussed the future creation of bylaws for the Committee, the goals of each member for the 2013 budget, and met with each of the Department Heads to discuss their current budgets and possible future needs.

October through December the Committee met weekly; during which the Capital Improvements Program Committee, Department Heads, membership organizations and social organizations presented their requested budgets to the Committee. New this year, Budget Committee members were asked to prepare questions for the Department Heads prior to their presentations. This allowed Department Heads to prepare for more in depth questions, and facilitated an effective conversation between the Committee and Department Heads.

In late December, the Select Board presented their finalized budget. Deliberations took place in January and February. During deliberative sessions, Department Heads were asked to attend to answer follow up questions as the Committee deliberated.

The final budget presented for your consideration is a result of this process. As we work this year to prepare for the 2015 budget, I encourage you to join us to share your insight, ideas, and options.

During 2014, I hope to see the Committee adopt by-laws for better management of the Committee meetings. Additionally, I intend to work with the Chair of the Select Board and Department Heads to help facilitate a more efficient and effective budgeting process.

Respectively Submitted,

Kerrin A. Rounds
Budget Committee Chairman

GENERAL GOVERNMENT *Capital Improvements Program*

The CIP committee met, visited departments, and interviewed Department Heads to come up with its annual recommendations. This year we lost the services of our Chairman, Murray Campbell for health reasons. We also lost Steve Favorite to a FEMA assignment.

Now that the Library and downtown projects are behind us, we should address four major needs. They are: Replacing Engine 4, Transfer Station redesign/sand and salt shed replacement, Town Offices/Police space, and the Old Town Hall. Our report covers the first two but the last two call for more study and discussion. We made our recommendations to the Planning and Select Boards and Budget Committee, but I feel the need for a wider audience so I am including them in this report.

Police Cruiser: We recommended continuing to replace one of the five police vehicles.

Police Department Addition or Remodel: The facility is inadequate and not up to State code. The deficiencies include the lack of; a sally port, legal juvenile cells, proper male/female separation, a proper booking area and evidence storage. Refer to the Town Offices section for more.

1998 Six Wheel Dump Truck: We recommended replacement in 2013. As seen from the schedule below, replacement needs are bunching up.

2014	2015	2016	2017
'98 6 wheel dump	'08 and '09 F550 truck	'01 6 wheel dump	'11 3/4 pickup

Running trucks past their lifetimes risks a major repair to a unit that's not worth the money. Waiting for an appropriation to replace that vehicle leaves the department short-handed. Estimated cost of a new truck is \$155,000. We recommend a two year lease purchase in 2014.

2005 Sidewalk Plowing and Sanding Tractor: We urgently need to replace the inadequate Kubota. The transmission is damaged. Hopefully it will last the winter. We recommend replacing it with a Trackless MT5 tractor. This machine is designed for sidewalk snow removal. There are two 7 year lease options. A new unit for \$21,289/year or a reconditioned unit for \$12,013/yr. Both allow a \$1.00 buyout at the end of the lease.

Transfer Station Redesign with new Sand and Salt Sheds: We have a professional engineer's design. The cost estimate for this project has been scaled back from \$440,500 to \$360,000 for what can be done in-house.

Replacement of the sheds is needed along with the Transfer Station redesign. A new storage structure would be placed where the trash and recycling operations are located. The sand shed had to be torn down this year as it was considered a safety hazard. Temporary sand storage has been improvised until a new structure is in place.

GENERAL GOVERNMENT

Capital Improvements Program (Continued)

We recommend a three step process to accomplish this project.

- 1) Relocate the compactors.
- 2) Install the sand/salt structure in the vacated location.
- 3) Move and install the bins from the lower level to the upper level.

We recommend an appropriation of \$50,000 in 2014 to accomplish step one.

The Town has recently signed an agreement with Wheelabrator which may provide future income to offset some of the project cost.

4 Door 4x4 Crew Cab Pickup: This addition to the Bristol Fire Department is needed to move personnel and equipment to emergencies and transport employees to job related activities (i.e. training). Private vehicles are being used which is inappropriate. This vehicle will also replace the functions of the antiquated forestry vehicle. We have been advocating this purchase since 2010 and continue to recommend an appropriation of \$25,000 in 2014.

Engine 4 Pumper Truck: This 1989 vehicle is due for replacement in 2016 at a cost of approximately \$500,000. Chief Yannuzzi has made numerous repairs to keep this engine running, hoping to stretch its life, but we are living on borrowed time with this vehicle. We think some ambulance revenue should be set aside to be used when Engine 4 is replaced. We recommend that \$25,000 be placed in Capital Reserve in 2014.

Backup Generator: This unit will cover emergency power for the Town Hall. The Fire Department unit would not be available as power would probably be out at both locations. An appropriation of \$26,000 is needed to receive a matching grant resulting in a net expenditure of \$13,000.

Town Building Maintenance Fund: The Town has facilities worth nearly \$10,000,000. There is no plan to cover unanticipated repairs to these facilities. Departments must try to build contingencies into their budgets or the Select Board must shift planned expenditures for any emergency. We recommended appropriating \$20,000 to establish this fund. Subsequent appropriations would be needed only to replenish the fund.

Old Town Hall Repairs: Last year the Town Meeting appropriated funds to replace the existing roof with a metal one. Unfortunately the appropriation fell short of the cost. We have a mold problem that prevents its use for voting. We need to revisit the Committee report and come up with a plan to address all the building's deficiencies.

Master Plan Update: We recommend an appropriation of \$7,500 to continue assistance from the Lakes Region Planning Commission (LRPC).

Town Offices: Town Offices are overcrowded. Options include an addition, or relocating the offices so the Police Department could convert the space for its own use. Options to consider include; buying, leasing, or constructing an office building. We need to start serious discussions toward meeting these two space needs.

Respectfully submitted, David Hill, Acting Chairman

GENERAL GOVERNMENT *Community Events Committee*

The Community Events Committee is made up of members of the community, non-profit organizations, and town staff, who collaboratively work together to provide the events that the Town of Bristol residents enjoy each year. In 2013, the Committee continued their efforts to bring the following events that the Town has come to enjoy:

- February - Winter Fest was held at Kelley Park and the Tapply-Thompson Community Center (TTCC) with over 150 people attending at the two locations. Participants were able to enter into a chili cook off sponsored by Newfound Football, go on wagon rides at Kelley Park, and do many other things throughout the afternoon. For 2014, the Committee has chosen to not hold this event due to the need for more volunteers and activities to make it successful. We are hopeful that we can work to bring this back in the future with the help of the business community and new volunteers.
- The Committee was very excited to produce our first ever Summer Events Brochure with the help of Claire Moorhead of Creative Promotions Network, LLC. It was such a success that we produced a 2nd version with Fall/Winter/Spring activities to keep the Newfound region informed of all the great activities that are offered in our communities.
- July – Kick off of the Annual Summer Concert Series with a “huge” thanks to Greg Gorski, the Bristol Shop N' Save and the townspeople for their continued support. The music and food, provided by different non-profit corporations each week, contributed to a great summer line-up. The weather for the first time in years, wasn't so agreeable though, and forced lower attendance, but that didn't stop the following performances with over 1000 people attending:
 - 6/27 - Uncle Steve's Band – this event was moved to the TTCC due to weather
 - 7/11 – Shana Stack Band
 - 7/18 – Lunch at the Dump – this event was held outside even with the weather
 - 7/25 – Maple Leaf Seven
 - 8/1 – Tom and Annie's Caravan Band – this event was moved to the TTCC due to weather
 - 8/15 – We Are Santa Croce
 - 8/22 – The Bel Airs
- July - 4th of July parade and fireworks event sponsored by the Bristol Lions Club. The Committee participated in the parade, by handing out 750 flags to parade goers who lined the roads and didn't let the Downtown construction or the extreme heat stop them from attending. A movie event was sponsored by the TTCC's Newfound Babe Ruth Commission at Kelley Park. Unfortunately weather was again an issue and forced the cancellation of the movie. The fireworks were held on July 5th and had about 1000 people in attendance for the spectacular show on the Park.
- July – The Kelly Miller Circus sponsored by the Bristol Lions Club was held on Kelley Park. The Circus held two shows on July 7th with close to 2000 people attending. It was the Kelley Miller Circus' birthday event bash and there were great changes from the original show. Attendance was slightly lower than the previous year, which was due to the tremendous heat of the day, but the Circus still put on a great show.

GENERAL GOVERNMENT

Community Events Committee (Continued)

- August - Old Home Day events were kicked off with the last concert on Thursday, August 22nd. On Friday, August 23rd, the Bristol Fire Department held its Annual Spaghetti Supper with about 75 people attending. Then, on Saturday, August 24th, the Annual Old Home Day Event was held with the following activities:
 - 5K Fun Walk to sponsor Friends of Newfound Football
 - Horseshoe Tournament
 - Softball game
 - Health and Fitness Fair – a new addition to the day with about 10 organizations participating, ranging from massage therapy to the American Red Cross. The Committee is hoping to see this portion of the day grow in 2014.
 - Crafters and Vendors
 - The ever popular Kids Obstacle Course and Water Wars
 - Bingo
 - Horse and Pony rides
 - Wagon rides provide by John and Pat Lynch. - It is with heavy heart that the Committee says “good-bye” to John Lynch. He loved providing the wagon rides for Old Home Day and we loved his smiling face and generous heart. He will truly be missed in future Old Home Days.
 - Music throughout the day by: Rainy Tuesday Band, Kid Jazz, New Horizon’s Band and the Peaked Hill Project
 - TTCC Annual Lobster and Chicken Dinner
 - Movie, “Jack the Giant Slayer”, sponsored by TTCC Baseball/Softball Commission
 - Fireworks sponsored by the Town of Bristol Community Events Committee
- October - ‘Lights on Afterschool’ event sponsored by the Newfound Area School District in Kelley Park. There were approximately 400 in attendance. This event is a National celebration of Afterschool Programming and Planning. A great event, with a cake walk, face painting, egg tossing, three legged races, food from the Bristol Lions Club food wagon, s’mores at the fire pit by the Bristol Fire Department and a small parade of kids led by the Bristol Police Department Motorcycle.
- October - Annual Halloween Parade in downtown to kick off Trick or Treating. The ghouls, goblins, witches and more took over the Town from 5 – 8 pm. The Bristol Fire and Police Departments lit up the downtown, handing out candy and glow-necklaces, while the Lions Club food wagon gave out hot chocolate and sold treats. Area businesses and residents gave out candy and opened their doors for events, including the TTCC haunted hallway and the Masonic Lodge’s haunted house. Even with the weather, it was estimated that there were over 600 participants, children and adults alike.
- November – The Committee held its first “business meeting” with area businesses in attendance. Invitations were sent by email and mail to local businesses to participate in a brainstorming event with the hopes of soliciting participation from those businesses moving forward. Discussions took place to get ideas to expand the current events, looking at what the focus should be and how to get more people involved. This first session had approximately 15 businesses in attendance and the Committee is looking forward to expanding as the sessions move forward in 2014.

GENERAL GOVERNMENT

Community Events Committee (Continued)

- November – the Annual Christmas Tree Lighting sponsored by the Bristol Lions Club. A huge thank you for the donation, delivery and set up of the Town's Christmas tree in Downtown Square is owed to Lynn Kenney of Kenney's Kennels, Morrison Construction, the Bristol Highway Department and the Bristol Fire Department. The Lions Club food wagon was set up along the Square, with traffic control and Santa's safe delivery provided by the Bristol Police and Fire Departments. Participants were able to attend the Annual Craft Fair and One Stop Christmas Shop for kids at the TTCC, listen and join in with caroling in the Downtown Square and watch as Santa arrived on the Bristol Ladder Truck to light the tree and visit with children. The bitter cold didn't stop people from attending, with over 100 in attendance.

In 2014, the Committee would like to be able to continue the events of the past years, the ones that the Town and its children have come to love. Without the Town's support and participation it would not be possible. In addition, the Committee is always looking for new volunteers and members. If you would like to help out or become a member, contact the Committee through either the TTCC (744-2713), the Town Offices (744-3354) or via email at bristolevents@townofbristolnh.org.

Respectfully submitted
Community Events Committee
Town of Bristol



GENERAL GOVERNMENT *Conservation Commission*

The Bristol Conservation Commission regularly meets in the Town Offices at 7 PM on the 1st Wednesday of each month from September – June and as needed in July and August. The Commission was duly organized, named and authorized pursuant to NH RSA 36-A by the Town of Bristol for the proper study, recognition, use and protection of the Town's natural and watershed resources. The Conservation Commission is an advisory authority generally with specific powers and duties designated by NH RSA 36-A:4.

2013 highlighted activities included:

- **Monitoring, maintenance and water testing at the Breck-Plankey Spring;**
- **Review, site visits and comment on 2 NHDES Wetlands and 2 Shoreland Protection applications; 1 NHDES land resource complaint; 6 projects presented to the Planning Board; and 2 presented to the Zoning Board;**
- **Monitoring and site visits to Town protected properties and easements including the Catterall easement property; and**
- **Review of Zoning Ordinances for possible amendments and clarifications**

In 2013, the Commission worked to encourage and recruit new members. Advertisements were placed on the local cable station and with the Bristol Town Crier. As a result of recruiting efforts, the Commission welcomed Sandra Heaney as its newest member. We continue to look for candidates who have an interest in environmental issues and the conservation of Bristol's natural resources. If you are interested, please submit an application and letter of interest to the Select Board.

Our biggest challenge in 2013 centered on the Breck-Plankey Spring. As part of our caretaking activities, the Commission conducted water testing in September and the test results warranted a closure of the Spring due to the presence of coliform. The Spring was shut down for 3 weeks to allow for the cleaning process and re-testing until the results came back without any trace of coliform or contaminants. The Bristol Conservation Commission wishes to officially thank the Bristol Water/Sewer and Highway Departments for their assistance with the closure, cleaning and re-testing process. In years past, Mason Westfall and other members of the Commission were able to complete these tasks but this year the Commission had no volunteers with the ability to meet this challenge. The Commission is very grateful for the aid of Jeff Chartier, Mark Bucklin, and their crews.

The inconvenience of this closure was evident by those contacting the Town and the Commission. To avoid future closures we hope to educate those who do use this water source. As coliform is a human contaminant and its most likely source may be from users placing un-sanitized containers, hoses, nozzles, or hands on the outflow pipe at the Spring, we ask people to no longer place their hands or other devices on the outflow pipe. In 2014, signs will be posted at the Spring warning of this practice and its potential to contaminate water flowing from the Spring.

Respectfully submitted:

Janet F. Cote, Chair
Mason Westfall
Maureen McGuire
Mary Joanna DeWolf
Sandra Heaney

GENERAL GOVERNMENT

Emergency Management

It was a quiet year for Bristol Emergency Management. We continue to update and revise the Town's Emergency Operations Plan. Many of the changes in the plan were identified from a grant-funded table top exercise that was conducted on July 20, 2013. This exercise was designed to have the Select Board, Town Administrator, and second tier supervisors from the Police and Fire Departments become familiar with the Town's emergency response plan. The exercise was very well received and identified areas of the plan that needed to be improved. This exercise was 50% funded through the New Hampshire Department of Homeland Security.

We also participated in the development of the Emergency Response Plans for the New-found Area Schools located in Bristol. These emergency plans have since been utilized in an operational drill conducted in conjunction with the Bristol Police Department for an active shooter training that was held at the Bristol Elementary School.

Emergency Management encompasses more than the initial response to a disaster. It consists of the response phase, mitigation phase, and recovery phase of the incident. We will continue to remain active and properly trained to fulfill these responsibilities.

I can be reached at 744-2632 or via e-mail at syannuzzi@townofbristolnh.org if there are any questions or concerns about the Town of Bristol Emergency Management Plan.

Respectfully submitted,

Steven J. Yannuzzi
Emergency Management Director

GENERAL GOVERNMENT

Energy Committee

The Bristol Energy Committee held seven meetings in 2013. At these meeting, discussions centered on ways for the Town of Bristol and its residents to save energy and money.

Michael Capone updated the Committee on the progress of installation of a new furnace and new windows in the Town Office building. These expenses should save the Town money for fuel and make the building more comfortable for the employees.

Bill Dowey and Lucille Keegan attended the Fifth Annual Local Energy Solutions Conference, April 13, 2013, held at the Winnisquam Regional High School.

The Energy Committee was instrumental in the planning of the solar installation on the Minot Sleeper Library addition. This installation is proving to be highly efficient and is going to save the Town money for electricity. The installation was paid for by Library Trustee funds at no expense to the Town of Bristol.

The Committee continues to explore the possibility of a large scale solar installation in Bristol that could be grant funded or through a Power Purchase Agreement.

Bill Dowey, Chair
Lucille Keegan, Secretary
George Corrette
Nathan Haselbauer

(Michael Farnsworth and Donald Martin have moved out of Bristol)

GENERAL GOVERNMENT

Fire Department

The Bristol Fire Department has had another busy year. The Department responded to 946 calls for emergency service in the calendar year 2013. This is a 51 call increase from calendar year 2012. The Department has also conducted 124 fire/safety inspections, issued 157 fire permits and had 173 non-emergency calls for service during this year. The total Department activity for the year was 1,400 calls for service. We have worked diligently on managing the budget and operating it as efficiently as possible while still providing the level of service the community has become accustomed to. If anyone has any questions I am available to answer them. I can be reached at 603-744-2632 or via e-mail at syannuzzi@townofbristolnh.org.

The Bristol Fire Department continues to be a dynamic, evolving, and essential resource in the community. Although operating under an increasingly tighter annual budget is making it difficult.

The 2013 budget did not have any major purchases for the Fire Department. The Department continues to have problems with 4 Engine 4, a 1989 Pierce Tanker/Pumper. This piece of apparatus is scheduled for replacement in 2015. I would strongly urge that the Town consider adding to the capital reserve accounts to provide funding for replacement of vehicles.

The Department saw a few personnel changes in 2013; longtime Captain Paramedic Mike Goss retired. We wish him the best in his future endeavors. With his retirement the Department conducted promotional testing and Firefighter Steve Thompson was promoted to Captain. The Department hired Malorie Harvey to fill the open position. Firefighter Harvey is a New Hampshire Level II Firefighter and a Paramedic.

As a reminder the Fire Department is staffed 24 hours a day, 365 days a year. The Department has a full-time staff compliment of six shift firefighters and a Fire Chief. There are 25 on-call firefighters that round out the Department. In case of an emergency, always call 911. Also remember to check your smoke detectors. An operating smoke detector is the most cost effective piece of fire protection that you can have in your home.

In closing, I would like to thank the community for their continuing support of the Bristol Fire Department.

Respectfully submitted,

Steven J. Yannuzzi
Fire Chief

GENERAL GOVERNMENT *Highway Department/Transfer Station*

Highway Department

In 2013, the Highway Department completed the reconstruction of Overlook Drive and Oakcrest Road. The project was accomplished by full depth reclamation of the existing pavement, re-grading and compacting of the base to restore the road profile, and then adding new pavement.

At the 2013, Town Meeting, the Highway assumed responsibility, per Town vote, of Robieson Road. In addition, per a public hearing, Jonelle Drive and Ernest Road were also accepted as Town roads. These additional roads will be added into the maintenance schedule for future years.

The overlay projects, scheduled for 2013, were postponed and have been placed on the schedule to be completed in 2014. Those include: Prospect Street, Fourth Street, Third Street, Second Street, Walnut Street, Beech Street, and Church Street.

Other proposed projects for 2014 include:

- Drainage work on High Street
- Drainage work on Central Street
- Overlays on Central Street, Merrimack Street and Spring Street
- Repairs/reconstruction of Robieson Road

The Highway Department's intent is to complete all proposed projects, although funding and recommendations of the budget process could force any of these projects to be placed on hold for another year.

Transfer Station

The Transfer Station recycled 254.63 tons through our Single Stream Recycling Program for 2013. Every ton recycled saves the Town \$66.10/ton in tipping fees for a total of \$16,831.04. The Bristol Boutique has produced \$4,522.50 in revenue to help offset tipping fees. If there is an item in the Boutique that you are interested in purchasing, please see the Transfer Station Attendant. A list of the fees and acceptable waste to be disposed of at the Transfer Station can be picked up the Town Offices, at the Transfer Station or viewed online at www.townofbristolnh.org.

Another avenue for disposal of waste is the Household Hazardous Waste Day, sponsored by the Lakes Region Planning Commission, which is normally scheduled on the first Saturday in August. Once the date is confirmed, it will be posted on the Town's website, at the Town Offices, and the Transfer Station. In 2013, the collection location for the Bristol area had 68 households drop off their hazardous wastes. There was a total of 1,273 items collected.

It is with great sadness that we recognize the loss of a long-time employee, Mark Crampton who passed away earlier this year. He worked in the Solid Waste Department for 15 years and was a great employee, and enjoyed working with the public.

Respectfully submitted,
Mark Bucklin, Highway/Transfer Station Superintendent

GENERAL GOVERNMENT *Historic District Commission*

In 2013 the Bristol Historic District Commission (HDC) continued to leverage its successful 2011 application to make Bristol a Certified Local Government (CLG), by applying for and receiving a \$2,745.00 grant to underwrite the upcoming revision to the Historic Resources section of the Town's Master Plan.

In addition, the Historic District Commission oversaw continued updating of the Town's inventory of historic properties, underwritten by a \$5,500 CLG grant awarded in 2012.

Also, the Bristol Historic District Commission met in 2013 to continue to implement goals set in 2008:

- updating of design standards to aid the Town's Land Use Enforcement Office in reviewing types of minor changes in the Historic District without requiring a public hearing;
- continuation of the long-term project of updating the inventory of historic properties in the Town's Master Plan, through a database kept on the HDC website; and
- further work on and expansion of the HDC website so that it becomes a primary resource for historic preservation planning and illustrates how historic preservation contributes to Bristol's quality of life.

[Bristol's Central Square has been listed since 1983 in the US Department of the Interior's National Register of Historic Places. It is one of the few open squares among New Hampshire's business districts and contains a number of buildings of architectural merit. Although some of the buildings in and around Central Square date to the 1790s, most were constructed in the second half of the 1800s. Even today, the district retains to a large extent its late nineteenth-century appearance. The creation of an Historic District had long been recommended in Bristol's Master Plan, but until 2005 no formal effort had been made to preserve these buildings. According to the Master Plan, "considered collectively, these buildings project an image of the town," and preservation of these structures is of paramount importance to the town's economic vitality. When the Town of Bristol revised its Master Plan in 2003, it reaffirmed creation of an Historic District as a way of preserving Bristol's historic structures and historic character. (New Hampshire RSA 674:46 authorizes towns to designate historic districts.) From a 2007 community opinion survey of Bristol residents almost three-quarters of respondents supported town involvement to "encourage/preserve historic buildings."]

Respectfully submitted,
Clay Dingman, Chair

GENERAL GOVERNMENT *Human Services Department*

In 2013, this Department has managed to stay within the budget approved by the voters of Bristol again. The numbers served have remained consistent within the past year; however, there have been increased costs in food, gasoline, and electric. Almost all of the clients served have been able to get assistance for heat and electric through the Community Action Program located in Ashland NH. The Salvation Army has also been most generous in food assistance. Without the cooperation of local agencies and churches, our expenditures would be much greater, especially for heating assistance, food, and gasoline assistance.

Questions have been asked regarding how one receives welfare assistance. To begin, an application must be completed prior to an appointment. Applications can be printed from the Town of Bristol website or obtained at the Town Offices. Once the application is complete, an interview is scheduled to review the application and meet with the client in person. An extensive review of the application is done and the client must meet the requirements of the welfare guidelines (which can also be found on the Town of Bristol's web-site). A budget worksheet is completed and based on that worksheet, assistance is determined, if any. This process can take up to 2-3 weeks; depending on how well the application was completed and if there is more information that must be forwarded to the Welfare Office. Assistance is done by voucher only. All vouchers must be approved by the Select Board. No cash is ever given to an applicant.

Again, I would like to thank Town Administrator Michael Capone and the Select Board for their continued support. I can assure them, as well as the citizens and taxpayers of Bristol, that I will continue to provide services in a caring manner for them, as well as the clients whom I assist.

Respectfully submitted,

Marilyn Ford
Human Services/Welfare Director

GENERAL GOVERNMENT

Kelley Park Committee

The Kelley Park Committee would like to report another very busy and successful year on our Park. We had budgeted to resurface the playground area and bring the large playground structure into compliance with the 2012 Safety Audit. In pricing out the cost to bring this piece of equipment up to the current standards, it was determined that it would cost up to \$15,000.

An energetic and enthusiastic group of volunteers led by Dorcas Gordon came forth with a proposal to renovate the existing playground and purchase new equipment instead. Hence, the Kelley Park Playground Committee was formed. This group has committed to raise \$40,000 towards funding a \$70,000 project to be constructed in the Spring of 2014. At this writing, they have raised \$17,261 and they have only just begun to fundraise.

With this knowledge, we made the decision to hold off on resurfacing the playground so that it could be done during the new construction. The 2013 funds should be applied through the 2014 warrant to allow them to be used for their original purpose once this is completed. Those funds will purchase the playground certified wood chips and one piece of equipment for the new playground.

Projects that were completed in 2013 included:

- Safety upgrades to the buildings
- Renovations to the softball backstop

Activities that were held on the Park with great success during the year were:

- Summer Concert Series (with gratitude to Bristol Shop ‘n Save)
- Old Home Day
- Tapply-Thompson Community Center (TTCC) Summer Day Camp Programs
- Newfound Memorial Middle School Baseball, Softball, Soccer and Field Hockey
- TTCC T-ball, Softball and Babe Ruth Baseball
- Horseshoe Tournament
- NH Marathon Finish Line
- 5K Road Race Finish Line
- Bristol Elementary School Recess
- Lights on Afterschool event
- Lions Club sponsored Circus
- Winterfest
- Movies on the Park
- Bike Rodeo

GENERAL GOVERNMENT *Kelley Park Committee (Continued)*

Kelley Park usage is free to the public, with certain exceptions. It is recommended that anyone planning an event for the Park contact the Tapply-Thompson Community Center (TTCC 744-2713) and the Town Offices (744-3354) to clarify if the Park is available and whether or not a permit is required for usage.

This beautiful Park is a local treasure, utilized by many. It takes lots of hard work and maintenance to keep the park in good condition. Please keep in mind when visiting the Park that maintenance occurs often daily and that children should be supervised for their safety. When mowing is in progress or the water wheel is in use we ask that you ensure that your children keep a safe distance away as these can be hazardous machines to approach.

We are grateful to Matt Greenwood of Bristol Plumbing & Heating for his continued donation of time and materials to open and close our concession building each year. In closing, we would like to thank the Town of Bristol taxpayers for their continued support of our park.

Committee Members:

Barbara Greenwood, Chief Michael Lewis, Eric Chase, Greg Gorski, Peter Cofran, Scott Doucette, Shane Tucker, Dorcas Gordon, Joe Denning, Dan MacLean, Leslie Dion, Christina Goodwin, Michael Capone



GENERAL GOVERNMENT *Land Use/ Health Office*

LAND USE OFFICE

The Zoning Ordinance establishes specific requirements for a given land area within a municipality. It regulates not only the uses in the area, but the size of the parcels, required setbacks, parking, signage, conditional uses and numerous other such standards.

The job of the Land Use Office is to review all proposed development activity and determine whether a permit can be directly issued or if further approval from either of the Planning or Zoning Boards is necessary. If further approval is required, the office administrates the review process for the Boards through application, public hearing, and compliance with the Boards' requirements. During and after the physical development of property, the office is responsible for verifying approval and permit compliance. The office also investigates all possible violations to the Town Zoning Ordinance.

Total Building Permits for 2013: 69 (\$6,296.13)

HEALTH OFFICE

I have responded to number of Health complaints in the past year all for various reasons, and they all required inspections and contact with the property owner or responsible person(s). In most cases, the situation was corrected with full compliance. However, some cases are still open and require ongoing inspections.

Local Health Officials have a critical role in effective local and regional environmental and public health systems and are responsible for three critical functions. The first is to enforce applicable New Hampshire laws and administrative rules (i.e. regulations), as well as local ordinances and regulations enacted by your community. The second is to serve as a liaison between State officials, local elected officials, and your community on issues concerning local environmental and public health. The third is to be a leader and active participant in efforts to develop regional environmental and public health capacities. These roles have become more important than ever as our state faces continuing outbreaks of disease and demands greater emphasis on public health emergency preparedness.

Since a year has passed in this position and it has been a very interesting year indeed. I'd like to thank Ms. Lacasse, Ms. Goodwin and Chief Yannuzzi for pointing me in the right direction and assisting me throughout the year.

Should you have any questions or concerns, please feel free to contact my office, Tuesdays and Thursdays from 8:00am to 4:00pm at (603) 744-3354 or landuse@townofbristolnh.org.

Respectfully Submitted,
Al DeFeo, Health Officer / Land Use Officer

GENERAL GOVERNMENT

Minot– Sleeper Library

On February 22, 2013, staff, trustees and friends of the Minot-Sleeper Library welcomed the community into its new, and much needed, library addition. The 3800 sq. ft. building addition, designed by local architect, Brackley Shaw, and constructed by Conneston Construction Inc., remains aesthetically faithful to the original Victorian style brick building while also providing the library with the updated space it so desperately needed for the growing community. Within the new addition there is a brand new Children's Room, six patron computers (3 more than we previously owned), a Young Adult area, two study/reading tables, two café tables for Wi-Fi users, expanded Circulation desk that is wheelchair accessible, easy to reach shelving for the Adult fiction and non-fiction collections and a new space for our DVD's and magazines. The entire building is now Americans with Disabilities Act(ADA) accessible as well.

The existing 1000 sq. ft. library was also renovated. New maple flooring, insulation, lighting and wall shelving were added, making the space much more cozy and inviting. Half of the space was turned into a new Genealogy area, complete with comfy reading chairs and showcasing our extensive collection of town histories, yearbooks, and annual reports, a part of the collection that was previously boxed up in the basement. The space is also being used as a meeting room and extra program space for both the library and community groups. The space has been utilized by the Bristol Historical Society, Girl Scouts, Newfound Taxpayer's Association, the Lion's Club, Newfound Area Nursing Association (NANA), Newfound Regional High School, and the Rotary Club, among others.

As an added bonus, the Board of Trustees and the Pasquaney Garden Club, voted to appropriate funds to expand the Butterfly Garden that is behind the Library. This beautiful garden and picnic spot sits alongside the Newfound River and offers the community a relaxing spot to sit and read or just take in the view. Also added this past July, was a 58 panel, 15kw solar panel system designed to help alleviate much of the electricity costs associated with the daily operation of the Library. The solar project would not have been possible without the help and guidance of William Dowey and the Bristol Energy Committee, as well as Plymouth Area Renewable Energy Initiative (PAREI). This project was completed solely using Trustee funds.

We had a diverse selection of programs available in 2013 including computer classes, an SAT Prep course, monthly Adult book group, NH Humanities Council programs, author visits, and an all ages Summer Reading Program. Our children's Librarian, Deborah Thouin also offered 3 well-attended weekly children's programs, First Pages Lapsit, After-school Story Time, and Library Buddies, along with special holiday craft times. As always, we wish to thank our hard working Friends of the Library group for all that they do throughout the year to make these programs possible. Their continued support and willingness to help in any way that they can is very much appreciated by both the Staff and Trustees.

GENERAL GOVERNMENT

Minot– Sleeper Library (Continued)

For more information regarding the library and its programs, you can log on to our website www.minotsleeperlibrary.org. Once there, you can subscribe to our monthly email newsletter to keep you apprised of book/dvd new releases, upcoming programs and the most recent happenings at the library, as well as access our downloadable audio and eBooks. The Library Board of Trustees meets at the Library on the second Monday of the month at 4 PM. Meetings are open to the general public.

The Minot-Sleeper Library received the following grants in 2013:

Kids, Books & Art Grant provided by the U.S. Institute of Museum and Library Services and donations from the Byrne Foundation, CHILIS, Cogswell Benevolent Trust, and the NH Library Association: \$394.40

Libre Foundation Books for Children Grant: \$1,050.00 worth of new children's books

NH Humanities Council: \$717.45

Circulation Statistics:

Adult Fiction: 9,234
 Adult Non-Fiction: 2,082
 Juvenile Fiction: 3,448
 Juvenile Non-Fiction: 2,220
 Picture Books: 7,429
 Books on CD: 1,643
 Young Adult Fiction: 1,246
 DVDs: 10,283
 Downloadable Audio & eBooks: 3,772
 Magazines: 1,612
 Inter-Library Loan: 1,678
 Total Items Circulated: 44,652 -- **15.58% increase**

User Statistics:

Number of Registered Patrons: 2,893
 Number of Patrons Added in 2013: 560
 Daily Patron Visits: 27,550 -- **15.74% increase**
 Computers Used: 5,927
 Reference Questions Answered: 1,469

Acquisitions Statistics:

Books Added: 1,108
 DVDs Added: 304
 Books on CD Added: 79
 Gifts: 347
 Weeded: 284

 Total Collection valued at: \$344,435
 Total Collection Holdings: 17,985

Program Statistics

Number of Library Programs: 157
 Number of Adult Attendees: 1,893
 Number of Child Attendees: 1,770
 Meeting Room Used by Community: 81 times

Respectfully Submitted,

Sharon L. Warga
 Library Director

GENERAL GOVERNMENT

Newfound Regional Public Access

Bristol's Website

There have been about 34,000 new visitors to the Town of Bristol's Website since last year. Our Facebook page has grown to 800+ followers.

New pictures have been added to the opening page of the Website. The videos on the website have received 188,000 loads this year, double what it was last year. The whole world has logged in at one time or another. Ghana, South Africa had seven downloads. Who moved there from here? It's funny, we go online to look at other parts of the world and how beautiful they are, but we don't think about how many people around the world look at pictures and videos of this beautiful area and the small town life that we have. Maybe they will come and visit Bristol!

Friends who have signed up for "Town Updates" on the main page has grown to over 500; 100 over last year!

Newfound Region Public Access (Channel 24)

The parades and outdoor concerts are still a big hit on TV. We had fantastic weather for the parades and Old Home Day, not so much for the concerts but even with the lousy weather we had this year, we had great attendance. It's always fun to see the children, parents and grandparents at these outdoor events. Thank you Community Events Committee!

Bristol Town Crier

The Bristol Town Crier has continued to be a great source of information on the goings on in the Newfound Lake area. The Crier places about 350 issues around the area with over 325 being picked up and read. We lowered the amount because of the amount of views online. More and more people are reading it on the Town Website. I also paste it to the Facebook page. The internet is drawing more and more views because it looks so much better in color on the Web.

It is always a pleasure to serve the Town of Bristol! I look forward to 2014!

Ray Courchaine
Media Manager

GENERAL GOVERNMENT

Planning Board

Again this year, your Planning Board has been quite busy. In 2013, we've dealt with six site plans (4 full, 2 minor), two subdivisions, two special use permits, three compliance hearings and sixteen preliminary conceptual consultations.

Additionally, we sent letters to the Site Evaluation Committee and our legislative representatives reporting that the Bristol Planning Board is, "in favor of a moratorium on the certification of any additional large-scale wind farms in NH until a comprehensive set of guidelines can be developed to guide the Site Evaluation Committee"; developed, distributed, and collected responses for the 2013 Town Public Opinion Survey as part of our multi-year process to revise Bristol's Master Plan; had presentations and updates from the Pemigewasset River Local Advisory Committee (PRLAC), and the Newfound Lake Region Association; approved the 2014 Capital Improvements Plan (CIP) plan and worked on proposed Zoning amendments.

Thank you to the voters for approving proposals last year to the Zoning Ordinance including, allowing retail sales in the Industrial District, allowing restaurants in the Rural District, revising/adding definitions, adding Recreational Vehicles to Article IV, Section 4.10 and addressing some fire/safety concerns with new buildings over 2,000 sq. ft. in size.

The Planning Board regretfully accepted the resignations of long-time members Janice Delacroce and Murray Campbell (due to health reasons), who also served as Chair of the CIP Committee. I'd like to thank the CIP Committee (which is a committee of the Planning Board) for continuing on with their work despite the challenges they faced this year.

Without the dedicated volunteers that make up the Planning Board, meeting twice a month, none of the above would happen as seamlessly as it does.

I would be remiss in not recognizing and thanking Planning Board Secretary, Jan Laferriere and Town Administrator Michael Capone, for their continued support of this Board and its work.

Lastly, we do have vacancies on the Planning Board (for regular and alternate members) and would welcome interested volunteers to join our ranks in serving the town of Bristol and its citizens.

Respectfully Submitted,
Denice DeStefano, Chair

GENERAL GOVERNMENT

Police Department

“It is the mission of the Bristol Police Department to provide services with integrity and dedication, to preserve life, to enforce the law, and to work in partnership with the Newfound Lake Community to enhance the quality of life in the Town of Bristol.”

The Bristol Police Department continues to employ traditional enforcement methods along with the concepts of Community Policing to reduce crime in Bristol. We handled 15,412 calls over the course of the year.

The Police Department’s Support Service Division and Patrol Division have seen a spike in crimes involving theft and burglaries. We have also seen a large increase in sexual assault cases. The Police Department continues its Neighborhood Watch Program. This program is focused on having areas of the community join together with the Police Department to curb crime. We continue with our proactive approach to educating students on the dangers of drug and alcohol use with the D.A.R.E. program in our school system.

The Department received \$18,841.62 in grants from the NH Highway Safety Agency to assist us in additional traffic safety enforcement and education. The Police Department had numerous DWI Patrols throughout the summer months, Speed Enforcement Patrols throughout the year and Seatbelt Enforcement around our schools. We also participated in the States Operation Safe Commute. It is efforts like this that minimize the potential for serious motor vehicle accidents and our statistics show that our proactive enforcement is working.

The Department received one (1) new Motorola portable radio through a grant from the Federal Government. The value of the portable radio was \$3,232.24 at no cost to the Town of Bristol.

The Departments Records Division received \$133,679.19 in revenues from parking tickets, pistol permits, police reports, outside details, grants, fines and other accounts, all of which have been turned back to the Town of Bristol.

The Police Department continues to conduct training quarterly with its Critical Incident Response Team for all school buildings within our community. This team conducted several exercises with our School’s staff and students to ensure safety in our buildings is at its highest level. I would like to thank Stacy Buckley, the Superintendent of the Newfound Area School District for being a partner with the Bristol Police Department and placing our student and staff’s safety as a top priority.

GENERAL GOVERNMENT *Police Department (Continued)*

For several years I have been informing the residents of Bristol of the independent reports indicating the space needs for the Police Department and the potential liability the current Police Department building poses to the Town. For years, the Town of Bristol has conducted studies on space needs. In 1998, over 16 years ago, an independent company rated the Bristol Police Department (the number one in need of more space). Since that time, several community committees have been formed to look at the Department's space needs and what laws are in place that must be followed by the Department to be within guidelines. In 2006 and 2007, the Town presented warrant articles for new structures as well as renovated buildings, all of which have not passed with a 2/3 vote at Town Meeting. The current building doesn't meet Americans with Disabilities Act (ADA) standards. We are not in compliance with State of NH Juvenile Laws regarding custody arrests. Our evidence room has been overflowing for years and doesn't have the proper ventilation system. We have no public staff restrooms. We do not have proper locker rooms for female staff members and our booking room is not ADA compliant nor does it meet Police Standards. In recent years, our insurance company has identified many of these deficiencies and advised the Town of Bristol the areas of concern. The Town needs to address these areas of concern as they pose a serious liability to the Town. I hope the Select Board will make this a priority in the 2014.

As always, we are most appreciative of the support of our community partners, the citizens of Bristol, the business community, and neighborhood associations.

The accomplishments and service to the community could not have been met without the extraordinary contributions of the police officers and civilian staff of the Bristol Police Department. I am very proud of the dedication and compassionate work that they perform in such a professional manner.

Respectfully Submitted,

Michael F. Lewis
Chief of Police

GENERAL GOVERNMENT *Police Department (Continued)*

Bristol Police Department Report

Below is a list of statistics of several areas handled by
The Bristol Police Department in 2013

COMPLAINTS

Total Incidents reports	1,423
Assaults	66
Burglaries	35
Thefts	169
Motor Vehicle Thefts	3
Sexual Assaults	11
Criminal Mischief (Vandalism)	44
Drug/Alcohol Violations	82
Restraining Orders Served	20
Juvenile Arrests	26
Rape	13
Robbery	4
Theft from a motor vehicle	16
Aggravated Assault	5
Fraud	108

COURT CASES

Total Arrests	327
Reported Felonies	88

TRAFFIC

Total Accidents	83
Accidents involving alcohol	8
Total Citations Issued	72
Total Motor Vehicle Stops	2,112
Parking Tickets Issued	17
Fatal Collision	1

DISPATCH

Calls For Service:	13,222 Dispatched calls
	2,190 Log Entry Calls
Total: 15,412	

GENERAL GOVERNMENT ***Public Works—Water & Sewer Department***

The Water and Sewer Department consists of Superintendent Jeff Chartier, Office Manager Audrey Landry, Wastewater Treatment Facility Chief Operator Jesse Lamos, Water Distribution and Sewage Collection Chief Operator Kenneth Pelletier, Assistant Wastewater Treatment Operator Joel Furmanick and Shared Laborer Dana Merrill.

We would like to take this opportunity to recognize Juanita Gilman's years of service as Office Manager of the Water & Sewer Departments as well as her time spent with the Town Clerk/Tax Collectors Office. Juanita retired earlier this year. The Departments welcome Audrey Landry as the new Office Manager. We would also like to thank Joe Walenda for his service to the Water & Sewer Departments. We welcome Dana Merrill as the new Shared Laborer. The Departments looks forward to working with our new staff members.

The Water Department's current customer base exceeds 3400 individuals supplied by over 1360 service connections. There were eight new water service units during 2013. The Department supplies water to residential, commercial and 182 seasonal customers as well as schools, campgrounds, industry and 158 fire hydrants throughout the Town. During 2013, the Department pumped roughly 111,482,300 gallons of water. 305,431 average gallons per day had been pumped from the wells.

The Department's sewer system services greater than 1900 individuals supplied by over 760 connections into the collection system. There were six new sewer service units added during 2013. This sewerage is conveyed through gravity feed sewers, pump stations, and forced mains to the wastewater treatment facility. At the wastewater treatment facility sewage is processed by means of extended aeration allowing bacteria to grow and feed on sludge producing settling of solids in the clarifier to be pumped out for dewatering of the sludge. The clear effluent is then sent through chlorine contact pipes for disinfection prior to dechlorination, allowing to discharge into the Pemi River. During 2013, the Department treated 63,925,391 gallons of wastewater otherwise 175,138 gallons on average had been treated per day at the facility.

The Water Department will be sending out their Consumer Confidence Report enclosed in the June quarterly billing as well as the July seasonal bills.

The public is welcome and encouraged to set up a tour of Bristol's water and sewer system and to view the recent upgrades. Please contact our office at 744-8411 to schedule a time.

GENERAL GOVERNMENT *Public Works—Water & Sewer Department (Continued)*

2013 Water & Sewer system maintenance:

During 2013, the Departments performed several maintenance tasks. Some of the highlights were:

- Installation underway of radio read meters
- Replacement of the Pleasant Street station's lead pump
- Worked with NHDOT during Summer Street drainage replacement in order to relocate/replace curbstops
- Manhole adjustment and repairs where made to Summer Street in order for repaving to take place with the assistance from Bristol's Highway Department and NHDOT's crew
- Installation of drinking fountain in the common
- Hydrant repairs at the corner of West Shore Road at Frostie's, Prospect Street and REDSUN Water Association
- Replacement of Sludge container

2013 Project Summary:

Newfound River Crossing:

The Pleasant Street side of the River crossing was tied in during construction of the downtown upgrades. This river crossing project has replaced the second oldest pipe section within the Town of Bristol's water distribution system.

Downtown Upgrades:

In conjunction with the Downtown Transportation Enhancement Project, upgrades to the Water & Sewer Department's infrastructure have taken place. The project called for replacement of 1,700 feet of water mains, 675 feet of water service lines, valves, four new fire hydrants and all necessary fittings along with 1000 feet of sewer mains, 500 feet of service laterals and 11 complete manhole structures within the Central Square of Bristol and extending out to the limits of the Transportation Enhancement Project. As part of these upgrades, replacement of the oldest section of pipe (4 inch "pit cast" installed circa 1886) within the Town of Bristol's water distribution system was completed.

Meter Replacement Program:

The Water and Sewer Department continues to move forward with the water meter replacement program. The program will entail replacement of roughly 280 meters per year on average over the next four years. Current meters are reaching life expectancy and their accuracy becomes a concern. It is our intent to undertake this task route by route, starting with the downtown area and working towards the lake area thus allowing efficiency to the meter reading process. The end result will enable us to better account for water loss within the distribution system as well as aid in leak detection and provide better usage history over a period of time on individual meters. Once installed, the new meters will have a 20 year life expectancy.

GENERAL GOVERNMENT
Public Works—Water & Sewer Department (Continued)

For 2014:

The Department will be looking into the feasibility to take on-line payments as well as automatic payments in order to better serve our customers.

Manhole and gate box repairs and preparation for paving on Beech Street, Second Street, Third Street, Fourth Street and Prospect Street.

Bristol's water bill is based on cubic feet of water used in increments of 100 cubic feet. The register can be read manually or by a remote reader (touch pad handheld or radio transmitter). Meters are read quarterly during the last weeks of March, June, September and December and bills are sent out the beginning of the following months.

Once the customer receives the bill they will notice a prior read and a current read as well as usage in units. These units are cubic feet of water used during the quarter. You can find this amount in the cuft.used column located on the Water and Sewer 2014 Rate Table to see how bill is calculated.

In Bristol, the water customer, after paying the **\$27.00** minimum charge for service per quarter (500 cubic feet or 3,740 gallons of water allowance) can receive 748 gallons of water for **\$2.20**.

Bristol will treat the residential sewer customer's wastewater after paying the **\$29.70** minimum charge for service per quarter (500 cubic feet or 3,740 gallons of wastewater allowance) for **\$4.79** per 748 gallons.

WATER AND SEWER 2013-2014 RATE CHART

Effective October 1st 2012

Note: Seasonal water bill add \$25.20 (\$45.20 Minimum)

Sewer allowance was 10% now 5% washing cars, watering lawns and gardens

Cu. Ft used	Cu. ft Above Min.	total Gallons	\$2.20/100	\$27.00	\$45.20	\$4.79/100	\$29.70	Water/Sewer Combined Residential bill	\$32.15 min.	Water/Sewer Combined Commercial bill
			Water \$ Above min.	water quarterly bill	min Seasonal semi annual Bill	Sewer \$ Above min.	min. Residential sewer bill		\$5.34/100 Commercial sewer bill	
500	0	3,740	\$0.00	\$27.00	\$45.20	\$0.00	\$29.70	\$56.70	\$32.15	\$59.15
600	100	4,488	\$2.20	\$29.20	\$47.40	\$4.55	\$34.25	\$63.45	\$37.22	\$66.42
700	200	5,236	\$4.40	\$31.40	\$49.60	\$9.10	\$38.80	\$70.20	\$42.30	\$73.70
800	300	5,984	\$6.60	\$33.60	\$51.80	\$13.65	\$43.35	\$76.95	\$47.37	\$80.97
900	400	6,732	\$8.80	\$35.80	\$54.00	\$18.20	\$47.90	\$83.70	\$52.44	\$88.24
1000	500	7,480	\$11.00	\$38.00	\$56.20	\$22.75	\$52.45	\$90.45	\$57.52	\$95.52
1100	600	8,228	\$13.20	\$40.20	\$58.40	\$27.30	\$57.00	\$97.20	\$62.59	\$102.79
1200	700	8,976	\$15.40	\$42.40	\$60.60	\$31.85	\$61.55	\$103.95	\$67.66	\$110.06
1300	800	9,724	\$17.60	\$44.60	\$62.80	\$36.40	\$66.10	\$110.70	\$72.73	\$117.33
1400	900	10,472	\$19.80	\$46.80	\$65.00	\$40.95	\$70.65	\$117.45	\$77.81	\$124.61
1500	1000	11,220	\$22.00	\$49.00	\$67.20	\$45.51	\$75.21	\$124.21	\$82.88	\$131.88
1600	1100	11,968	\$24.20	\$51.20	\$69.40	\$50.06	\$79.76	\$130.96	\$87.95	\$139.15
1700	1200	12,716	\$26.40	\$53.40	\$71.60	\$54.61	\$84.31	\$137.71	\$93.03	\$146.43
1800	1300	13,464	\$28.60	\$55.60	\$73.80	\$59.16	\$88.86	\$144.46	\$98.10	\$153.70
1900	1400	14,212	\$30.80	\$57.80	\$76.00	\$63.71	\$93.41	\$151.21	\$103.17	\$160.97
2000	1500	14,960	\$33.00	\$60.00	\$78.20	\$68.26	\$97.96	\$157.96	\$108.25	\$168.25
2100	1600	15,708	\$35.20	\$62.20	\$80.40	\$72.81	\$102.51	\$164.71	\$113.32	\$175.52
2200	1700	16,456	\$37.40	\$64.40	\$82.60	\$77.36	\$107.06	\$171.46	\$118.39	\$182.79
2300	1800	17,204	\$39.60	\$66.60	\$84.80	\$81.91	\$111.61	\$178.21	\$123.46	\$190.06
2400	1900	17,952	\$41.80	\$68.80	\$87.00	\$86.46	\$116.16	\$184.96	\$128.54	\$197.34
2500	2000	18,700	\$44.00	\$71.00	\$89.20	\$91.01	\$120.71	\$191.71	\$133.61	\$204.61
2600	2100	19,448	\$46.20	\$73.20	\$91.40	\$95.56	\$125.26	\$198.46	\$138.68	\$211.88
2700	2200	20,196	\$48.40	\$75.40	\$93.60	\$100.11	\$129.81	\$205.21	\$143.76	\$219.16
2800	2300	20,944	\$50.60	\$77.60	\$95.80	\$104.66	\$134.36	\$211.96	\$148.83	\$226.43
2900	2400	21,692	\$52.80	\$79.80	\$98.00	\$109.21	\$138.91	\$218.71	\$153.90	\$233.70
3000	2500	22,440	\$55.00	\$82.00	\$100.20	\$113.76	\$143.46	\$225.46	\$158.98	\$240.98
3100	2600	23,188	\$57.20	\$84.20	\$102.40	\$118.31	\$148.01	\$232.21	\$164.05	\$248.25
3200	2700	23,936	\$59.40	\$86.40	\$104.60	\$122.86	\$152.56	\$238.96	\$169.12	\$255.52
3300	2800	24,684	\$61.60	\$88.60	\$106.80	\$127.41	\$157.11	\$245.71	\$174.19	\$262.79
3400	2900	25,432	\$63.80	\$90.80	\$109.00	\$131.96	\$161.66	\$252.46	\$179.27	\$270.07
3500	3000	26,180	\$66.00	\$93.00	\$111.20	\$136.52	\$166.22	\$259.22	\$184.34	\$277.34
3600	3100	26,928	\$68.20	\$95.20	\$113.40	\$141.07	\$170.77	\$265.97	\$189.41	\$284.61
3700	3200	27,676	\$70.40	\$97.40	\$115.60	\$145.62	\$175.32	\$272.72	\$194.49	\$291.89
3800	3300	28,424	\$72.60	\$99.60	\$117.80	\$150.17	\$179.87	\$279.47	\$199.56	\$299.16
3900	3400	29,172	\$74.80	\$101.80	\$120.00	\$154.72	\$184.42	\$286.22	\$204.63	\$306.43
4000	3500	29,920	\$77.00	\$104.00	\$122.20	\$159.27	\$188.97	\$292.97	\$209.71	\$313.71
4100	3600	30,668	\$79.20	\$106.20	\$124.40	\$163.82	\$193.52	\$299.72	\$214.78	\$320.98
4200	3700	31,416	\$81.40	\$108.40	\$126.60	\$168.37	\$198.07	\$306.47	\$219.85	\$328.25
4300	3800	32,164	\$83.60	\$110.60	\$128.80	\$172.92	\$202.62	\$313.22	\$224.92	\$335.52
4400	3900	32,912	\$85.80	\$112.80	\$131.00	\$177.47	\$207.17	\$319.97	\$230.00	\$342.80
4500	4000	33,660	\$88.00	\$115.00	\$133.20	\$182.02	\$211.72	\$326.72	\$235.07	\$350.07
4600	4100	34,408	\$90.20	\$117.20	\$135.40	\$186.57	\$216.27	\$333.47	\$240.14	\$357.34
4700	4200	35,156	\$92.40	\$119.40	\$137.60	\$191.12	\$220.82	\$340.22	\$245.22	\$364.62
4800	4300	35,904	\$94.60	\$121.60	\$139.80	\$195.67	\$225.37	\$346.97	\$250.29	\$371.89
4900	4400	36,652	\$96.80	\$123.80	\$142.00	\$200.22	\$229.92	\$353.72	\$255.36	\$379.16
5000	4500	37,400	\$99.00	\$126.00	\$144.20	\$204.77	\$234.47	\$360.47	\$260.44	\$386.44

GENERAL GOVERNMENT *Town Cemeteries*

There are six cemeteries in the Town of Bristol.

<u>NAME</u>	<u>LOCATION</u>
Sleeper	by the lake off Ackerman Road
Keyser	on Keezer Road
Sleeper	near Round Top
Worthen	route 104 less than a mile east of the Square
Heath	route 104 near High School on left going east
Sanborn	Peaked Hill Road near the intersection of Old Stage Road

In addition, there is a possibility of an additional site at the end of Hemlock Brook Road near the location of the "Poor Farm" that is being researched by the Town Offices.

All six of the cemeteries reach back nearly 200 years. The oldest headstone has a death date of 1803; located in the Worthen cemetery across from R.P. Williams lumber yard.

The estimates of the ages of the cemeteries are as follows:

<u>Name</u>	<u>Earliest marker date</u>	<u>Estimated age</u>	<u>Internments</u>
Worthen	1803	206	79
Sleeper	1807	202	17
Keyser	1823	186	65
Sanborn	1825	184	44
Heath	1828	181	26
Sleeper Lake	18??	??	??

GOALS

It is the goal of the Bristol Cemetery Trustees to restore the Town cemeteries.

By this we mean:

1. Keep clean, mow, debris removal
2. Rebuild/repair walls and gates
3. Repair/clean broken headstones
4. Replace/repair signs
5. Meet requirements of Chapter 289

GENERAL GOVERNMENT *Town Cemeteries (Continued)*

FINANCIAL

Funds to meet the goals listed are provided in two ways; through the budgetary process and through Trust funds. For the past several years, the Trustees have requested \$500 in the annual budget. The Trustee of the Trust Funds also have trusts listed for the support of Town cemeteries. (see MS-9 and MS-10 State reports) The Trusts have restrictions and only the interest on the principles may be spent. The current amount available is slightly over \$1,000. The rate of return on the funds is currently very low.

PROCESS FOR NON-VOLUNTEER WORK TO IMPROVE CEMETERIES

1. Determine project (Headstones for example)
2. Describe, photograph and send to companies nearby (in state) and ask for quotes
3. Select firm

PROJECTS FOR THE 2014 BUDGET YEAR

At the last meeting of the Trustees, we voted to continue with Headstone repair and cleaning. Specifically “to clean the remaining stones in the Worthen Cemetery and repair headstones in the Heath Burial Ground”.

The approved budget for 2013 was \$4,000 dollars. The Trustees respectfully request the same amount for 2014.

GENERAL GOVERNMENT

Town Clerk/ Tax Collector

With the great summer that we had we sold quite a few beach stickers, Transfer Station stickers and there was a lot of activity at the “Bristol Boutique”. Art Borry and David Gallagher are there to answer questions and keep a watch over things.

We had a good year collecting taxes as 97% was collected for the spring bill, and 93% has been collected for the fall bill, as I write this in January. Even though the taxes went up in 2013 to \$20.18 an increase of \$1.23, from last year of \$18.95. The Town’s portion of that increase was \$0.29 cents, the School’s portion was \$0.99 cents, and the County portion was \$0.01 cent increase. No one likes to see taxes go up, but we do need the services that it provides.

We are having another primary election this year; it will be held on January 21, 2014. This is to fill the vacancy left by the passing of Ray Burton. We will be voting at Marian Hall (former social center) located at 17 West Shore Rd. It has been a struggle to find a place to vote, it is difficult to vote at the Middle School as there is no parking and we need to keep the public segregated from the students, as far as the High School goes it also has parking problems and a majority of the time there are basketball games or other things happening in the gym. There are certain requirements that we need to meet with the State as to where we can vote, so at this time Marian Hall is the best place to vote and we appreciate the Church letting us use this hall.

As usual we need to have all dogs licensed before April 30, 2014; you can come in any time after January 1, 2014 to license your dogs. Fines will be imposed after June 1, 2014 on all dogs that are not licensed. Remember to bring in your rabies certificate, or call ahead to make sure that we have the current rabies on file.

We are working with the Select Board and the Town Administrator to install a new Town Clerk/Tax Collector package that would enable us to accept debit and credit cards. We hope that this can be done with in the next few months. When this is available we will have an announcement in the Town Crier and on the TV.

We hope you all have a great New Year and we are looking forward to seeing you when you come in to the office to conduct Town business.

Thank you.

Raymah Simpson
Town Clerk/Tax Collector

GENERAL GOVERNMENT
Town Clerk/ Tax Collector

TOWN CLERK'S REPORT

Vitals/MarriageTown	\$2,281.00
Vitals/Marriage State	<u>\$4,389.00</u>
Sub Total	\$6,670.00
Pole Fee	\$90.00
UCC	\$1,035.00
Tire Fees	\$1,226.00
Motor Vehicles	\$479,765.37
Dog License/Fines	\$3,934.50
Boat Registrations	\$9,413.06
PROPANE TANKS	\$42.00
Dump	\$11,815.00
Bristol Boutique	\$4,522.50
SHINGLES	\$928.00
Metal Fees	\$2,233.00
CD (Construction Demolition)	\$13,551.00
Beach Permits	\$8,278.00
Copies/Lost Reg	\$528.00
Wetland Fee	<u>\$33.00</u>
Total	\$544,064.43

GENERAL GOVERNMENT VITAL STATISTICS

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

01/01/2013-12/31/2013

--BRISTOL--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
CRANDALL, ERIC MARK ANTHONY	01/22/2013	CONCORD, NH	CRANDALL, ERIC	BRAND, MELISSA
STEVENS, CARTER ROBERT	02/24/2013	LACONIA, NH	STEVENS, BRANDEN	STEVENS, BRITA
THISTLE, CHLOE MICHELLE	04/17/2013	CONCORD, NH	THISTLE, TYLER	MERCIER, MELISSA
GENEREAUX, LUCAS MICHAEL	04/20/2013	LACONIA, NH	GENEREAUX, JOSEPH	WOODWARD, MAEGHAN
DILLON, COREY RICHARD	05/09/2013	LACONIA, NH	DILLON, RYAN	DILLON, AMY
BLISS, LYDIA ELIZABETH ANN	05/24/2013	PLYMOUTH, NH	BLISS, PATRICK	BLISS, KIMBERLY
MCCARTHY, MARRIAH MAE	05/30/2013	PLYMOUTH, NH	MCCARTHY, KENNETH	MCCARTHY, MELANIE
HESLOP, PHOEBE RAMONA	06/24/2013	CONCORD, NH	HESLOP, PAUL	HESLOP, RACHEL
SANTAMARIA, PAYTON PATRICIA	06/24/2013	LEBANON, NH	SANTAMARIA, PAUL	SANTAMARIA, LINDSIE
SANTAMARIA, PIPER ANNE	06/24/2013	LEBANON, NH	SANTAMARIA, PAUL	SANTAMARIA, LINDSIE
BERUBE, SKYLAR RACHEL	06/27/2013	PLYMOUTH, NH	BERUBE, ADAM	MORRISON, AMANDA
HOLMBERG III, DAVID CARL	07/10/2013	PLYMOUTH, NH	HOLMBERG JR, DAVID	ONEIL, ALYSHA
STRAUB, ANJALIE PRUDENCE	07/18/2013	ROCHESTER, NH	STRAUB, JASON	PARKER, COURTNEY
MCGURKIN, OWEN PATRICK	09/01/2013	PLYMOUTH, NH	MCGURKIN, PETER	MCGURKIN, KRISTINE
COLBURN, IAN STANLEY CHARLES	09/25/2013	PLYMOUTH, NH	COLBURN, PATRICK	KEITH, JENNIFER
BRADLEY, TENNESSEE MICHAEL	10/10/2013	PLYMOUTH, NH	BRADLEY, GREGORY	BRADLEY, BRIANA
KUPLIN, LIAM CHRISTIAN BRUCE	10/26/2013	PLYMOUTH, NH	KUPLIN, CHRISTIAN	KUPLIN, NICOLE
WOODWARD, ELEXIA DIMOND	11/25/2013	CONCORD, NH	TURCOTTE, ALEXANDER	WOODWARD, ERIN

Total number of records 18

GENERAL GOVERNMENT VITAL STATISTICS

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION
RESIDENT MARRIAGE REPORT
01/01/2013 - 12/31/2013
-- BRISTOL --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
SANTAMARIA, CAROLYNN W BRISTOL, NH	SHACKETT, JEFFREY S BRISTOL, NH	BRISTOL	NEW HAMPTON	01/13/2013
SURPRENANT, MEGAN L BRISTOL, NH	FARO, MARK A BRISTOL, NH	BRISTOL	HAMPSTEAD	04/28/2013
GAGNON, KATELYN A BRISTOL, NH	DEROY, CODY T BRISTOL, NH	BRISTOL	LACONIA	05/05/2013
SHEEHAN, DANIEL M BRISTOL, NH	EMERSON, KAYLEIGH L BRISTOL, NH	BRISTOL	NORTH WOODSTOCK	06/09/2013
COLBY, CRAIG F BRISTOL, NH	VANASSE, CHERYL A BRISTOL, NH	BRISTOL	HANOVER	06/28/2013
SIGNORE, JASON L GILFORD, NH	COPP, FAITH J BRISTOL, NH	LACONIA	GILFORD	07/06/2013
HERBERT JR, DAVID W BRISTOL, NH	TEBBEN, RIAN A BRISTOL, NH	BRISTOL	BRISTOL	07/31/2013
KEAN, JUSTIN C BRISTOL, NH	PEREIRA, CHRISTINE M BRISTOL, NH	BRISTOL	BRISTOL	08/03/2013
LEGARE, PATRICK BRISTOL, NH	MALONEY, KERRY NORTHFIELD, NH	NORTHFIELD	SANBORNTON	09/14/2013
NIKOLAIS, DANA A BRISTOL, NH	LAPLUME, MICHELLE L BRISTOL, NH	BRISTOL	BRISTOL	10/31/2013
ROGERS, JOSEPH E BRISTOL, NH	GOODRUM, SANDRA L BRISTOL, NH	BRISTOL	BRISTOL	12/28/2013

Total number of records 11

GENERAL GOVERNMENT VITAL STATISTICS

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION
RESIDENT DEATH REPORT
01/01/2013 - 12/31/2013
--BRISTOL, NH --

01/06/2014



Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
COLE JR, MICHAEL	01/22/2013	LEBANON	COLE SR, MICHAEL	OTTATI, THERESA	N
HUGHES JR, FREDERICK	02/04/2013	BRISTOL	HUGHES SR, FREDERICK	KELLY, VERA	Y
HOLMSTROM, JON	02/08/2013	LACONIA	HOLMSTROM, ARTHUR	WOLZ, SARA	Y
ALLEN, CLAIRE	02/23/2013	BRISTOL	BLANCHARD, ROBERT	BUCKLEY, JULIE	N
GRANDALL, ERIC	03/01/2013	PLYMOUTH	GRANDALL, ERIC	MILLER, NANCY	N
FRENCH, JOAN	03/06/2013	BRISTOL	CABRAL, JOSEPH	GRAY, MARJORIE	N
SAULNIER JR, ARTHUR	03/09/2013	PLYMOUTH	SAULNIER SR, ARTHUR	CROFT, VERA	Y
ROBERTS, CONSTANCE	03/22/2013	LACONIA	BLAD, THADDEUS	CULAK, CESLAWA	N
HODGDON, HENRY	03/30/2013	LACONIA	HODGDON, GEORGE	LEBLOND, IDA	Y
LEVESQUE, CLARENCE	05/10/2013	BRISTOL	LEVESQUE, ALBENIE	TARDIF, IRMA	N
FOSTER, HENRY	05/10/2013	BRISTOL	FOSTER, RAY	HOYT, ELIZABETH	Y
KIMBALL, LAWRENCE	05/24/2013	BRISTOL	KIMBALL SR, ROBERT	PALMERINO, JEAN	N
DOUGLAS, SANDRA	05/26/2013	DOVER	MOODY, WALTER	GOLDEN, MARGARET	N
FRENCH, JOSEPH	06/14/2013	BRISTOL	FRENCH, ROGER	CABRAL, JOAN	N
BROSIUS, GARY	06/26/2013	BRISTOL	BROSIUS, RICHARD	MORSE, ONA	Y
DUTTON SR, EARL	08/24/2013	LACONIA	DUTTON, ROY	GRIFFIN, MILDRED	N
MOSHER, CLAIRE	09/22/2013	MEREDITH	ST PIERRE, EDWARD	LAFLEUR, HAZEL	N
PIESNIEWSKI, DONNA	11/01/2013	FRANKLIN	KIMBALL SR, ROBERT	PALMERINO, JEAN	N
SIMULA, BETTY	11/05/2013	FRANKLIN	NOSEK, HARRY	PURDY, MARIE	N
SOKOLOSKI, CHARLES	11/18/2013	FRANKLIN	SOKOLOWSKI, JACK	BOCZKOWSKI, JULIA	Y
VAN KEUREN JR, JAMES	11/19/2013	BRISTOL	VAN KEUREN SR, JAMES	FADDEN, ARLINE	Y
FLETCHER, HOWARD	12/08/2013	FRANKLIN	FLETCHER, HOWARD	FLORES, MARY	N
GRAMTON, WILLIAM	12/13/2013	MANCHESTER	GRAMTON, CARROLL	RUTH, ELSIE	Y
MOTTA, CAROL	12/25/2013	NEW LONDON	MOTTA, MANUEL	PERRY, ROSE	N

Total number of records 24

GENERAL GOVERNMENT *Zoning Board*

The Zoning Board of Adjustment had a relatively easy year. During the year we heard four applications for variances; one was denied, two were approved, and one continued. There were two special exceptions, one had been continued for more information from the applicant and then both were approved. The hearing that took two months was approved after working with the applicant with the details he would need to bring forward to the following month which worked out and the applicant was very happy with the outcome.

The Zoning Board of Adjustment would like to take this opportunity to thank Jan Laferriere for her assistance before (notices by e-mail and mail), during (reading the application, taking minutes assisting zoning questions), and after (doing the minutes and sending them to us after our meetings by e-mail in a very timely manner). Her timeless efforts have not gone unnoticed and she is an asset that would be hard pressed to replace.

Currently, the Zoning Board of Adjustment has five (5) permanent members, but we have no alternates. We are allowed five (5) alternates and welcome others in the community to step forward to fill these slots. The Board meets the first Tuesday of the month in the Select Board's room in the lower level of the Town Offices at 6 P.M. If you are interested please come to one of the meetings and check it out. And, if you decide you'd like to join our Board, just go to the Office and get an application and we'll be more than happy to have you. And remember there is no experience necessary.

Respectfully Submitted,

Richard LaFlamme
Vice Chairman
Bristol Zoning Board of Adjustment

SUPPLEMENTARY INFORMATION

Summary of Town Owned Property

Map/Lot #	Property Location	Acres	Value
102-046	Batten Road	0.009	\$2,500.00
103-037	Wulamat Road	0.17	\$28,500.00
103-053	Wulamat Road	0.1	\$37,500.00
104-002	West Shore Road	0.11	\$51,000.00
106-030	Lake Street	0.86	\$37,900.00
108-100	West Shore Road - Cummings Beach	1.47	\$1,136,600.00
111-009	Shore Drive - Avery-Crouse Beach	0.52	\$1,458,300.00
111-087	Ravine Drive	17	\$14,900.00
112-021	22 Bristol Hill Road - Pump Station	0.03	\$10,200.00
112-071	230 Lake Street - Town Office/Police Dept	1.13	\$525,100.00
112-084	Hillside Avenue	0.05	\$1,500.00
112-096	306 North Main Street - Pump Station	0.72	\$108,800.00
112-096-001	North Main Street	0.1	\$12,000.00
113-025	85 Lake Street - Fire Department	0.664	\$582,200.00
113-047	North Main Street - Kelley Park	6.83	\$122,100.00
114-047	45 Summer Street - Old Town Hall	0.25	\$212,400.00
114-108	Spring Street -Parking Lot	0.067	\$11,500.00
114-112	Summer Street	0.61	\$21,100.00
114-115	56 Central Street - Pump Station	0.219	\$75,600.00
114-118	28 Central Street - Water/Sewer Dept	2.4	\$47,800.00
114-123	8 Central Street - Former MICA bldg lot	0.06	\$19,000.00
114-179	35 Pleasant Street - Library	0.74	\$857,400.00
114-191	Central Square	0.03	\$15,600.00
115-001	15 High Street - Old Fire Station/Historical Society	0.07	\$134,400.00
115-069	Water Street - Water/Sewer Dept	0.1	\$11,000.00
116-072-001	Robieson Drive	0.513	\$34,600.00
116-101	Pleasant Street (Conservation Commision)	1	\$30,000.00
201-015	Old Stage Road - Cemetery	0.16	\$0.00
203-002	Upper Birch Drive	1	\$40,800.00
203-020	Palmer Drive	0.46	\$11,700.00
203-038	Akerman Road - Cemetery	0.27	\$0.00
203-039	West Shore Road	0.25	\$16,300.00
203-119	500 West Shore Road - Pump Station	2.61	\$118,700.00
203-120	West Shore Road - Well	9.03	\$114,000.00
203-121	West Shore Road	0.236	\$47,700.00
203-157	Adams Drive Boatslip #6	0	\$48,000.00
214-044	Country Club Road	0.597	\$7,900.00
217-101	866 North Main Street - Water Tank	1.6	\$763,200.00
217-130	Hall Road	1.8	\$31,600.00
219-032	Ten Mile Brook Road	2.4	\$38,000.00
219-035	Peaked Hill Road - Cemetery	0.33	\$0.00
221-025	Summer Street - Cemetery	0.26	\$0.00
223-031	Summer Street - Cemetery	0.41	\$0.00
223-063	70 Hall Road - Pump Station	16	\$158,800.00
223-075	180 Ayers Island Road - Office	4.4	\$294,200.00
223-076	180 Ayers Island Road - Plant	5.75	\$1,769,600.00
223-078	100 Ayers Island Road - Highway	3.2	\$286,800.00
224-050	Lake Street - Plankey Spring	0.44	\$18,200.00
224-051	Lake Street - Plankey Spring	2.4	\$16,400.00
224-052	Lake Street - Bike Path	5.65	\$65,900.00
224-053	496 Lake St - Parking/Bike Path	1.1	\$50,500.00
224-054	Lake Street	0.14	\$17,100.00
230-010	Profile Falls Rd (Conservation Commission)	0.37	\$14,700.00
Overall totals		96.685	\$9,529,600.00

SUPPLEMENTARY INFORMATION

2013 Summary Inventory of Valuation – All Properties

Value of Land Only	
Current Use	\$ 373,735.00
Residential	\$122,164,300.00
Commercial/Industrial	\$ 12,713,440.00
Total Value of Land	\$135,251,475.00
Value of Buildings Only	
Residential	\$269,337,200.00
Manufactured Housing	\$ 12,894,900.00
Commercial/Industrial	\$ 31,642,500.00
Total Value of Buildings	\$313,874,600.00
Public Utilities	
Utilities	\$ 19,437,800.00
Total Valuation Before Exemptions	\$468,563,875.00
Exemptions	
Elderly	\$ 714,000.00
Blind	\$ 60,000.00
Deaf	\$ 00,000.00
Disabled	\$ 173,100.00
Total Exemptions	\$ 947,100.00
Net Taxable Valuation	\$ 467,616,775.00



**SUPPORTED
OUTSIDE
AGENCIES
ANNUAL
REPORTS**

SUPPORTED OUTSIDE AGENCIES

Bridge House

Total number of admissions from Bristol between July 1, 2012 and December 31, 2013 is 15.

Total bed nights = 649

10 were first time admissions.

Two were admitted multiple times.

One man's chronic mental illness and high risk behaviors limited services to meals, laundry, and the use of a shower. He was provided with a tent and four season sleeping bag for overnight stays on BH property. Attempts have been made to provide him with a rep payee and mental health professional. Bridge House has spoken multiple times with police, attorneys, and judges regarding his challenges and BH concerns.

The cost to run the Bridge House is between \$15-\$75 a day per participant. Towns are requested to reimburse the Bridge House at \$15 a day. The total from Bristol for 649 bed nights is \$9,735.

Bridge House purchases items such as depends, medications, nicotine patches, etc. One older veteran in this group was provided with a bus ticket, enabling him to return to his family in Florida. He arrived in Bristol to work on the windmill project, and when it was over was unable to find any additional work.

Bridge House continues to provide comprehensive services to anyone who was ever been in the military. Most are elderly and some even arrive with ancient dogs. Veterans are connected to multiple VA services and provided with transportation to the White River Junction VA, and the Littleton VA clinic. Connections are made on their behalf of Harbor Homes in Nashua and the VA in Manchester. If they are employable they meet with a specialist from Vets Inc. They receive services at MidState, as well as Speare Memorial Hospital. No matter the issues it is always gratifying to work with veterans. (Our most recent Veteran is an 82-year-old African American who served in the infantry in Korea).

During the 2013 holiday season of the 26 individuals living at the shelter ten were children ages 3 to 15. Of the 16 adults eight were veterans. Three of the eight are here with their children. Two others arrived with elderly dogs. One local elderly vet, employed full-time at Hannaford's, has been on a waiting list at Plymouth Terrace for almost 2 years.

Thank you for this opportunity. And thank you for supporting the BH commitment to anyone who has served in the military.

Cathy Bentwood RN Director BH.

SUPPORTED OUTSIDE AGENCIES

Communities for Alcohol Drug-Free Youth -CADY

Communities for Alcohol- and Drug-free Youth (CADY) would like to express our deep appreciation to the citizens of Bristol for your 2013 appropriation for youth substance abuse prevention. Since 1999, our community education, youth development programs, partnerships, trainings and outreach have been shattering myths about illicit drug use and underage drinking with science-based facts and building healthy foundations and promising futures for hundreds of local youth. CADY's work promotes the vital relationships and connections youth need to grow and thrive and the tools to prevent the harms of substance abuse: academic failure, juvenile crime, suicide attempts, and even death. Substance misuse is directly linked our toughest social problems: Addiction; Homelessness; Domestic Violence; Larceny and other forms of Crime. 85% of NH State Prison inmates have drug or alcohol problems or both. Drug-related deaths have quadrupled since 1995. Some employers can't fill jobs because otherwise qualified candidates can't pass drug tests. We cannot afford to incarcerate our way out of this growing problem — we must prevent serious situations from occurring in the first place with evidence-based prevention practices. Prevention is simply the most responsible and cost effective solution to substance abuse.

Our important work could not be accomplished without the participation and dedication of so many. As a non-profit we achieve progress through the efforts of dedicated volunteers and community investment from the towns we serve. We believe every child from Bristol deserves the opportunity to live up to his or her full potential and we dedicate ourselves to that end. One significant and noteworthy accomplishment in 2013 was the Grafton County adoption of a county-wide juvenile justice program under the auspices of the Grafton County Attorney's Office. This initiative led by Representative Mary Cooney provides partial sustainability for the CADY Restorative Justice Program and ensures service delivery for local youth.

To see detailed program numbers and pictures of local youth participating in skill building activities, youth conferences, and leadership programs, please go to our website at www.cadyinc.org or like us on Facebook at www.facebook.com/cadyinc.

Your municipal allocation to CADY helped to continue many vital programs and connections that build the potential and promise of Bristol youth. Our energy and commitment for continuing our work is strong. While we are proud of our many successes, we have a long way to go. Still too many young people are engaging in dangerous behaviors—the need for a local safety net against substance use is great. In these challenging economic times, support from the town of Bristol is more important than ever and is greatly appreciated. This is our chance to thank you for your partnership—and for sharing our vision of safe and drug-free communities—together we will continue to make a powerful difference for our children and prevent the harms and high costs associated with substance use.

Sincerely, Deb Naro

SUPPORTED OUTSIDE AGENCIES

Grafton County Senior Citizens Council, Inc.



P.O. Box 433
Lebanon, NH
03766-0433

Phone: 603-448-4897
Fax: 603-448-3906
Web site: www.gcsc.org

Centers for Senior Services

Horse Meadow Senior Center
(N. Haverhill 787-2539)
Linwood Area Senior Services
(Lincoln 745-4705)
Littleton Area Senior Center
(Littleton 444-6050)
Mascoma Area Senior Center
(Canaan 523-4333)
Newfound Area Senior Services
(Bristol 744-8395)
Orford Area Senior Services
(Orford 353-9107)
Plymouth Regional Senior Center
(Plymouth 536-1204)
Upper Valley Senior Center
(Lebanon 448-4213)

Sponsoring

RSVP & The Volunteer Center
(toll-free 1-877-711-7787)
ServiceLink of Grafton County
(toll-free 1-866-634-9412)

Grafton County Senior Citizens
Council, Inc. is an equal
opportunity provider.

2013-2014 Board of Directors

Jim Varnum, *President*
Rev. Gail Dimick, *Vice President*
Emily Sands, *Treasurer*
Caroline Moore, *Secretary*
Ralph Akins
Patricia Brady
Rich Crocker
James D. "Pepper" Anderson
Clark Griffiths
Dick Jaeger
Larry Kelly
Jenny Littlewood
Mike McKinney
Flora Meyer
Molly Scheu
Becky Smith
Frank Thibodeau
Debasreeta Dutta Gupta,
Revers Tuck Board Fellow
Roberta Berner, *Executive Director*

GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC. ANNUAL REPORT 2013

Grafton County Senior Citizens Council, Inc. is a private nonprofit organization that provides programs and services to support the health and well being of our communities' older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

GCSCC operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln; and sponsors RSVP and the Volunteer Center (RSVP) and the Grafton County ServiceLink Resource Center. Through the centers, ServiceLink and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, community dining programs, transportation, outreach and counseling, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2012-13, 227 older residents of Bristol were served by one or more of the Council's programs offered through the Plymouth Regional Senior Center or Newfound Area Senior Services; fifty-nine Bristol residents received services through ServiceLink:

- Older adults from Bristol enjoyed 1,697 balanced meals in the company of friends in the senior dining rooms.
- They received 2,846 hot, nourishing meals delivered to their homes by caring volunteers.
- Bristol residents were transported to health care providers or other community resources on 2,420 occasions by our lift-equipped bus.
- They received assistance with problems or issues of long-term care through 132 visits with a trained outreach worker and 140 contacts with ServiceLink.
- Bristol's citizens also volunteered to put their talents and skills to work for a better community through 959 hours of volunteer service.

The cost to provide Council services for Bristol residents in 2012-13 was \$75,834.24.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars that would otherwise be expended for nursing home care. They also contribute to a higher quality of life for older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become even more critical. *Bristol's population over age 60 increased by 53.4% over the past 20 years according to U.S. Census data from 1990 to 2010.*

GCSCC very much appreciates Bristol's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Roberta Berner, Executive Director

Supporting Aging in Community

SUPPORTED OUTSIDE AGENCIES *Historical Society*

Bristol Historical Society

The Bristol Historical Society strives to preserve items of interest from Bristol's past and to assist people in their research of events in the Bristol area. The extensive collection is housed in the Old Fire House and is available to the public during the summer months on Tuesday evenings or by appointment. The building is not heated and therefore not used during cold weather. Last spring the displays were updated and improved. An area was developed to display the clothing.

A program, lead by Barbara Greenwood, highlighted the history of baseball in Bristol. Former players shared stories of exciting games. Photos of teams were displayed. Another program featured news high lights from the 50's. Audience participation at these programs makes for a great time to reminiscence.

Numerous requests for information arrive by mail, email and telephone. These requests are answered and offer an opportunity to learn more about our town.

Membership numbers are down as with most other organizations in town. Dues are \$10 and help to pay for the liability insurance required by the town. The other source of revenue is calendar and book sales. Copies of Musgrove's History of Bristol 1904 are available for \$20. The society has a Facebook site. Contact Lucille Keegan at 744-2751 for information.

The Historical Society is fortunate to lease the upper level of the Old Firehouse as our museum. This is one of the town buildings that is in need of work to preserve it. The roof is leaking and there is moisture in the basement. We encourage the citizens of Bristol to support preservation and maintenance of all town buildings.

Lucille Keegan

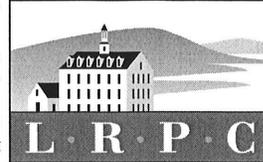
President

SUPPORTED OUTSIDE AGENCIES

Lakes Region Planning Commission

LAKES REGION PLANNING COMMISSION

103 Main Street, Suite #3
Meredith, NH 03253
Tel (603) 279-8171
Fax (603) 279-0200
www.lakesrpc.org



FOR TOWN ANNUAL REPORTS LAKES REGION PLANNING COMMISSION 2012 – 2013 (FY13)

The Lakes Region Planning Commission (LRPC) is an organization enabled by state law and established by its local municipalities to provide communities and the region with the capacity to respond to and shape the pressures of change in a purposeful way. With a service area covering over 1,200 square miles in Belknap, Carroll, Grafton and Merrimack Counties, the LRPC provides a wide range of planning services to its members. As our economy and world change, so does the work we perform. The Commission offers direct and support services including, but not necessarily limited to, technical assistance, geographic information systems, transportation planning, land use, environmental planning, hazards planning and economic development. Local, state, and federal resources primarily fund the LRPC. We also maintain a regular dialogue with state agencies as a resource for the entire Lakes Region. Our overall goal is to provide support, knowledge, and guidance to the governments, businesses, and citizens of the Lakes Region.

Some of the services provided on behalf of the town of Bristol and the region in the past fiscal year are noted below:

OUTREACH

- Discussed the state's commercial wind power siting process with seasonal town resident.
- Met with municipal officials on the preliminary start-up of community survey for the town's Master Plan. Submitted a draft scope of work, which was ultimately approved and initiated in FY 14.
- Responded to questions from local officials about recommendations in the Pemigewasset River Management Plan as they pertain to the town.
- Reviewed and scored the town's Safe Routes to School (SRTS) grant Round 6 application. Compiled scores and comments from LRPC's Transportation Advisory Committee for the town's SRTS application.
- Communicated with the town administrator regarding future projects.
- Coordinated with local officials regarding the possibility of additional Brownfields support for the Adams and Reynolds buildings in downtown Bristol.
- Conducted a Household Hazardous Waste (HHW) presentation at a local church group at the request of the Bristol HHW Coordinator.
- Provided copies of the NH Planning and Land Use Regulations book to the town at considerable savings.

REGIONAL SERVICES

- Conducted an extensive public involvement effort to garner input for the Lakes Region Plan. Activities included attendance at business and community fairs and events, participation in a statistically valid telephone survey for the state and region, an Open House with multiple planning displays, press releases, web announcements and related activities which have reached a thousand or more people.
- Successfully received funding from the NH Department of Environmental Services for two innovative storm water management projects: the construction of a bio-retention garden and the Soak Up the Rain Waukegan project
- Continued work on the Center Harbor Bay subwatershed management plan, and repositioned the project to be completed by the end of 2014. The project will be added to the Winnepesaukee Gateway web site, which is designed to be a source for all of the subwatershed management plans completed in the Winnepesaukee River Watershed.
- Applied for and successfully received two grants from NH Housing to assist targeted communities with workforce housing opportunities.

ALEXANDRIA • ALTON • ANDOVER • ASHLAND • BARNSTEAD • BELMONT • BRIDGEWATER • BRISTOL • CENTER HARBOR • DANBURY
EFFINGHAM • FRANKLIN • FREEDOM • GILFORD • GILMANTON • HEBRON • HILL • HOLDERNESS • LACONIA • MERIDITH • MOULTONBOROUGH
NEW HAMPTON • NORTHFIELD • OSSIPEE • SANBORNTON • SANDWICH • TAMWORTH • TILTON • TUFTONBORO • WOLFEBORO

SUPPORTED OUTSIDE AGENCIES

Lakes Region Planning Commission (Continued)

- Received funding and training from the NH Planners Association to assist communities interested in conducting health impact assessments as part of a community's review of proposed development.
- Assisted members of the Pemigewasset River Local Advisory Committee (PRLAC) with the completion of the Pemigewasset River Corridor Management plan, which will help guide planning decisions within the corridor in the future.
- Added a map atlas to www.winnepesaukeegateway.org.
- Completed a Source Water Protection Grant proposal and 319 project summary.

HOUSEHOLD HAZARDOUS WASTE

- Continued the summer tradition of convening the annual Lakes Region Household Hazardous Waste Collections, which were conducted over two consecutive weekends at eight locations. Approximately 1,755 households from 24 Lakes Region communities removed about 19,000 gallons of hazardous products from their homes.
- Over the past two years, 6,000 Flipbooks with tips and recipes for Alternatives to Household Hazardous Waste have been distributed.
- Continue to participate as a resource to the Lakes Region Household Hazardous Product Facility board.

EDUCATION

- Organized and hosted three public Municipal Law Lectures, in cooperation with the NH Local Government Center: 1) Procedural Basics for Planning and Zoning Boards; 2) Religion and Land Use Controls: What Are the Legal Limits? and 3) Innovative Land Use Controls: Reexamining Your Zoning Ordinance.
- Convened six Commission meetings and facilitated discussion on: Shoreland Water Quality Protection Act at One Year: How is it Doing?; The Shoreland Water Quality Act: Are Changes Needed?; NH Department of Transportation Balanced Scoreboard and Audience Participation; Siting Energy Projects in New Hampshire; Milfoil Invasive Species Management Strategies: Challenges and Opportunities; Lakes Region Transportation Improvement Plan.
- Held the 45th LRPC Annual Meeting at Church Landing in Meredith on June 25 with over 150 people in attendance. The keynote speaker was NH Department of Environmental Services Commissioner Thomas Burack, who talked about the environment and energy. The B. Kimball Ayers Award for outstanding, voluntary contributions to environmental protection was presented to Christopher Conrod of Tamworth and Awards of Appreciation were presented to the founding members of the Lakes Region Clean Waters Association: Donald Foudriat, Peter Karagianis, Esther Peters, and James Walker.

ECONOMIC DEVELOPMENT

- Awarded \$200,000 from the U.S. Environmental Protection Agency's (EPA) Brownfields Program to conduct additional hazardous material assessments in the region over the next two and a half years. This was the only EPA assessment grant received in NH in the past two years.
- Worked with regional energy leaders to facilitate a meeting of the Lakes Region Energy Alliance to build capacity to identify economic development opportunities related to energy.
- Coordinated with area economic development groups including Belknap Economic Development Council, Grafton County Economic Development Council, Franklin Business and Industrial Development Corporation, Mount Washington Valley Economic Council, and the Wentworth Economic Development Council in pursuit of workforce development and growth opportunities for the region. Serve on the BEDC Board of Directors.
- Established a Broadband Stakeholders Group to contribute to the development of a regional Broadband Plan. Several meetings have been conducted around the region, as the plan is now in the plan development stages.
- Completed updates of broadband speeds available at key community institutions as part of an ongoing broadband mapping program.

SUPPORTED OUTSIDE AGENCIES

Lakes Region Planning Commission (Continued)

- Convened several meetings of the Comprehensive Economic Development Strategy (CEDS) committee as part of a major update to the CEDS. The draft CEDS was released for public comment last June and approved by the LRPC in September 2013. It is awaiting approval from the U.S. Economic Development Administration.
- Completed the 2013 Development Trends Report, an annual survey of local development activity.

TRANSPORTATION

- Successfully applied for and received \$400,000 to continue an extensive regional transportation planning program through June 2015.
- Completed more than 170 traffic and turning movement counts around the region.
- Convened several meetings of the LRPC Transportation Technical Advisory Committee (TAC) to enhance local involvement in regional transportation planning and project development. Updated the TAC Member Guidebook.
- Completed the NH Route 140 Corridor Study, which included the towns of Alton, Belmont, Gilmanton, Northfield and Tilton.
- Assisted with a successful application to fund the expansion of transportation services for the elderly and disabled in Carroll County. Participated in and supported several Mid-State Regional Coordinating Council and Carroll County Regional Coordinating Council meetings. The RCCs advise the State Coordinating Council on public transit issues in their respective locations.
- Conducted preliminary research for the start of the Lakes Region Tour Scenic Byways Plan, which takes in portions of US Route 3, and NH Routes 11, 25, 28, 106 and 109.
- Completed an analysis, including maps, on the potential future demand for the Winnepesaukee Transit System.
- Participated in and reviewed the Governor's Advisory Commission on Intermodal Transportation (GACIT) information relative to Lakes Region projects in the Ten Year Plan (TYP) 2013-2022.
- Reviewed and evaluated Lakes Region bridge projects in the state Ten Year Plan in cooperation with District Engineers.
- Represent rural areas of the state as a member of the Safe Routes to School State Advisory Committee.

SUPPORTED OUTSIDE AGENCIES

Lakes Region Planning Commission—Household Hazardous Waste

Lakes Region Household Hazardous Waste Collection 2013 Annual Report

The 2013 Lakes Region Household Hazardous Waste (HHW) Collections were conducted in a safe and efficient manner on July 27, 2013 and August 3, 2013 at eight different locations. The event was coordinated by the Lakes Region Planning Commission (LRPC). 1,669 households participated in this annual collection; overall this represents 4.4% of the households in the twenty-four Lakes Region communities that participated in this year's HHW Collection. Five communities had local participation rates of more than 7%.

More than 75,000 pounds of HHW, 29,000 feet of fluorescent bulbs, and more than 2,800 compact fluorescent bulbs (CFLs) were disposed of properly through these collections. Oil-based paint products and other petroleum products such as old gas comprise the majority of the hazardous products brought to the collection. Residents are encouraged to use latex paint when possible, for it is not considered a hazardous material in New Hampshire and any residue can be dried out and disposed of in the household trash.

One-third of those attending this year's collections had never attended an HHW collection in the Lakes Region. More than half the people participating in the survey indicated that they have used alternatives to household hazardous products. More than two-thirds of the survey respondents indicated that they would like to see more collection of unused medications in the region. It should be noted that more and more Lakes Region communities have been participating in the National Prescription Drug Take-Back Days in April and October as well as year-round collections through local police departments.

We appreciate the efforts of the more than sixty volunteers and municipal staff whose assistance in publicizing and staffing the collection sites helps make these regional collections possible. While this year we had a number of new helpers, we also were able to recognize the sustained contributions of twenty-three individuals, each of whom has assisted with at least ten Lakes Region HHW collections and five individuals have been with us for twenty years or more!

The cost for this collection, which helps protect our region's water quality, was \$2.40 per Lakes Region household. Despite some increases in disposal costs, the appropriation for each community participating in the 2014 collection will remain the same as this past year. The next Lakes Region Household Hazardous Waste Collections will be held July 26, 2014 and August 2, 2014. All residents and property owners in participating communities are encouraged to take this opportunity to safely dispose of your household hazardous products. For more information, check with your local coordinator or LRPC (<http://www.lakesrpc.org/serviceshhw.asp>) for details.

SUPPORTED OUTSIDE AGENCIES

Newfound Area Nursing Association

Mission Statement: The Newfound Area Nursing Association is committed to providing quality home health care to all families in our communities. Our services, programs and clinics are designed to promote quality of life, independent living through treatment and education, a sense of well-being through compassionate care and optimism for improved future health.

2013 Summary of Services for the Town of Bristol

Skilled Nursing	1188
Physical Therapy	375
Occupational Therapy	128
Home Health Aide	800
Homemaker	680
Medical Social Worker	3
Senior Companion	109
Maternal Child Health	<u>5</u>
	3,288

Organization Outreach Programs:

- **Flu Vaccine Administration:** NANA immunized more than 242 clients and residents in the towns we serve.
- **Well Child Clinics:** Monthly clinics were provided for physicals, immunizations, and nutrition and health education.
- **Hypertension (Blood Pressure) Screenings:** 178 Clients
- **Foot Care Clinics:** 299 Clients
- **Walk In Blood Tests:** 224 Clients

NANA provided a total of 6,551 visits during the past year plus 168 Senior Companion visits.

All Hazards Planning: NANA is a participating member of the Central New Hampshire Health Partnership (CNHHP) for the greater Plymouth region, working with state and town officials to prepare and execute pandemic immunization plans and other public health awareness programs. NANA’s knowledge of special populations throughout the Newfound region is vital to planning for catastrophic events.

Federal and State Programs: NANA, along with other health and human services providers in the industry, continues to be challenged by economic impacts of County, State and Federal budget issues. Our reimbursement rates continue to decline while patient acuity rises as more and more care is delivered in the home setting. President Obama’s Affordable Care Act has decreased Medicare reimbursement to Home Health Agencies representing a decrease of 18.92% since 2008 for the same services. As one of the smallest certified home care agencies in New Hampshire, we are challenged to be more efficient and effective in our service delivery programs. The percentage of reimbursement for home care visits by payer: Medicare 73.7%, Medicaid 8.1%, Private Insurances 14.2%, and other sources 4%.

NANA provided 140 non-billable visits to Bristol residents: (Nursing 80, Physical Therapy 5, Occupational Therapy 2, Home Health Aide 3, and Homemaker 50) totaling \$15,610. These visits were completed to meet the regulatory requirements under the conditions of participation in the Medicare/Medicaid Certified Program and patient needs.

Free care to 5 Bristol residents = \$3,412.

SUPPORTED OUTSIDE AGENCIES

Newfound Area Nursing Association (Continued)

NANA Hospice – New Program 2013-2014

NANA is completing the certification process to become a Home Care Hospice provider. In the past, patients who received NANA home care services were discharged to another home care agency for Hospice services. The Hospice program will allow our staff to continue to care for patients by providing continuity, familiarity, reassurance and comfort to patients and their families when they need NANA staff the most.

Nursing and Therapist shortages are compounded by our rural location. Salaries must be competitive with larger home care agencies and hospitals to attract and retain qualified staff. Increased gasoline prices also impact a professional's decision to choose home care versus institutional employment.

NANA Professional Memberships:

- VNAA – Visiting Nurse Associations of America
- HCANH – Home Care Association of New Hampshire
- HHQI – Home Health Quality Improvement (CMS-Center for Medicare and Medicaid Services)

Education: NANA produces a quarterly newsletter that is distributed to NANA clients and throughout the community.

RACE Team (Reduce Acute Care Episodes) which provides patients in three major disease categories specialized and intensive education and services surrounding their disease process. These include diabetes, congestive heart failure and chronic obstructive pulmonary disease.

Social Services: Medical Social Worker Services for counseling, nursing home placement assistance, and assistance with accessing available community resources.

Senior Companion Program is available to seniors in the community.

Community Representation/Collaboration: Our expanding collaboration with community partners gives us the opportunity to participate in groups that are instrumental in addressing the obstacles that make service delivery challenging to our elderly population and children. We are proud to have a voice for the community residents in the Newfound Area in such groups as:

- President, Grafton County ServiceLink Advisory Board
- Treasurer, Rural Home Care Network, Board of Managers
- Treasurer, Central New Hampshire Health Care Partnership (greater Plymouth region)
- Board of Directors, Caring Community Network of the Twin Rivers
- Greater Plymouth Region All Health Hazards Team
- Newfound Children's Team
- Bridges to Prevention

We will celebrate our 54th anniversary in 2014 and look forward to continuing to serve the Newfound area for many years to come. We are most thankful for your support both financially and with your presence volunteering in the many areas that help us to provide services to our clients.

Newfound Area Nursing Association is pleased to offer quality home care and supportive services to area residents. The staff, volunteers, and Board of Directors work very hard to meet the health care needs of those in our community. We are looking forward to a healthy and prosperous 2014.

Respectfully Submitted,
Patricia A. Wentworth
Executive Director

SUPPORTED OUTSIDE AGENCIES

Newfound Lake Region Association (NLRA)

In 2013, the Newfound Lake Region Association (NLRA) continued our work with watershed towns, businesses, summer camps, and permanent and seasonal residents to steward Newfound's clean water and healthy forests. We are making progress, but not fast enough for comfort!

Highlights for 2013 include:

- Working with summer camps and homeowner associations to design and implement practical stormwater management programs. Camps Berea, Mayhew, Onaway and Pasquaney; the Whittimore Shores, Sleepy Hollow, Stonegate Acres, Ledges and Camelot Acres associations; as well as the Towns of Hebron and Bristol (Town beaches), are working with us to identify and implement projects that reduce stormwater pollution.
- Completing our 29th consecutive year of water quality sampling and analysis in Newfound Lake. As noted in NLRA's Fall *Monitor* (go to our Newsroom at www.NewfoundLake.org), water quality is declining at the southern ends of Newfound Lake. While still clean overall, Newfound Lake is feeling the pressures from increasing storm intensity and human development.
- Continuing to monitor tributaries and headwater streams. While the extensive, healthy forests that surround the upland drainages are the source of our clean water, major storms and various changes in land use (buildings, roads and forestry) can accelerate erosion and reduce water clarity while increasing flooding.
- Coordinating the Lake Host program to prevent exotic milfoil and other invasive species from entering Newfound Lake via the Wellington boat ramp. In 2013 paid and volunteer personnel inspected over 3,000 boats and covered all sanctioned fishing tournaments. Newfound remains invasive-free, preserving property values and tourism revenue for the region.
- Protecting over 1,100 acres of critical lands through public education and conservation easements. Strategic land conservation protects water resources, wildlife habitat, rural character and the economic stability of the Newfound watershed.
- Supporting State-level energy policy and planning. In reaction to the rapid leasing and planned development of nearly 10,000 acres of ridgelines and unfragmented forests by commercial wind ventures, NLRA supported successful legislation designed to revise existing energy facility siting standards and the expired State Energy Plan. We will continue to advocate for informed civil discourse and seek ways to permanently protect our large forest tracts and viewsheds from poorly-planned uses.

We are committed to our mission of preserving the Newfound watershed. Because clean water depends on healthy forests and sustainable land use, we will be appealing to all property owners to include conservation and stormwater management in their land-use planning and actions, and to all tax-paying citizens to engage with their town boards to adopt sustainable and low-impact ordinances such as riparian buffers, steep slope / erodible soil protections, and aesthetic policies such as visual screening and dark sky standards.

Please contact us at info@NewfoundLake.org or 744-8689 if you have any questions or want to help out.

Thanks to all our supporters – see you around the Watershed!

The Newfound Lake Region Association



SUPPORTED OUTSIDE AGENCIES

Northeast Resource Recovery Association (NRRA)



"Partnering to make recycling strong through economic and environmentally sound solutions"

Northeast Resource Recovery Association, 2101 Dover Road, Epsom, NH 03234
 Telephone: (603) 736-4401 or 1-800-223-0150 Fax: (603) 736-4402
 E-mail: info@nrra.net Web Site: www.nrra.net

Dear NRRA Member,

As a member of Northeast Resource Recovery Association (NRRA), your community has access to all the services of this first in the nation, 33-year old recycling cooperative. Your member-driven organization provides you with:

- Up-to-date **Technical Assistance** in waste reduction and recycling including solid waste contract negotiations;
- **Cooperative Marketing** to maximize pricing and **Cooperative Purchasing** to minimize costs;
- **Current Market Conditions** and Latest **Recycling Trends, both regionally and nationwide;**
- **Innovative Programs** (i.e. Dual Stream, Consolidation and Single Stream);
- **Educational and Networking Opportunities** through our Annual Recycling Conference, our new Bi-weekly "Full of Scrap" email news, monthly Marketing meetings, website, and Fall Facility Tours;
- **School Recycling Club** - a program to assist schools to promote or advance their recycling efforts;
- **NH DES Continuing Ed Credits;**
- **NH the Beautiful Signs, Grants, Bins and Recyclemobiles.**

The membership has grown to include more than 400 municipalities, businesses and individuals in New Hampshire, Vermont, Massachusetts, Connecticut and Maine. NRRA, as a non-profit organization, is unique in that we do not charge a "brokerage fee" or work to maximize profit gains, but rather has a minimal "Co-op" Fee" which is re-invested to further your recycling programs and solid waste reduction efforts in schools and municipalities.

Town of Bristol, NH

Congratulations for being such active recyclers!

Below please find information on the positive impact this recycling has had on your environment.

The recyclable materials listed below were sent to market to be remanufactured into new products through your non-profit recycling organization, the Northeast Resource Recovery Association.

Recyclable Material	Amount Recycled In 2013	Environmental Impact!
Scrap Metal	40 tons	Here is <u>only one</u> benefit of using this recycled material rather than natural resources (raw materials) to manufacture new products. Conserved 40,393 pounds of coal!

Congratulations for being such active recyclers!

SUPPORTED OUTSIDE AGENCIES *Pasquaney Garden Club*

In 2013 the Pasquaney Garden Club again planted, and with help from business owners and residents, maintained planters and gardens throughout Bristol. These displays have been a pleasure for citizens and visitors for many years, but 2013 has been a year of enormous changes in downtown Bristol. We foresee in the future that the plantings maintained by Pasquaney Garden Club will complement the town green and plantings created and maintained by the town.

One of 2013's biggest changes was the completion of the Minot Sleeper library addition, a long awaited addition to the town. Sadly, but unavoidably, the original Butterfly Garden behind the library was completely obliterated. However with the good will and generosity of the Town of Bristol, the Minot Sleeper Trustees, our old friends The Morrison Construction Company, and the Bristol Highway Department, the many generous citizens and nearly 1000 hours of labor by the members of the Pasquaney Garden Club the Butterfly Garden has completed its makeover. The increased runoff from extended roof and parking lot areas required the creation of a state mandated rain garden to prevent contamination of the Newfound River. The newly planted rain garden received its trial this summer with record rainfalls and passed with flying colors. The inclusion of the rain garden has more than doubled the size of the Butterfly Garden. With help from the Circle Program, the Mayhew Boys Club and Bliss Property Management we have cleared an area of river bank making the river visible and accessible to all. The numbers of people enjoying the garden has also appeared to be a new record. The new Butterfly Garden is even more beautiful than before. We have added arbors, footbridges and picnic tables, making the Butterfly Garden an accessible treasure for all the people of the town. It will function as a delightful haven for butterflies and humans, and a protection for the clear waters of the Newfound River.

The Pasquaney Garden Club would like to take this opportunity to thank all of you for enabling us to carry out our mission of conservation, beautification and sharing garden skills.

SUPPORTED OUTSIDE AGENCIES

Pemi River Local Advisory Committee

Key Events – 2013: PRLAC completed the multi-year effort to completely re-write the 2001 Pemi River Management Plan which no longer reflected current river conditions. We worked closely with the Lakes Region Planning Commission and North Country Council in this process. The Management Plan (MP) is to the river what a Master Plan is to a town in that it assesses a) where we are today, b) outlines a long term vision, and c) identifies issues we expect to deal with in implementing this vision. The MP can be accessed <http://lakesrpc.org/PRLAC/files/PemiCorrMggmentPlan2013.final.pdf>. The MP was introduced to corridor town Planning Boards by members providing a brief summary of what we have concluded are the major threats to both the quality and quantity of our water resources in the future. **Water Quality Testing** – in 2013 we expanded our WQ testing program – number of test stations increased from 9 to 10; sampling for E coli/Phosphorous increased from 3 to 4 times per year; and we have added Nitrogen, Nitrates, and Chlorides (salt) to our **lab testing** effort. The river continues to be impaired for pH (acidity) which means it does not meet pH standards for a Class B river. The river segment near the Ayers Island Dam continues to be listed as impaired for Dissolved Oxygen. Both conditions are considered moderate and not in need of immediate attention. Lab testing results (E coli, Phosphorous, Nitrogen, Nitrates, Chlorides) were well below concern level limits. Lab tests are relevant to **both** public health and river health. **Permit Applications** – PRLAC received 7 development permit applications in 2013 all of which had Pemi water quality implications. On-site reviews were conducted on 6 of the applications. All were approved, however, discussion continues on a PRLAC proposed change to one.

Focus in 2014: The extensive MP review process produced ~ 20 areas of concern which are covered in some detail in the Concerns/Recommendations section of the plan. The issue that rose to the top priority is **Stormwater Runoff**, which is already creating problems in our region such as flooding, erosion, and non-point source pollution. The source of the problem is **impervious surfaces** (paved, built, or otherwise altered areas where water cannot infiltrate) that prevent natural recharge and reduce natural groundwater recharge rates. There is already evidence that this issue is negatively affecting water resources in more developed parts of the state. The problem is complex because it can be caused by poor stormwater management anywhere in our 1000 square mile watershed. It contributes to 80% of surface water impairments in the state. While the state does regulate some non-point sources of stormwater, reducing much of the stormwater runoff is left up to property owners and municipalities through thoughtful property management. Rivers and streams do not recognize town borders yet active participation by municipal entities today is the key to any comprehensive solution. PRLAC will work with corridor town Planning Boards to see what can be done to improve runoff management in our region. The initial focus will be on new development – finding ways to limit post-development runoff to pre-development levels. Encouraging the infiltration of runoff into our groundwater serves both to mitigate flooding and protect needed groundwater supplies. This is not a crisis issue in our region today but there is some urgency in getting runoff mitigation started in 2014.

PRLAC continues to enjoy financial support from 90% of the Pemi Corridor towns, Thornton to Hill, that we work most closely with. All corridor communities receive our monthly meeting agendas and minutes. The public is invited to attend our meetings. For details call the chairman at the number listed below. Thank you for continuing to support protection of this key corridor resource.

Max Stamp, PRLAC Chair – 744-8223

SUPPORTED OUTSIDE AGENCIES

Tapply-Thompson Community Center



2013 YEAR IN REVIEW

It is hard to believe that our Community Center is entering its 69th year of serving the Newfound Community but we are. The success of the Community Center program is a direct result of the amazing support that we receive from our communities and beyond. This support comes in many forms - volunteer hours, financial donations, program participation and sponsorships.

Some examples of how blessed we are:

- 450 individuals volunteered an average of 20 hours each in 2013.
- Donations increased by 17% in 2013 to \$49,000.
- Youth participation in programs increased 23% in 2013 bringing it to 744 individual youth.
- 180 business sponsorships provided \$32,600 in revenue for 59 sports teams, our 5K Jingle Mingle, the NH Marathon, our Tee it Up 'Fore the Kids' Golf Classic and the Westward Bound Teen Expedition.

The Center is built on community collaboration and is truly the hub for the planning & implementation of events and programming for the Newfound Region. We took over the NH Marathon when the Newfound Chamber of Commerce disbanded. Dan MacLean, TTCC Assistant Director became the new Race Director in 2013 taking over the reins from Everett Begor. Everett served in that capacity for 13 years and built this event into a world class race that was named as the 'Best small town race' by Runner's World in January 2013. This year the race raised \$28,500 that was split between the TTCC, The Mayhew Program and The Circle Program.

The TTCC staff serves on the Bristol Community Events Committee which oversees the Summer Concert Series on Kelley Park as well as other town events. These concerts are a collaboration of the Town of Bristol, Bristol Shop n Save and the TTCC.

The Center is the Community Based Organization for the 21st Century Learning Centers Grant which the Newfound Area School District received. In the past two years these grants have brought in \$1,600,000 to the Newfound communities for quality After School programs for our youth. A portion of these grant funds provide the TTCC with additional summer staff and employment and program opportunities for High School youth.

For these reasons and many others the TTCC continues to be a vibrant resource for our communities. But clearly the most important reason that we thrive and grow is that we put the youth of our community as our primary focus. Our Council & Staff believe that our purpose is to offer a safe & healthy atmosphere that enables our youth to be challenged and valued as individuals. We are so fortunate to live in a community that continues to prioritize the nurturing of our amazing kids.

Thank you for making this all possible through your donations. Our success is a direct result of your support!

We would like to express our continued gratitude to the **Bristol United Church of Christ** for their many donations towards scholarships & building insurance. Thanks to the **Newfound Area School District** for the use of their buildings and playing fields. Many thanks to **Bristol Rotary Club**, **Bristol Community Services**, and the **WLNH Children's Auction** for donations to our scholarship fund. We are grateful to the **Slim Baker Foundation** for their continued support of our summer program through the use of the Slim Baker Area and their donation of program funds. **And last, but certainly not least, we are so very thankful for the many volunteers that give of their time to make our programs a success. We could not do it without them!**

The TTCC Staff & Council would like to wish everyone a Happy & Healthy 2014!



From L to R: Dan & Les @ 'Lights On' Afterschool Event; Project KNOTS; Apple Fest Volunteers; 2013 Westward Bonders

SUPPORTED OUTSIDE AGENCIES
Tri-County Community Action Program



**TRI-COUNTY COMMUNITY ACTION
PROGRAM Inc.**

Serving Coos, Carroll & Grafton Counties

30 Exchange Street, Berlin, N.H 03570 • (603) 752-7001 • Toll Free: 1-800-552-4617 • Fax: (603) 752-7607
Website: <http://www.tccap.org> • E-mail: admin@tccap.org
Executive Director: Lawrence M. Kelly

CAP Community Contact Office

258 Highland St
Plymouth, NH 03264
Phone 536-8222 Fax 536-4742

Tri-County Community Action Program is a private, non-profit agency that is requesting at your 2014 Town Meeting \$6,880.00 in funding from the Town of Bristol to help support its Community Contact Division located in Ashland.

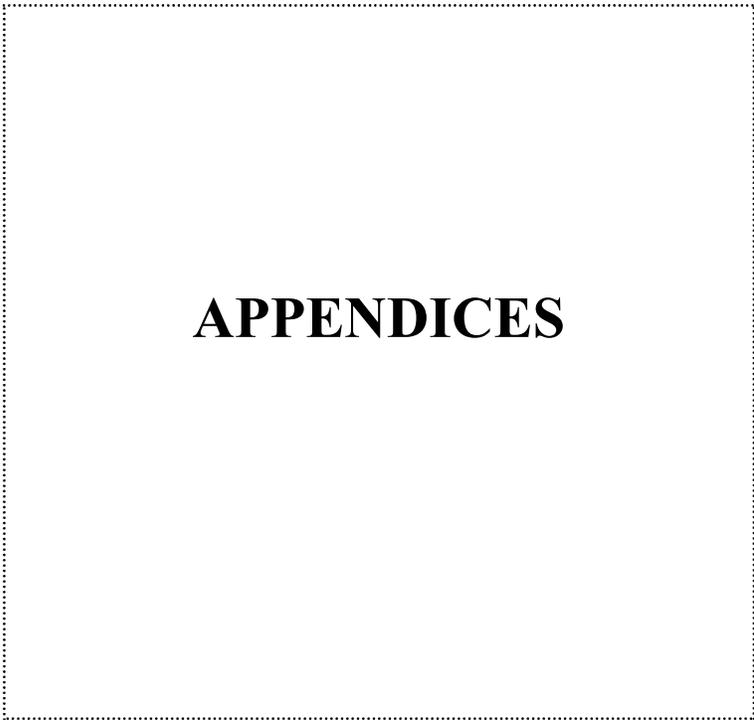
The following is a report of services provided in fiscal year 2012-2013:

Services Provided:	# of HH	Dollar Amount
Fuel Assistance (Includes 34 Emergencies)	126 (345 people)	\$114,755.00
Weatherization	7 homes	\$51,475.73
Furnace Repair/Replacement Program	2 homes	\$6,326.40
State-Wide Electric Asst. Program	125 (313 people)	\$42,548.21
USDA distributions to Bristol Food Pantries via CAP		\$6,458.92
NeighborHelpingNeighbor applications to Prevent Utility Disconnects	6 (15 people)	\$1,153.32

Through the efforts of Tri-County Community Action, the citizens of Bristol have received a total of \$221,564.26 in direct funds for essential services for this fiscal year, not including indirect funds from NHN.

Community Contact provides these and other necessary services for the less fortunate citizens in your town and surrounding vicinities. We are depending upon funding from your town and others county-wide to enable us to continue our services. We sincerely appreciate the Town of Bristol's past support and look forward to your continuing partnership to provide essential services to your residents.

Carly Rhodes
Ashland Community Contact Coordinator



APPENDICES

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APPENDIX A—RSA 32

MUNICIPAL BUDGET LAW

Section 32:1

32:1 Statement of Purpose. – The purpose of this chapter is to clarify the law as it existed under former RSA 32. A town or district may establish a municipal budget committee to assist its voters in the prudent appropriation of public funds. The budget committee, in those municipalities which establish one, is intended to have budgetary authority analogous to that of a legislative appropriations committee. It is the legislature's further purpose to establish uniformity in the manner of appropriating and spending public funds in all municipal subdivisions to which this chapter applies, including those towns, school districts and village districts which do not operate with budget committees, and have not before had much statutory guidance.

Source. 1993, 332:1, eff. Aug. 28, 1993.

Preparation of Budgets

Section 32:5

32:5 Budget Preparation. –

I. The governing body, or the budget committee if there is one, shall hold at least one public hearing on each budget, not later than 25 days before each annual or special meeting, public notice of which shall be given at least 7 days in advance, and after the conclusion of public testimony shall finalize the budget to be submitted to the legislative body. One or more supplemental public hearings may be held at any time before the annual or special meeting, subject to the 7-day notice requirement. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing. Public hearings on bonds and notes in excess of \$100,000 shall be held in accordance with RSA 33:8-a, I. Days shall be counted in accordance with RSA 21:35.

II. All purposes and amounts of appropriations to be included in the budget or special warrant articles shall be disclosed or discussed at the final hearing. The governing body or budget committee shall not thereafter insert, in any budget column or special warrant article, an additional amount or purpose of appropriation which was not disclosed or discussed at that hearing, without first holding one or more public hearings on supplemental budget requests for town or district expenditures.

III. All appropriations recommended shall be stipulated on a "gross" basis, showing anticipated revenues from all sources, including grants, gifts, bequests, and bond issues, which shall be shown as offsetting revenues to appropriations affected. The budget shall be prepared according to rules adopted by the commissioner of revenue administration under RSA 541-A, relative to the required forms and information to be submitted for recommended appropriations and anticipated revenues for each town or district.

APPENDICES

32:5 Budget Preparation. – (continued)

IV. Budget forms for the annual meeting shall include, in the section showing recommended appropriations, comparative columns indicating at least the following information:

(a) Appropriations voted by the previous annual meeting.

(b) Actual expenditures made pursuant to those appropriations, or in those towns and districts which hold annual meetings prior to the close of the current fiscal year, actual expenditures for the most recently completed fiscal year.

(c) All appropriations, including appropriations contained in special warrant articles, recommended by the governing body.

(d) If there is a budget committee, all the appropriations, including appropriations contained in special warrant articles, recommended by the budget committee.

V. When any purpose of appropriation, submitted by a governing body or by petition, appears in the warrant as part of a special warrant article:

(a) The article shall contain a notation of whether or not that appropriation is recommended by the governing body, and, if there is a budget committee, a notation of whether or not it is recommended by the budget committee;

(b) If the article is amended at the first session of the meeting in an official ballot referendum municipality, the governing body and the budget committee, if one exists, may revise its recommendation on the amended version of the special warrant article and the revised recommendation shall appear on the ballot for the second session of the meeting provided, however, that the 10 percent limitation on expenditures provided for in RSA 32:18 shall be calculated based upon the initial recommendations of the budget committee;

(c) Defects or deficiencies in these notations shall not affect the legal validity of any appropriation otherwise lawfully made; and

(d) All appropriations made under special warrant articles shall be subject to the hearing requirements of paragraphs I and II of this section.

V-a. The legislative body of any town, school district, or village district may vote to require that all votes by an advisory budget committee, a town, school district, or village district budget committee, and the governing body or, in towns, school districts, or village districts without a budget committee, all votes of the governing body relative to budget items or any warrant articles shall be recorded votes and the numerical tally of any such vote shall be printed in the town, school district, or village district warrant next to the affected warrant article. Unless the legislative body has voted otherwise, if a town or school district has not voted to require such tallies to be printed in the town or school district warrant next to the affected warrant article, the governing body may do so on its own initiative.

V-b. Any town may vote to require that the annual budget and all special warrant articles having a tax impact, as determined by the governing body, shall contain a notation stating the estimated tax impact of the article. The determination of the estimated tax impact shall be subject to approval by the governing body.

VI. Upon completion of the budgets, an original of each budget and of each recommendation upon special warrant articles, signed by a quorum of the governing body, or of the budget committee, if any, shall be placed on file with the town or district clerk. A certified copy shall be forwarded by the chair of the budget committee, if any, or otherwise by the chair of the governing body, to the commissioner of revenue administration pursuant to RSA 21-J:34.

VII. (a) The governing body shall post certified copies of the budget with the warrant for the meeting. The operating budget warrant article shall contain the amount as recommended by the budget committee if there is one. In the case of towns, the budget shall also be printed in the town report made available to the legislative body at least one week before the date of the annual meeting. A school district or village district may vote, under an article inserted in the warrant, to require the district to print its budget in an annual report made available to the district's voters at least one week before the date of the annual meeting. Such district report may be separate or may be combined with the annual report of the town or towns within which the district is located.

(b) The governing body in official ballot referenda jurisdictions operating under RSA 40:13 shall post certified copies of the default budget form or any amended default budget form with the proposed operating budget and the warrant.

APPENDICES

VIII. The procedural requirements of this section shall apply to any special meeting called to raise or appropriate funds, or to reduce or rescind any appropriation previously made, provided, however, that any budget form used may be prepared locally. Such a form or the applicable warrant article shall, at a minimum, show the request by the governing body or petitioners, the recommendation of the budget committee, if any, and the sources of anticipated offsetting revenue, other than taxes, if any.

IX. If the budget committee fails to deliver a budget prepared in accordance with this section, the governing body shall post its proposed budget with a notarized statement indicating that the budget is being posted pursuant to this paragraph in lieu of the budget committee's proposed budget. This alternative budget shall then be the basis for the application of the provisions of this chapter.

Source. 1993, 332:1, eff. Aug. 28, 1993. 1996, 214:2, eff. Aug. 9, 1996. 1997, 41:1, eff. July 11, 1997. 2001, 71:2, eff. July 1, 2001. 2002, 61:1, eff. June 25, 2002. 2004, 68:1, eff. July 6, 2004; 219:2, eff. Aug. 10, 2004; 238:5, eff. June 15, 2004; 238:12, eff. Aug. 10, 2004 at 12:01 a.m. 2007, 305:1, eff. Sept. 11, 2007. 2009, 2:1, eff. Feb. 20, 2009. 2010, 90:1, eff. July 24, 2010. 2012, 6:1, eff. May 21, 2012; 217:1, eff. July 1, 2013.

Budget Committee **Section 32:16**

32:16 Duties and Authority of the Budget Committee. – In any town which has adopted the provisions of this subdivision, the budget committee shall have the following duties and responsibilities:

I. To prepare the budget as provided in RSA 32:5, and if authorized under RSA 40:14-b, a default budget under RSA 40:13, IX(b) for submission to each annual or special meeting of the voters of the municipality, and, if the municipality is a town, the budgets of any school district or village district wholly within the town, unless the warrant for such meeting does not propose any appropriation.

II. To confer with the governing body or bodies and with other officers, department heads and other officials, relative to estimated costs, revenues anticipated, and services performed to the extent deemed necessary by the budget committee. It shall be the duty of all such officers and other persons to furnish such pertinent information to the budget committee.

III. To conduct the public hearings required under RSA 32:5, I.

IV. To forward copies of the final budgets to the clerk or clerks, as required by RSA 32:5, VI, and, in addition, to deliver 2 copies of such budgets and recommendations upon special warrant articles to the respective governing body or bodies at least 20 days before the date set for the annual or special meeting, to be posted with the warrant.

Source. 1993, 332:1, eff. Aug. 28, 1993. 2004, 219:4, eff. Aug. 10, 2004.

Budget Committee **Section 32:17**

32:17 Duties of Governing Body and Other Officials. – The governing bodies of municipalities adopting this subdivision, or of districts which are wholly within towns adopting this subdivision, shall review the statements submitted to them under RSA 32:4 and shall submit their own recommendations to the budget committee, together with all information necessary for the preparation of the annual budget, including each purpose for which an appropriation is sought and each item of anticipated revenue, at such time as the budget committee shall fix. In the case of a special meeting calling for the appropriation of money, the governing body shall submit such information not later than 5 days prior to the required public hearing. Department heads and other officers shall submit their departmental statements of estimated expenditures and receipts to the budget committee, if requested.

Source. 1993, 332:1, eff. Aug. 28, 1993.

APPENDICES

APPENDIX B— RSA 40

CHAPTER 40: GOVERNMENT OF TOWN MEETING

Optional Form of Meeting--Official Ballot Referenda

Section 40:12

40:12 Definition. – In this subdivision "local political subdivision" means any local political subdivision of the state whose legislative body raises and appropriates funds through an annual meeting.

Source. 1995, 164:1, eff. July 31, 1995.

Optional Form of Meeting--Official Ballot Referenda

Section 40:13

40:13 Use of Official Ballot. –

I. Notwithstanding RSA 39:3-d, RSA 40:4-e, or any other provision of law, any local political subdivision as defined in RSA 40:12 which has adopted this subdivision shall utilize the official ballot for voting on all issues before the voters.

II. The warrant for any annual meeting shall prescribe the place, day and hour for each of 2 separate sessions of the meeting, and notice shall be given as otherwise provided in this section. Final budgets and ballot questions shall be printed in the annual report made available to the legislative body at least one week before the date of the second session of the annual meeting.

II-a. Notwithstanding any other provision of law, all local political subdivisions which adopt this subdivision, who have not adopted an April or May election date under RSA 40:14, X, shall comply with the following schedule pertaining to notice, petitioned articles, hearings, and warrants for the annual meeting:

(a) The final date for posting notice of budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be the second Tuesday in January.

(b) The "budget submission date" as defined in RSA 273-A:1, III and the final date for submission of petitioned articles under RSA 39:3 and RSA 197:6 shall be the second Tuesday in January.

(c) Budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a and RSA 675:3 shall be held on or before the third Tuesday in January. One or more supplemental budget hearings may be held at any time before the first session of the annual meeting, subject to the 7-day notice requirement in RSA 32:5. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing.

(d) Warrants under RSA 39:5 and RSA 197:7 and budgets shall be posted and copies available to the general public on or before the last Monday in January.

II-b. Notwithstanding any other provision of law, all political subdivisions which hold their annual meetings in April shall comply with the following schedule pertaining to notice, petitioned articles, hearings, and warrants for the annual meeting.

(a) The final date for posting notice of budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be the second Tuesday in February.

(b) The "budget submission date" as defined in RSA 273-A:1, III and the final date for submission of petitioned articles under RSA 39:3 and RSA 197:6 shall be the second Tuesday in February.

(c) Budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a and RSA 675:3 shall be held on or before the third Tuesday in February. One or more supplemental budget hearings may be held at any time before the first session of the annual meeting, subject to the 7-day notice requirement in RSA 32:5. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing.

(d) Warrants under RSA 39:5 and RSA 197:7 and budgets shall be posted and copies available to the general public on or before the last Monday in February.

APPENDICES

40:13 Use of Official Ballot. – (Continued)

(c) Budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a and RSA 675:3 shall be held on or before the third Tuesday in February. One or more supplemental budget hearings may be held at any time before the first session of the annual meeting, subject to the 7-day notice requirement in RSA 32:5. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing.

(d) Warrants under RSA 39:5 and RSA 197:7 and budgets shall be posted and copies available to the general public on or before the last Monday in February.

II-c. Notwithstanding any other provision of law, all political subdivisions which hold their annual meetings in May shall comply with the following schedule pertaining to notice, petitioned articles, hearings, and warrants for the annual meeting:

(a) The final date for posting notice of budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be the second Tuesday in March.

(b) The "budget submission date" as defined in RSA 273-A:1, III and the final date for submission of petitioned articles under RSA 39:3 and RSA 197:6 shall be the second Tuesday in March.

(c) Budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a and RSA 675:3 shall be held on or before the third Tuesday in March. One or more supplemental budget hearings may be held at any time before the first session of the annual meeting, subject to the 7-day notice requirement in RSA 32:5. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing.

(d) Warrants under RSA 39:5 and RSA 197:7 and budgets shall be posted and copies available to the general public on or before the last Monday in March.

II-d. The voter checklist shall be updated in accordance with RSA 669:5 for each session of the annual meeting.

III. The first session of the annual meeting, which shall be for the transaction of all business other than voting by official ballot, shall be held between the first and second Saturdays following the last Monday in January, inclusive of those Saturdays; between the first and second Saturdays following the last Monday in February, inclusive of those Saturdays; or between the first and second Saturdays following the last Monday in March, inclusive of those Saturdays at a time prescribed by the local political subdivision's governing body.

IV. The first session of the meeting, governed by the provisions of RSA 40:4, 40:4-a, 40:4-b, 40:4-f, and 40:6-40:10, shall consist of explanation, discussion, and debate of each warrant article. A vote to restrict reconsideration shall be deemed to prohibit any further action on the restricted article until the second session, and RSA 40:10, II shall not apply. Warrant articles may be amended at the first session, subject to the following limitations:

(a) Warrant articles whose wording is prescribed by law shall not be amended.

(b) Warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended.

(c) No warrant article shall be amended to eliminate the subject matter of the article. An amendment that changes the dollar amount of an appropriation in a warrant article shall not be deemed to violate this subparagraph.

V. [Repealed.]

APPENDICES

40:13 Use of Official Ballot. – (Continued)

V-a. The legislative body of any town, school district, or village district may vote to require that all votes by an advisory budget committee, a town, school district, or village district budget committee, and the governing body or, in towns, school districts, or village districts without a budget committee, all votes of the governing body relative to budget items or any warrant articles or ballot questions shall be recorded votes and the numerical tally of any such vote shall be printed in the town, school district, or village district warrant next to the affected warrant article or on the ballot next to the affected ballot question. Unless the legislative body has voted otherwise, if a town or school district has not voted to require such tallies to be printed in the town or school district warrant next to the affected warrant article or on the ballot next to the affected ballot question, the governing body may do so on its own initiative.

VI. All warrant articles shall be placed on the official ballot for a final vote, including warrant articles as amended by the first session. All special warrant articles shall be accompanied on the ballot by recommendations as required by RSA 32:5, V, concerning any appropriation or appropriation as amended. For any article that proposes the adoption or amendment of an ordinance, a topical description of the substance of the ordinance or amendment, which shall be neutral in its language, may be placed on the official ballot instead of the full text of the ordinance or amendment, subject to the provisions of paragraphs VII-a and VIII-a. With respect to the adoption or amendment of a zoning ordinance, historic district ordinance, or building code, the provisions of RSA 675:3 shall govern to the extent they are inconsistent with anything contained in this paragraph or in paragraph VII-a or VIII-a.

VII. The second session of the annual meeting, to elect officers of the local political subdivision by official ballot, to vote on questions required by law to be inserted on said official ballot, and to vote on all warrant articles from the first session on official ballot, shall be held on the second Tuesday in March, the second Tuesday in April, or the second Tuesday in May, as applicable. Notwithstanding RSA 669:1, 670:1, or 671:2, the second session shall be deemed the annual election date for purposes of all applicable election statutes including, but not limited to, RSA 669:5, 669:19, 669:30, 670:3, 670:4, 670:11, 671:15, 671:19, and 671:30 through 32; and votes on zoning ordinances, historic district ordinances, and building codes under RSA 675.

VII-a. When a topical description of the substance of a proposed ordinance or amendment to an ordinance is to be placed on the official ballot, an official copy of the proposed ordinance or amendment, including any amendment to the proposal adopted the first session, shall be placed on file and made available to the public at the office of the clerk of the political subdivision not later than one week prior to the date of the second session of the annual meeting. An official copy of the proposed ordinance or amendment shall be on display for the voters at the meeting place on the date of the meeting.

VIII. The clerk of the local political subdivision shall prepare an official ballot, which may be separate from the official ballot used to elect officers, for all warrant articles. Wording shall be substantively the same as the main motion, as it was made or amended at the first session, with only such minor textual changes as may be required to cast the motion in the form of a question to the voters.

VIII-a. A question as to the adoption or amendment of an ordinance shall be in substantially the following form:

"Are you in favor of the adoption of (amendment to) the ordinance as proposed by the selectmen as follows: (here insert text or topical description of proposed ordinance or amendment)?" In the event that there shall be more than a single proposed amendment to an ordinance to be submitted to the voters at any given meeting, the issue as to the several amendments shall be put in the following manner: "Are you in favor of the adoption of Amendment No. ___ to the ordinance as proposed by the selectmen as follows: (here insert text or topical description of proposed amendment)?"

IX. (a) "Operating budget" as used in this subdivision means "budget," as defined in RSA 32:3, III, exclusive of "special warrant articles," as defined in RSA 32:3, VI, and exclusive of other appropriations voted separately.

APPENDICES

40:13 Use of Official Ballot. – (Continued)

(b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

X. If no operating budget article is adopted, the local political subdivision either shall be deemed to have approved the default budget or the governing body may hold a special meeting pursuant to paragraph XVI to take up the issue of a revised operating budget only; provided that RSA 31:5 and RSA 197:3 shall not apply to such a special meeting. If no operating budget article is adopted the estimated revenues shall nevertheless be deemed to have been approved.

XI. (a) The default budget shall be disclosed at the first budget hearing held pursuant to RSA 32:5 or RSA 197:6. The governing body, unless the provisions of RSA 40:14-b are adopted, shall complete a default budget form created by the department of revenue administration to demonstrate how the default budget amount was calculated. The form and associated calculations shall, at a minimum, include the following:

- (1) Appropriations contained in the previous year's operating budget;
- (2) Reductions and increases to the previous year's operating budget; and
- (3) One-time expenditures as defined under subparagraph IX(b).

(b) This amount shall not be amended by the legislative body. However, this amount may be adjusted by the governing body, unless the provisions of RSA 40:14-b are adopted, acting on relevant new information at any time before the ballots are printed, provided the governing body, unless the provisions of RSA 40:14-b are adopted, completes an amended default budget form.

(c) The wording of the second session ballot question concerning the operating budget shall be as follows:

"Shall the (local political subdivision) raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$ _____? Should this article be defeated, the default budget shall be \$ _____, which is the same as last year, with certain adjustments required by previous action of the (local political subdivision) or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only."

XI-a. If a political subdivision maintains a separate fund for the revenues and expenditures related to the operation, maintenance, and improvement of a water or sewer system, and if any appropriation for such fund is to be raised through user fees or charges and is included in a warrant article separate from the operating budget, the warrant article may include a default amount for such appropriation, which shall be deemed to have been approved if the proposed appropriation is not approved. The default amount shall be determined by the governing body, or by the budget committee if the political subdivision has adopted the provisions of RSA 40:14-b, and shall equal the amount of the same appropriation for the preceding fiscal year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the previous year's appropriation. The warrant article shall state the default amount for the appropriation and shall state that if the appropriation proposed in the article is not approved, the default amount shall be deemed to have been approved.

XII. Voting at the second session shall conform to the procedures for the nonpartisan ballot system as set forth in RSA 669:19-29, RSA 670:5-7 and RSA 671:20-30, including all requirements pertaining to absentee voting, polling place, and polling hours.

XIII. Approval of all warrant articles shall be by simple majority except for questions which require a 2/3 vote by law, contract, or written agreement.

XIV. Votes taken at the second session shall be subject to recount under RSA 669:30-33 and RSA 40:4-c.

XV. Votes taken at the second session shall not be reconsidered.

APPENDICES

40:13 Use of Official Ballot. – (Continued)

XVI. The warrant for any special meeting shall prescribe the date, place and hour for both a first and second session. The second session shall be warned for a date not fewer than 28 days nor more than 60 days following the first session. The first and second sessions shall conform to the provisions of this subdivision pertaining to the first and second sessions of annual meetings. Special meetings shall be subject to RSA 31:5, 39:3, 195:13, 197:2, and 197:3, provided that no more than one special meeting may be held to raise and appropriate money for the same question or issue in any one calendar year or fiscal year, whichever applies, and further provided that any special meeting held pursuant to paragraphs X and XI shall not be subject to RSA 31:5 and RSA 197:3 and shall not be counted toward the number of special meetings which may be held in a given calendar or fiscal year.

XVII. Notwithstanding any other provision of law, if the sole purpose of a special meeting is to consider the adoption, amendment, or repeal of a zoning ordinance, historic district ordinance, or building code pursuant to RSA 675, the meeting shall consist of only one session, which shall be for voting by official ballot on the proposed ordinance, code, amendment, or repeal. The warrant for the meeting shall be posted in accordance with RSA 39:5. This paragraph shall not apply to a special meeting for consideration of the adoption of an emergency temporary zoning and planning ordinance pursuant to RSA 675:4-a.

Source. 1995, 164:1, eff. July 31, 1995. 1996, 276:1, 2, eff. June 10, 1996. 1997, 318:4, 5, 12, eff. Aug. 22, 1997. 1999, 86:1-3, eff. Aug. 2, 1999. 2000, 16:2, 3, 4, 5, eff. April 30, 2000. 2001, 71:5-7, eff. July 1, 2001. 2004, 219:1, eff. Aug. 10, 2004. 2007, 305:2, eff. Sept. 11, 2007. 2009, 2:2, eff. Feb. 20, 2009. 2010, 69:1, eff. July 18, 2010; 90:2-4, eff. July 24, 2010. 2011, 1:1, eff. Feb. 4, 2011; 57:1, eff. May 9, 2011. 2012, 217:2, eff. July 1, 2013. 2013, 116:1-3 eff. Aug. 24, 2013; 191:2, eff. Aug. 31, 2013.

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APPENDIX C—RSA 31 POWERS AND DUTIES OF TOWNS

31:95-h Revolving Funds.

I. A town may, by vote of the legislative body, establish a revolving fund. Each revolving fund shall be limited to one of the following purposes:

(a) Facilitating, maintaining, or encouraging recycling as defined in RSA 149-M:4;

(b) Providing ambulance services;

(c) Providing public safety services by municipal employees or volunteers outside of the ordinary detail of such persons, including but not limited to public safety services in connection with special events, highway construction, and other construction projects;

(d) Creating affordable housing and facilitating transactions relative thereto;

(e) Providing cable access for public, educational, or governmental use; or

(f) Financing of energy conservation and efficiency and clean energy improvements by participating property owners in an energy efficiency and clean energy district established pursuant to RSA 53-F.

II. If a town establishes a revolving fund for any of the purposes listed in paragraph I, it may deposit into the fund all or any part of the revenues from fees, charges, or other income derived from the activities or services supported by the fund, and any other revenues approved by the legislative body for deposit into the fund. The money in the fund shall be allowed to accumulate from year to year, and shall not be considered part of the town's general surplus. The town treasurer shall have custody of all moneys in the fund, and shall pay out the same only upon order of the governing body, or other board or body designated by the local legislative body at the time the fund is created; provided, that no further approval of the legislative body, if different from the governing body, shall be required. Such funds may be expended only for the purposes for which the fund was created.

III. The legislative body may, at the time it establishes a revolving fund or at any time thereafter, place limitations on expenditures from the fund including, but not limited to, restrictions on the types of items or services that may be purchased from the fund, limitations on the amount of any single expenditure, and limitations on the total amount of expenditures to be made in a year. No amount may be expended from a revolving fund established hereunder for any item or service for which an appropriation has been specifically rejected by the legislative body during the same year.

IV. The provisions of this section shall not preclude the establishment of a revolving fund for any other purpose authorized by law.

Source. 2005, 79:1, eff. Aug. 6, 2005. 2008, 68:1, eff. July 20, 2008; 391:1, eff. Sept. 15, 2008. 2010, 215:3, eff. Aug. 27, 2010. 2013, 9:1, eff. July 6, 2013.

APPENDICES

Appendix E: Lot Merger



TOWN OF BRISTOL
230 Lake Street, Bristol, NH 03222

PUBLIC NOTICE

Pursuant to RSA 674:39-aa (see attached) lots or parcels that were involuntarily merged prior to September 18, 2010 by a city, town county, village district or any other municipality, shall at the request of the owner, be restored to their premerger status and all zoning and tax maps shall be updated to identify the premerger boundaries of said lots or parcels as recorded at the appropriate registry of deeds, provided:

(a) The request is submitted to the governing body prior to December 31, 2016.

(b) No owner in the chain of title voluntarily merged his or her lot. If any owner in the chain of title voluntarily merged his or her lots, then all subsequent owners shall be estopped from requesting restoration. The municipality shall have the burden of proof to show that any previous owner voluntarily merged his or her lots.

"Gateway to Newfound Lake"

Phone: 603-744-3354 ~ Fax: 603-744-2521 ~ www.townofbristolnh.org