



Proposed Budget

Bristol

For the period beginning January 1, 2018 and ending December 31, 2018

Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: 2/20/2018

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

| Name | Position | Signature |
|----------------------|------------|-----------------------------|
| Wayne H. Anderson | VICE CHAIR | <i>Wayne H. Anderson</i> |
| Scott G. Sanschagrin | BC MEMBER | <i>Scott G. Sanschagrin</i> |
| Walter J. Waring | BC member | <i>Walter J. Waring</i> |
| Robert J. Glassett | Chairman | <i>Robert J. Glassett</i> |
| Ashley Dolloff | Member | <i>Ashley Dolloff</i> |
| Joseph Crist | Member | <i>Joseph Crist</i> |
| Dario E. Carr | MEMBER | <i>Dario E. Carr</i> |
| Robert Emerson | Member | <i>Robert Emerson</i> |
| | | |
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This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



New Hampshire
Department of
Revenue Administration

2018
MS-737

Appropriations

| Account | Purpose | Article | Appropriations Prior Year as Approved by DRA | Expenditures Prior Year | Selectmen's Appropriations Ensuing FY (Recommended) | Selectmen's Appropriations Ensuing FY (Not Recommended) | Budget Committee's Appropriations Ensuing FY (Recommended) | Budget Committee's Appropriations Ensuing FY (Not Recommended) |
|--------------------------------|--|---------|---|----------------------------|--|--|--|--|
| General Government | | | | | | | | |
| 0000-0000 | Collective Bargaining | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4130-4139 | Executive | 24 | \$217,362 | \$216,544 | \$184,134 | \$0 | \$184,434 | \$0 |
| 4140-4149 | Election, Registration, and Vital Statistics | 24 | \$95,855 | \$86,653 | \$81,309 | \$0 | \$78,329 | \$2,980 |
| 4150-4151 | Financial Administration | 24 | \$200,000 | \$188,104 | \$173,128 | \$0 | \$172,629 | \$500 |
| 4152 | Revaluation of Property | 24 | \$108,417 | \$98,421 | \$101,264 | \$0 | \$101,264 | \$0 |
| 4153 | Legal Expense | 24 | \$70,000 | \$185,581 | \$85,000 | \$0 | \$70,000 | \$15,000 |
| 4155-4159 | Personnel Administration | 24 | \$88,369 | \$76,833 | \$536,965 | \$0 | \$536,965 | \$0 |
| 4191-4193 | Planning and Zoning | 24 | \$27,006 | \$21,225 | \$30,556 | \$0 | \$27,806 | \$2,750 |
| 4194 | General Government Buildings | 24 | \$80,350 | \$81,157 | \$236,150 | \$0 | \$236,150 | \$0 |
| 4195 | Cemeteries | 24 | \$6,500 | \$5,520 | \$6,000 | \$0 | \$3,000 | \$3,000 |
| 4196 | Insurance | 24 | \$47,900 | \$47,900 | \$48,324 | \$0 | \$48,324 | \$0 |
| 4197 | Advertising and Regional Association | 24 | \$10,909 | \$10,804 | \$11,599 | \$0 | \$11,099 | \$500 |
| 4199 | Other General Government | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | General Government Subtotal | | \$952,668 | \$1,018,742 | \$1,494,429 | \$0 | \$1,470,000 | \$24,730 |
| Public Safety | | | | | | | | |
| 4210-4214 | Police | 24 | \$1,114,883 | \$1,113,119 | \$1,043,747 | \$0 | \$1,039,948 | \$3,799 |
| 4215-4219 | Ambulance | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4220-4229 | Fire | 24 | \$1,021,485 | \$972,717 | \$901,796 | \$0 | \$901,796 | \$0 |
| 4240-4249 | Building Inspection | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4290-4298 | Emergency Management | 24 | \$1,500 | \$296 | \$1,500 | \$0 | \$1,001 | \$499 |
| 4299 | Other (Including Communications) | 24 | \$10,000 | \$10,000 | \$10,000 | \$0 | \$10,000 | \$0 |
| | Public Safety Subtotal | | \$2,147,868 | \$2,096,132 | \$1,957,043 | \$0 | \$1,952,745 | \$4,298 |
| Airport/Aviation Center | | | | | | | | |
| 4301-4309 | Airport Operations | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Airport/Aviation Center Subtotal | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |



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|---|--|---------|---|----------------------------|--|--|--|--|
| Highways and Streets | | | | | | | | |
| 4311 | Administration | 24 | \$539,100 | \$546,834 | \$509,846 | \$0 | \$509,846 | \$0 |
| 4312 | Highways and Streets | 24 | \$172,980 | \$118,129 | \$326,501 | \$0 | \$302,301 | \$24,200 |
| 4313 | Bridges | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4316 | Street Lighting | 24 | \$0 | \$0 | \$35,500 | \$0 | \$32,500 | \$3,000 |
| 4319 | Other | | \$35,500 | \$30,554 | \$0 | \$0 | \$0 | \$0 |
| | Highways and Streets Subtotal | | \$747,580 | \$695,517 | \$871,847 | \$0 | \$844,647 | \$27,200 |
| Sanitation | | | | | | | | |
| 4321 | Administration | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4323 | Solid Waste Collection | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4324 | Solid Waste Disposal | 24 | \$285,000 | \$247,231 | \$282,774 | \$0 | \$296,974 | \$0 |
| 4325 | Solid Waste Cleanup | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4326-4329 | Sewage Collection, Disposal and Other | 24 | \$411,229 | \$397,595 | \$471,033 | \$0 | \$504,020 | \$0 |
| | Sanitation Subtotal | | \$696,229 | \$644,826 | \$753,807 | \$0 | \$800,994 | \$0 |
| Water Distribution and Treatment | | | | | | | | |
| 4331 | Administration | 24 | \$478,222 | \$452,970 | \$471,838 | \$0 | \$469,988 | \$1,850 |
| 4332 | Water Services | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4335-4339 | Water Treatment, Conservation and Other | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Water Distribution and Treatment Subtotal | | \$478,222 | \$452,970 | \$471,838 | \$0 | \$469,988 | \$1,850 |
| Electric | | | | | | | | |
| 4351-4352 | Administration and Generation | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4353 | Purchase Costs | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4354 | Electric Equipment Maintenance | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4359 | Other Electric Costs | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Electric Subtotal | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |



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|-------------------------------------|--|---------|---|----------------------------|---|---|--|--|
| Health | | | | | | | | |
| 4411 | Administration | 24 | \$54,920 | \$38,546 | \$66,952 | \$0 | \$66,952 | \$0 |
| 4414 | Pest Control | 24 | \$750 | \$349 | \$750 | \$0 | \$750 | \$0 |
| 4415-4419 | Health Agencies, Hospitals, and Other | 24 | \$33,400 | \$33,400 | \$33,400 | \$0 | \$33,400 | \$0 |
| | Health Subtotal | | \$89,070 | \$72,295 | \$100,102 | \$0 | \$100,102 | \$0 |
| Welfare | | | | | | | | |
| 4441-4442 | Administration and Direct Assistance | 24 | \$11,984 | \$11,499 | \$11,184 | \$0 | \$11,184 | \$0 |
| 4444 | Intergovernmental Welfare Payments | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4445-4449 | Vendor Payments and Other | 24 | \$35,600 | \$14,394 | \$29,900 | \$0 | \$29,900 | \$0 |
| | Welfare Subtotal | | \$47,584 | \$25,893 | \$41,084 | \$0 | \$41,084 | \$0 |
| Culture and Recreation | | | | | | | | |
| 4520-4529 | Parks and Recreation | 24 | \$160,144 | \$136,224 | \$169,687 | \$0 | \$154,688 | \$14,999 |
| 4550-4559 | Library | 24 | \$205,211 | \$190,851 | \$187,434 | \$0 | \$187,434 | \$0 |
| 4583 | Patriotic Purposes | 24 | \$23,890 | \$16,241 | \$23,950 | \$0 | \$23,250 | \$700 |
| 4589 | Other Culture and Recreation | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Culture and Recreation Subtotal | | \$389,245 | \$343,316 | \$381,071 | \$0 | \$365,372 | \$15,659 |
| Conservation and Development | | | | | | | | |
| 4611-4612 | Administration and Purchasing of Natural Resources | 24 | \$3,348 | \$1,327 | \$3,847 | \$0 | \$3,399 | \$448 |
| 4619 | Other Conservation | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4631-4632 | Redevelopment and Housing | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4651-4659 | Economic Development | 24 | \$23,180 | \$23,180 | \$24,460 | \$0 | \$18,801 | \$5,659 |
| | Conservation and Development Subtotal | | \$26,528 | \$24,507 | \$28,307 | \$0 | \$22,200 | \$6,107 |



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|--------------------------------|--|---------|---|----------------------------|--|--|--|--|
| Debt Service | | | | | | | | |
| 4711 | Long Term Bonds and Notes - Principal | 24 | \$340,057 | \$339,956 | \$231,610 | \$0 | \$231,610 | \$0 |
| 4721 | Long Term Bonds and Notes - Interest | 24 | \$53,747 | \$53,721 | \$44,918 | \$0 | \$44,918 | \$0 |
| 4723 | Tax Anticipation Notes - Interest | 24 | \$2 | \$671 | \$1,001 | \$0 | \$1,001 | \$0 |
| 4790-4799 | Other Debt Service | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Debt Service Subtotal | | \$393,806 | \$394,348 | \$277,529 | \$0 | \$277,529 | \$0 |
| Capital Outlay | | | | | | | | |
| 4901 | Land | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4902 | Machinery, Vehicles, and Equipment | | \$460,200 | \$332,577 | \$0 | \$0 | \$0 | \$0 |
| 4903 | Buildings | | \$12,000 | \$9,715 | \$0 | \$0 | \$0 | \$0 |
| 4909 | Improvements Other than Buildings | | \$372,300 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Capital Outlay Subtotal | | \$844,500 | \$342,292 | \$0 | \$0 | \$0 | \$0 |
| Operating Transfers Out | | | | | | | | |
| 4912 | To Special Revenue Fund | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4913 | To Capital Projects Fund | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4914A | To Proprietary Fund - Airport | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4914E | To Proprietary Fund - Electric | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4914O | To Proprietary Fund - Other | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4914S | To Proprietary Fund - Sewer | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4914W | To Proprietary Fund - Water | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4918 | To Non-Expendable Trust Funds | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4919 | To Fiduciary Funds | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Operating Transfers Out Subtotal | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Total Operating Budget Appropriations | | \$6,813,300 | \$6,110,838 | \$6,377,057 | \$0 | \$6,344,661 | \$79,884 |



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Special Warrant Articles

| Account | Purpose | Article | Appropriations Prior Year as Approved by DRA | Expenditures Prior Year | Selectmen's Appropriations Ensuing FY (Recommended) | Selectmen's Appropriations Ensuing FY (Not Recommended) | Budget Committee's Appropriations Ensuing FY (Recommended) | Budget Committee's Appropriations Ensuing FY (Not Recommended) |
|---|-----------------------------------|---------|---|----------------------------|--|--|--|--|
| 4915 | To Capital Reserve Fund | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4916 | To Expendable Trust Fund | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4917 | To Health Maintenance Trust Funds | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4903 | Buildings | 14 | \$0 | \$0 | \$2,650,000 | \$0 | \$2,650,000 | \$0 |
| <i>Purpose: Construct Town Office & Rehab Police Department</i> | | | | | | | | |
| 4909 | Improvements Other than Buildings | 29 | \$0 | \$0 | \$250,000 | \$0 | \$250,000 | \$0 |
| <i>Purpose: Transfer Station Reconstruction Phase 1</i> | | | | | | | | |
| 4909 | Improvements Other than Buildings | 30 | \$0 | \$0 | \$50,000 | \$0 | \$50,000 | \$0 |
| <i>Purpose: Fiber Optic Network</i> | | | | | | | | |
| 4915 | To Capital Reserve Fund | 32 | \$0 | \$0 | \$50,000 | \$0 | \$50,000 | \$0 |
| <i>Purpose: Fund Police Vehicle CRF</i> | | | | | | | | |
| 4915 | To Capital Reserve Fund | 33 | \$0 | \$0 | \$325,000 | \$0 | \$325,000 | \$0 |
| <i>Purpose: Appropriate to CRF</i> | | | | | | | | |
| Total Proposed Special Articles | | | \$0 | \$0 | \$3,325,000 | \$0 | \$3,325,000 | \$0 |



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Individual Warrant Articles

| Account | Purpose | Article | Appropriations Prior Year as Approved by DRA | Expenditures Prior Year | Selectmen's Appropriations Ensuing FY (Recommended) | Selectmen's Appropriations Ensuing FY (Not Recommended) | Budget Committee's Appropriations Ensuing FY (Recommended) | Budget Committee's Appropriations Ensuing FY (Not Recommended) |
|---|-----------------------------------|---------|--|----------------------------|--|--|--|--|
| 4199 | Other General Government | 25 | \$0 | \$0 | \$25,000 | \$0 | \$25,000 | \$0 |
| | | | <i>Purpose: Establish Contingency Fund</i> | | | | | |
| 4220-4229 | Fire | 26 | \$0 | \$0 | \$41,801 | \$0 | \$41,801 | \$0 |
| | | | <i>Purpose: Deputy Fire Chief</i> | | | | | |
| 4583 | Patriotic Purposes | 31 | \$0 | \$0 | \$14,000 | \$0 | \$14,000 | \$0 |
| | | | <i>Purpose: Fireworks</i> | | | | | |
| 4909 | Improvements Other than Buildings | 28 | \$0 | \$0 | \$53,000 | \$0 | \$53,000 | \$0 |
| | | | <i>Purpose: Central Street Repairs</i> | | | | | |
| 4909 | Improvements Other than Buildings | 27 | \$0 | \$0 | \$25,000 | \$0 | \$25,000 | \$0 |
| | | | <i>Purpose: Fire Department Architectural and Engineering Stud</i> | | | | | |
| Total Proposed Individual Articles | | | \$0 | \$0 | \$158,801 | \$0 | \$158,801 | \$0 |



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Revenues

| Account | Source | Article | Actual Revenues Prior Year | Selectmen's Estimated Revenues | Budget Committee's Estimated Revenues |
|------------------------------------|---|---------|-------------------------------|-----------------------------------|--|
| Taxes | | | | | |
| 3120 | Land Use Change Tax - General Fund | | \$0 | \$0 | \$0 |
| 3180 | Resident Tax | | \$0 | \$0 | \$0 |
| 3185 | Yield Tax | 24 | \$0 | \$7,500 | \$7,500 |
| 3186 | Payment in Lieu of Taxes | 24 | \$0 | \$15,588 | \$15,588 |
| 3187 | Excavation Tax | | \$0 | \$0 | \$0 |
| 3189 | Other Taxes | | \$0 | \$0 | \$0 |
| 3190 | Interest and Penalties on Delinquent Taxes | 24 | \$0 | \$70,000 | \$70,000 |
| 9991 | Inventory Penalties | | \$0 | \$0 | \$0 |
| | Taxes Subtotal | | \$0 | \$93,088 | \$93,088 |
| Licenses, Permits, and Fees | | | | | |
| 3210 | Business Licenses and Permits | 24 | \$0 | \$71,741 | \$71,741 |
| 3220 | Motor Vehicle Permit Fees | 24 | \$0 | \$565,000 | \$565,000 |
| 3230 | Building Permits | 24 | \$0 | \$7,500 | \$7,500 |
| 3290 | Other Licenses, Permits, and Fees | 24 | \$0 | \$66,765 | \$66,765 |
| 3311-3319 | From Federal Government | | \$0 | \$0 | \$0 |
| | Licenses, Permits, and Fees Subtotal | | \$0 | \$711,006 | \$711,006 |
| State Sources | | | | | |
| 3351 | Shared Revenues | | \$0 | \$0 | \$0 |
| 3352 | Meals and Rooms Tax Distribution | 24 | \$0 | \$158,250 | \$158,250 |
| 3353 | Highway Block Grant | 24 | \$0 | \$94,027 | \$94,027 |
| 3354 | Water Pollution Grant | | \$0 | \$0 | \$0 |
| 3355 | Housing and Community Development | | \$0 | \$0 | \$0 |
| 3356 | State and Federal Forest Land Reimbursement | 24 | \$0 | \$30 | \$30 |
| 3357 | Flood Control Reimbursement | 24 | \$0 | \$10,922 | \$10,922 |
| 3359 | Other (Including Railroad Tax) | 24 | \$0 | \$25,500 | \$25,500 |
| 3379 | From Other Governments | 30 | \$0 | \$25,000 | \$25,000 |
| | State Sources Subtotal | | \$0 | \$313,729 | \$313,729 |



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Revenues

| Account | Source | Article | Actual Revenues Prior Year | Selectmen's Estimated Revenues | Budget Committee's Estimated Revenues |
|---|--|---------|-------------------------------|-----------------------------------|--|
| Charges for Services | | | | | |
| 3401-3406 | Income from Departments | 24 | \$0 | \$510,437 | \$510,437 |
| 3409 | Other Charges | | \$0 | \$0 | \$0 |
| | Charges for Services Subtotal | | \$0 | \$510,437 | \$510,437 |
| Miscellaneous Revenues | | | | | |
| 3501 | Sale of Municipal Property | | \$0 | \$0 | \$0 |
| 3502 | Interest on Investments | 24 | \$0 | \$2,000 | \$2,000 |
| 3503-3509 | Other | 24 | \$0 | \$11,000 | \$11,000 |
| | Miscellaneous Revenues Subtotal | | \$0 | \$13,000 | \$13,000 |
| Interfund Operating Transfers In | | | | | |
| 3912 | From Special Revenue Funds | 32, 29 | \$0 | \$220,000 | \$220,000 |
| 3913 | From Capital Projects Funds | | \$0 | \$0 | \$0 |
| 3914A | From Enterprise Funds: Airport (Offset) | | \$0 | \$0 | \$0 |
| 3914E | From Enterprise Funds: Electric (Offset) | | \$0 | \$0 | \$0 |
| 3914O | From Enterprise Funds: Other (Offset) | | \$0 | \$0 | \$0 |
| 3914S | From Enterprise Funds: Sewer (Offset) | 24 | \$0 | \$490,960 | \$490,960 |
| 3914W | From Enterprise Funds: Water (Offset) | 24 | \$0 | \$529,360 | \$529,360 |
| 3915 | From Capital Reserve Funds | | \$0 | \$0 | \$0 |
| 3916 | From Trust and Fiduciary Funds | 24 | \$0 | \$25,000 | \$25,000 |
| 3917 | From Conservation Funds | | \$0 | \$0 | \$0 |
| | Interfund Operating Transfers In Subtotal | | \$0 | \$1,265,320 | \$1,265,320 |
| Other Financing Sources | | | | | |
| 3934 | Proceeds from Long Term Bonds and Notes | 14 | \$0 | \$2,000,000 | \$2,000,000 |
| 9998 | Amount Voted from Fund Balance | 25, 14 | \$0 | \$425,000 | \$425,000 |
| 9999 | Fund Balance to Reduce Taxes | | \$0 | \$0 | \$0 |
| | Other Financing Sources Subtotal | | \$0 | \$2,425,000 | \$2,425,000 |
| | Total Estimated Revenues and Credits | | \$0 | \$5,331,580 | \$5,331,580 |



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Budget Summary

| Item | Prior Year | Selectmen's Ensuing FY (Recommended) | Budget Committee's Ensuing FY (Recommended) |
|---|--------------------|--|---|
| Operating Budget Appropriations | \$5,931,480 | \$6,377,057 | \$6,344,661 |
| Special Warrant Articles | \$717,500 | \$3,325,000 | \$3,325,000 |
| Individual Warrant Articles | \$325,200 | \$158,801 | \$158,801 |
| Total Appropriations | \$6,974,180 | \$9,860,858 | \$9,828,462 |
| Less Amount of Estimated Revenues & Credits | \$3,048,156 | \$5,331,580 | \$5,331,580 |
| Estimated Amount of Taxes to be Raised | \$3,926,024 | \$4,529,278 | \$4,496,882 |



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Supplemental Schedule

| | |
|---|---------------------|
| 1. Total Recommended by Budget Committee | \$9,828,462 |
| Less Exclusions: | |
| 2. Principal: Long-Term Bonds & Notes | \$231,610 |
| 3. Interest: Long-Term Bonds & Notes | \$44,918 |
| 4. Capital outlays funded from Long-Term Bonds & Notes | \$0 |
| 5. Mandatory Assessments | \$0 |
| 6. Total Exclusions (<i>Sum of Lines 2 through 5 above</i>) | \$276,528 |
| 7. Amount Recommended, Less Exclusions (<i>Line 1 less Line 6</i>) | \$9,551,934 |
| 8. 10% of Amount Recommended, Less Exclusions (<i>Line 7 x 10%</i>) | \$955,193 |
| Collective Bargaining Cost Items: | |
| 9. Recommended Cost Items (Prior to Meeting) | \$0 |
| 10. Voted Cost Items (Voted at Meeting) | \$0 |
| 11. Amount voted over recommended amount (Difference of Lines 9 and 10) | \$0 |
| 12. Bond Override (RSA 32:18-a), Amount Voted | \$0 |
| Maximum Allowable Appropriations Voted at Meeting: | \$10,783,655 |
| <i>(Line 1 + Line 8 + Line 11 + Line 12)</i> | |